

**AGENDA  
WORKFORCE DEVELOPMENT BOARD  
APRIL 26, 2017**



***"Your Workforce Resource"***

**AGENDA  
WORKFORCE DEVELOPMENT BOARD  
APRIL 26, 2017**

Dear Workforce Development Board Members:


Attached is your agenda for the April 26, 2017 meeting of the Workforce Development Board (WDB).

The meeting will be held:

DATE: April 26, 2017  
TIME: 7:30 – 9:00 a.m.  
(Breakfast served at 7:00 a.m.)  
PLACE: WorkNet Building  
56 S. Lincoln Street  
Stockton, CA

If you have any questions, please call me at 468-3511.

Sincerely,



JOHN M. SOLIS  
EXECUTIVE DIRECTOR

JMS:gg

**AGENDA**  
**WORKFORCE DEVELOPMENT BOARD**

April 26, 2017 - 7:30 a.m.  
Stockton WorkNet Center  
56 S. Lincoln Street, Stockton, CA

**ROLL CALL**

**APPROVAL OF MINUTES**

**STATEMENTS OF CONFLICT OF INTEREST**

**PUBLIC COMMENT**

**ACTION ITEMS**

- A-1 Recommendation on Workforce Innovation and Opportunity Act (WIOA) Youth Program Provider(s) for Program Years (PY) 2017-2020

**COMMITTEE REPORTS**

Accountability Committee  
Business Development Committee  
Data Collection and Technology Committee  
Executive Committee  
Planning Committee  
WorkNet System Committee  
WorkNet Charter Committee  
Youth Council

**DIRECTOR'S REPORT**

**\*\*\* PUBLIC COMMENT \*\*\***

Members of the public may address the Workforce Development Board on items appearing on the agenda. The public may also address items of interest to the Workforce Development Board which are within the subject jurisdiction of the Board. However, the Workforce Development Board, in compliance with Government Code Section 54954.3(a) shall not take any action on any item not appearing on the agenda. Such items may be referred to staff or recommended for inclusion on a future agenda.

Persons wishing to address the Board must complete the Public Comment Form which may be obtained from the Clerk. Speakers are asked to limit their total presentation to a maximum of five minutes.

**\*\*\* AMERICANS WITH DISABILITIES ACT \*\*\***

In accordance with the Americans with Disabilities Act, the San Joaquin County Workforce Development Board will make reasonable efforts to accommodate persons with qualified disabilities. If you require special accommodation, please contact Gloria Gamez at 468-3500 at least one day in advance of the meeting.

**ADJOURNMENT**

The next WDB meeting is scheduled for Wednesday, May 24, 2017 (subject to approval) at the Stockton WorkNet Center.

**MINUTES  
OF THE  
WORKFORCE DEVELOPMENT BOARD**

March 22, 2017  
WorkNet  
56 S. Lincoln Street  
Stockton, CA

**MEMBERS PRESENT**

Daniel Schroeder

Gene Acevedo  
Les Fong  
Terry Givens  
Kathleen Hart  
James Mousalimas  
Sheri Oneto  
John Palmer  
Pat Patrick  
Maria Patterson

Jessie Garza-Roderick  
Cynthia Thoming Sanders  
Julian Sepulveda  
John Solis  
Tamra Spade  
Cynthia Summers  
Lisa Vigil  
Ernest Williams

**MEMBERS ABSENT**

Shelley Burcham  
Kirk Dall  
Peter Halver  
Raul Hernandez  
David Jimenez  
Sandra Johnson  
Steve Lopez  
Dan Maloney

Michael Miller  
Christopher Paige  
Nate Tucker  
Sofia Valenzuela  
Tony Washington  
Adria Weston  
Marcus Williams

**YOUTH COUNCIL MEMBERS PRESENT**

Mary Ann Cox

**GUESTS/STAFF PRESENT**

Nati Martinez, Employment Development Dept.  
Rick Aguilera, Employment & Economic Development Dept.  
Allet Williams, Employment & Economic Development Dept.  
Leticia Rocha-Corona, Employment & Economic Development Dept.  
Rachael Carbajal, Employment & Economic Development Dept.  
Gloria Gamez, Employment & Economic Development Dept.  
Tina Rangel, Employment & Economic Development Dept.

Guests who failed to sign in may not be listed.

### **ROLL CALL**

The meeting was called to order by the Chair at 7:34 a.m. Roll call was taken and a quorum of the Board was present.

### **APPROVAL OF MINUTES**

### **MOTION**

Ms. Oneto moved and Ms. Summers seconded to approve the February 22, 2017 Workforce Development Board meeting minutes.

M/S/C unanimously

### **STATEMENTS OF CONFLICT OF INTEREST**

None.

### **PUBLIC COMMENTS**

There were no public comments.

### **BOARD TRAINING**

Chairman Schroeder conducted Ethics and Conflict of Interest Training.

### **PRESENTATIONS**

None.

### **COMMITTEE REPORTS**

None.

### **DIRECTOR'S REPORT**

Mr. Solis summarized and gave a status report on the San Joaquin County Workforce Development Board Local Plan.

Mr. Solis announced the 15<sup>th</sup> Annual Job and Resource Fair to be held Thursday, April 20, 2017 at the Stockton Arena.

## ADJOURNMENT

### MOTION

Ms. Oneto moved and Ms. Patterson seconded to adjourn the meeting at 9:59 a.m.

M/S/C unanimously

## **STATEMENTS OF CONFLICT OF INTEREST**

PUBLIC COMMENT

**ITEM #1**

**RECOMMENDATION ON WORKFORCE INNOVATION AND  
OPPORTUNITY ACT (WIOA) YOUTH PROGRAM PROVIDER(S) FOR  
PROGRAM YEARS (PY) 2017-2020**

DATE: April 26, 2016

ACTION ITEM: 1

TO: Workforce Development Board

FROM: Youth Council

SUBJECT: RECOMMENDATION ON WORKFORCE INNOVATION AND  
OPPORTUNITY ACT (WIOA) YOUTH PROGRAM PROVIDER(S) FOR  
PROGRAM YEARS (PY) 2017-2020

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**IT IS RECOMMENDED:**

That the Workforce Development Board (WDB) approve the recommendation of the Youth Council to authorize staff to negotiate a contract to provide WIOA formula funded year round youth program services with:

1. California Human Development (CHD) for an amount not to exceed \$660,000 for the period July 1, 2017, through June 30, 2020, and
2. The San Joaquin County Office of Education (COE) for an amount not to exceed \$2,640,000 for the period July 1, 2017, through June 30, 2020; and
3. Forward contracts recommended for funding to the San Joaquin County Board of Supervisors (BOS) for final approval.

**REASONS FOR RECOMMENDATION**

**Background:**

The Workforce Innovation and Opportunity Act (WIOA) of 2014 enacted a comprehensive youth employment program for serving eligible youth, ages 14-24, who face multiple barriers to education, training, and employment. Funds for youth services are allocated annually to states and local areas based on a formula. The WIOA program focuses primarily on out-of-school youth (OSY), requiring local areas to expend a minimum of 75% of WIOA youth funds on OSY. The program includes 14 program elements that are required to be made available to youth participants. WIOA prioritizes work experience activities through a 20% minimum expenditure rate requirement for the work experience program element. Local programs provide youth services in partnership with San Joaquin County WorkNet and under the oversight and direction of the WDB.

The 14 program elements are as follows:

1. Tutoring, study skills training, instruction, and evidence-based dropout prevention and recovery strategies that lead to completion of the requirements for a secondary school diploma or its recognized equivalent (including a recognized certificate of attendance or similar document for individuals with disabilities) or for a recognized postsecondary credential;
2. Alternative secondary school services, or dropout recovery services, as appropriate;

3. \*Paid and unpaid work experiences;
4. Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster;
5. Occupational skill training, which shall include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in demand industry sectors or occupations in the local area involved, if the local board determines that the programs meet the quality criteria described in the WIOA section 123;
6. Leadership development opportunities, which may include community service and peer-centered activities encouraging responsibility and other positive social and civic behaviors, as appropriate;
7. \*Supportive services;
8. Adult mentoring for the period of participation and a subsequent period, for a total of not less than 12 months;
9. Follow up services for not less than 12 months after the completion of participation, as appropriate;
10. Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate;
11. Financial literacy education;
12. Entrepreneurial skills training;
13. Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services; and
14. Activities that help youth prepare for and transition to postsecondary education and training.

\*Provided by WorkNet/Employment and Economic Development Department (EEDD)

#### Request for Proposals

On December 20, 2016, the San Joaquin County Purchasing Department released Request for Proposal (RFP) #16-39 with all proposals due on February 20, 2017. CHD, COE, and ResCare were the only proposals received in response to the RFP. On March 10, 2017, the San Joaquin County Purchasing Department met with the Evaluation Team and ranked the proposals. The Evaluation Team consisted of non-partial, subject matter experts. The scores were tabulated and ranked, as reflected below:

Evaluation Criteria	Maximum Points	CHD	COE	ResCare
Adequate Financial Resources and the Ability to Obtain Them	20	15.33	16.67	13.67
Ability to Meet Program Design Specifications at a Reasonable Cost	10	8.33	8.33	7.33
Satisfactory Record of Past Performance	20	17.00	17.33	15.67
Satisfactory Record of Integrity, Business Ethics, & Fiscal Accountability	20	16.33	17.67	16.33
Necessary Organization, Experience, & Operational Controls	10	9.33	9.67	8.67
Technical Skills to Perform the Work	20	16.67	18.00	16.00
Total Score	100	82.99	87.67	77.67
Rank	-	2	1	3

#### Performance 3-Year Average

**3-Year Average (2013-2016)			
Performance Measure	Contract Goal	Actual	% of Goal
<b>CHD</b>			
Attain Degree or Certificate	67.7%	89.7%	132.5%
Literacy/Numeracy	57.0%	76.0%	133.3%
Employment/Education	70.7%	80.8%	114.3%
<b>COE</b>			
Attain Degree or Certificate	67.7%	83.8%	123.8%
Literacy/Numeracy	57.0%	55.2%	96.8%
Employment/Education	70.7%	73.3%	103.7%
<b>ResCare</b>			
Attain Degree or Certificate	65.5%	74.4%	113.6%
Literacy/Numeracy	55.5%	68.3%	123.1%
Employment/Education	64.1%	74.4%	116.1%

\*\* Includes performance from the Workforce Investment Act (WIA) and the WIOA

#### Youth Council Meeting

On April 7, 2017, an ad hoc Youth Council met to review the proposals received and formulate a recommendation to be considered by the full WDB. Following the review, the Council voted unanimously to recommend that the WDB authorize staff to negotiate contracts as reflected in the above recommendation.

Proposed Youth Program Contract(s)

The current contracts with CHD and COE expire on June 30, 2017. As recommended, new contract(s) will be for the period July 1, 2017 through June 30, 2020 and must accommodate all youth that may still be accessing services through the existing programs. Funding for the new contract(s) will be allocated on an annual basis with the PY 2017-2018 allocation not to exceed a grand total of \$1,100,000. A total of 300 youth are expected to be served annually.

FISCAL IMPACT:

If approved by the WDB and the BOS, up to \$1,100,000 will be obligated for the provision of WIOA Youth Educational Services in PY 2017-18.

ACTION TO BE TAKEN FOLLOWING APPROVAL

1. Board of Supervisors action (May 2017)
2. Implement contract (July 1, 2017)

\_\_\_\_\_  
ACTION TAKEN: APPROVED:\_\_\_\_\_ DISAPPROVED:\_\_\_\_\_ OTHER:\_\_\_\_\_

BY:\_\_\_\_\_ DATE:\_\_\_\_\_

MOTIONED BY:\_\_\_\_\_ SECONDED BY:\_\_\_\_\_

YES:\_\_\_\_\_

NO:\_\_\_\_\_

## **COMMITTEE REPORTS**

**Executive Committee  
Data Collection and Technology  
Business Development Committee  
Accountability Committee  
Planning Committee  
WorkNet System Committee  
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Youth Council**

## **DIRECTOR'S REPORT**