AGENDA
WORKFORCE DEVELOPMENT BOARD
APRIL 26, 2017

Dear Workforce Development Board Members:

Attached is your agenda for the April 26, 2017 meeting of the Workforce Development Board (WDB).

The meeting will be held:

DATE: April 26, 2017
TIME: 7:30 – 9:00 a.m.
(Breakfast served at 7:00 a.m.)
PLACE: WorkNet Building
56 S. Lincoln Street
Stockton, CA

If you have any questions, please call me at 468-3511.

Sincerely,

[Signature]

JOHN M. SOLIS
EXECUTIVE DIRECTOR

JMS:gg
AGENDA
WORKFORCE DEVELOPMENT BOARD
April 26, 2017 - 7:30 a.m.
Stockton WorkNet Center
56 S. Lincoln Street, Stockton, CA

ROLL CALL

APPROVAL OF MINUTES

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

ACTION ITEMS

A-1 Recommendation on Workforce Innovation and Opportunity Act (WIOA) Youth Program Provider(s) for Program Years (PY) 2017-2020

COMMITTEE REPORTS

Accountability Committee
Business Development Committee
Data Collection and Technology Committee
Executive Committee
Planning Committee
WorkNet System Committee
WorkNet Charter Committee
Youth Council

DIRECTOR'S REPORT
*** PUBLIC COMMENT ***

Members of the public may address the Workforce Development Board on items appearing on the agenda. The public may also address items of interest to the Workforce Development Board which are within the subject jurisdiction of the Board. However, the Workforce Development Board, in compliance with Government Code Section 54954.3(a) shall not take any action on any item not appearing on the agenda. Such items may be referred to staff or recommended for inclusion on a future agenda.

Persons wishing to address the Board must complete the Public Comment Form which may be obtained from the Clerk. Speakers are asked to limit their total presentation to a maximum of five minutes.

*** AMERICANS WITH DISABILITIES ACT ***

In accordance with the Americans with Disabilities Act, the San Joaquin County Workforce Development Board will make reasonable efforts to accommodate persons with qualified disabilities. If you require special accommodation, please contact Gloria Gamez at 468-3500 at least one day in advance of the meeting.

ADJOURNMENT

The next WDB meeting is scheduled for Wednesday, May 24, 2017 (subject to approval) at the Stockton WorkNet Center.
MINUTES
OF THE
WORKFORCE DEVELOPMENT BOARD
March 22, 2017
WorkNet
56 S. Lincoln Street
Stockton, CA

MEMBERS PRESENT

Daniel Schroeder
Gene Aceveco
Les Fong
Terry Givens
Kathleen Har:
James Mousalimas
Sheri Oneto
John Palmer
Pat Patrick
Maria Patterson
Jessie Garza-Roderick
Cynthia Thoming Sanders
Julian Sepulveda
John Solis
Tamra Spade
Cynthia Summers
Lisa Vigil
Ernest Williams

MEMBERS ABSENT

Shelley Burcham
Kirk Dall
Peter Halver
Raul Hernandez
David Jimenez
Sandra Johnson
Steve Lopez
Dan Maloney
Michael Miller
Christopher Paige
Nate Tucker
Sofia Valenzuela
Tony Washington
Adria Weston
Marcus Williams

YOUTH COUNCIL MEMBERS PRESENT

Mary Ann Cox

GUESTS/STAFF PRESENT

Nati Martinez, Employment Development Dept.
Rick Aguilera, Employment & Economic Development Dept.
Allet Williams, Employment & Economic Development Dept.
Leticia Rocha-Corona, Employment & Economic Development Dept.
Rachael Carbajal, Employment & Economic Development Dept.
Gloria Gamez, Employment & Economic Development Dept.
Tina Rangel, Employment & Economic Development Dept.
Guests who failed to sign in may not be listed.

ROLL CALL

The meeting was called to order by the Chair at 7:34 a.m. Roll call was taken and a quorum of the Board was present.

APPROVAL OF MINUTES

MOTION

Ms. Oneto moved and Ms. Summers seconded to approve the February 22, 2017 Workforce Development Board meeting minutes.

M/S/C unanimously

STATEMENTS OF CONFLICT OF INTEREST

None.

PUBLIC COMMENTS

There were no public comments.

BOARD TRAINING

Chairman Schroeder conducted Ethics and Conflict of Interest Training.

PRESENTATIONS

None.

COMMITTEE REPORTS

None.

DIRECTOR'S REPORT

Mr. Solis summarized and gave a status report on the San Joaquin County Workforce Development Board Local Plan.

Mr. Solis announced the 15th Annual Job and Resource Fair to be held Thursday, April 20, 2017 at the Stockton Arena.
ADJOURNMENT

MOTION

Ms. Oneto moved and Ms. Patterson seconded to adjourn the meeting at 9:59 a.m.

M/S/C unanimously
STATEMENTS OF CONFLICT OF INTEREST
PUBLIC COMMENT
ITEM #1

RECOMMENDATION ON WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) YOUTH PROGRAM PROVIDER(S) FOR PROGRAM YEARS (PY) 2017-2020
DATE: April 26 2016

TO: Workforce Development Board

FROM: Youth Council

SUBJECT: RECOMMENDATION ON WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) YOUTH PROGRAM PROVIDER(S) FOR PROGRAM YEARS (PY) 2017-2020

IT IS RECOMMENDED:

That the Workforce Development Board (WDB) approve the recommendation of the Youth Council to authorize staff to negotiate a contract to provide WIOA formula funded year round youth program services with:

1. California Human Development (CHD) for an amount not to exceed $660,000 for the period July 1, 2017, through June 30, 2020, and

2. The San Joaquin County Office of Education (COE) for an amount not to exceed $2,640,000 for the period July 1, 2017, through June 30, 2020; and

3. Forward contracts recommended for funding to the San Joaquin County Board of Supervisors (BOS) for final approval.

REASONS FOR RECOMMENDATION

Background:

The Workforce Innovation and Opportunity Act (WIOA) of 2014 enacted a comprehensive youth employment program for serving eligible youth, ages 14-24, who face multiple barriers to education, training, and employment. Funds for youth services are allocated annually to states and local areas based on a formula. The WIOA program focuses primarily on out-of-school youth (OSY), requiring local areas to expend a minimum of 75% of WIOA youth funds on OSY. The program includes 14 program elements that are required to be made available to youth participants. WIOA prioritizes work experience activities through a 20% minimum expenditure rate requirement for the work experience program element. Local programs provide youth services in partnership with San Joaquin County WorkNet and under the oversight and direction of the WDB.

The 14 program elements are as follows:

1. Tutoring, study skills training, instruction, and evidence-based dropout prevention and recovery strategies that lead to completion of the requirements for a secondary school diploma or its recognized equivalent (including a recognized certificate of attendance or similar document for individuals with disabilities) or for a recognized postsecondary credential;

2. Alternative secondary school services, or dropout recovery services, as appropriate;
3. Paid and unpaid work experiences;

4. Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster;

5. Occupational skill training, which shall include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in demand industry sectors or occupations in the local area involved, if the local board determines that the programs meet the quality criteria described in the WIOA section 123;

6. Leadership development opportunities, which may include community service and peer-centered activities encouraging responsibility and other positive social and civic behaviors, as appropriate;

7. Supportive services;

8. Adult mentoring for the period of participation and a subsequent period, for a total of not less than 12 months;

9. Follow up services for not less than 12 months after the completion of participation, as appropriate;

10. Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate;

11. Financial literacy education;

12. Entrepreneurial skills training;

13. Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services; and

14. Activities that help youth prepare for and transition to postsecondary education and training.

*Provided by WorkNet/Employment and Economic Development Department (EEDD)

Request for Proposals

On December 20, 2016, the San Joaquin County Purchasing Department released Request for Proposal (RFP) #16-39 with all proposals due on February 20, 2017. CHD, COE, and ResCare were the only proposals received in response to the RFP. On March 10, 2017, the San Joaquin County Purchasing Department met with the Evaluation Team and ranked the proposals. The Evaluation Team consisted of non-partial, subject matter experts. The scores were tabulated and ranked, as reflected below:
<table>
<thead>
<tr>
<th>Evaluation Criteria</th>
<th>Maximum Points</th>
<th>CHD</th>
<th>COE</th>
<th>ResCare</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adequate Financial Resources and the Ability to Obtain Them</td>
<td>20</td>
<td>15.33</td>
<td>16.67</td>
<td>13.67</td>
</tr>
<tr>
<td>Ability to Meet Program Design Specifications at a Reasonable Cost</td>
<td>10</td>
<td>8.33</td>
<td>8.33</td>
<td>7.33</td>
</tr>
<tr>
<td>Satisfactory Record of Past Performance</td>
<td>20</td>
<td>17.00</td>
<td>17.33</td>
<td>15.67</td>
</tr>
<tr>
<td>Satisfactory Record of Integrity, Business Ethics, &amp; Fiscal Accountability</td>
<td>20</td>
<td>16.33</td>
<td>17.67</td>
<td>13.33</td>
</tr>
<tr>
<td>Necessary Organization, Experience, &amp; Operational Controls</td>
<td>10</td>
<td>9.33</td>
<td>9.67</td>
<td>8.67</td>
</tr>
<tr>
<td>Technical Skills to Perform the Work</td>
<td>20</td>
<td>16.67</td>
<td>18.00</td>
<td>13.00</td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>100</td>
<td>82.99</td>
<td>87.67</td>
<td>77.67</td>
</tr>
<tr>
<td><strong>Rank</strong></td>
<td></td>
<td>2</td>
<td>1</td>
<td>3</td>
</tr>
</tbody>
</table>

Performance 3-Year Average

<table>
<thead>
<tr>
<th>Performance Measure</th>
<th>Contract Goal</th>
<th>Actual</th>
<th>% of Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>3-Year Average (2013-2016)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attain Degree or Certificate</td>
<td>67.7%</td>
<td>89.7%</td>
<td>132.5%</td>
</tr>
<tr>
<td>Literacy/Numeracy</td>
<td>57.0%</td>
<td>76.0%</td>
<td>133.3%</td>
</tr>
<tr>
<td>Employment/Education</td>
<td>70.7%</td>
<td>80.8%</td>
<td>114.3%</td>
</tr>
<tr>
<td>COE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attain Degree or Certificate</td>
<td>67.7%</td>
<td>83.8%</td>
<td>123.8%</td>
</tr>
<tr>
<td>Literacy/Numeracy</td>
<td>57.0%</td>
<td>55.2%</td>
<td>96.8%</td>
</tr>
<tr>
<td>Employment/Education</td>
<td>70.7%</td>
<td>73.3%</td>
<td>103.7%</td>
</tr>
<tr>
<td>ResCare</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attain Degree or Certificate</td>
<td>65.5%</td>
<td>74.4%</td>
<td>113.6%</td>
</tr>
<tr>
<td>Literacy/Numeracy</td>
<td>55.5%</td>
<td>68.3%</td>
<td>123.1%</td>
</tr>
<tr>
<td>Employment/Education</td>
<td>64.1%</td>
<td>74.4%</td>
<td>116.1%</td>
</tr>
</tbody>
</table>

** Includes performance from the Workforce Investment Act (WIA) and the WIOA

Youth Council Meeting

On April 7, 2017, an ad hoc Youth Council met to review the proposals received and formulate a recommendation to be considered by the full WDB. Following the review, the Council voted unanimously to recommend that the WDB authorize staff to negotiate contracts as reflected in the above recommendation.
Proposed Youth Program Contract(s)

The current contracts with CHD and COE expire on June 30, 2017. As recommended, new contract(s) will be for the period July 1, 2017 through June 30, 2020 and must accommodate all youth that may still be accessing services through the existing programs. Funding for the new contract(s) will be allocated on an annual basis with the PY 2017-2018 allocation not to exceed a grand total of $1,100,000. A total of 300 youth are expected to be served annually.

FISCAL IMPACT:

If approved by the WDB and the BOS, up to $1,100,000 will be obligated for the provision of WIOA Youth Educational Services in PY 2017-18.

ACTION TO BE TAKEN FOLLOWING APPROVAL

1. Board of Supervisors action (May 2017)
2. Implement contract (July 1, 2017)

ACTION TAKEN: APPROVED: _______ DISAPPROVED: _______ OTHER: _______

BY: ___________________________________ DATE: ________________________

MOTIONED BY: _________________________ SECONDED BY: _________________________

YES: ___________________________________

NO: ___________________________________
COMMITTEE REPORTS

Executive Committee
Data Collection and Technology
Business Development Committee
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DIRECTOR'S REPORT