

**AGENDA
WORKFORCE DEVELOPMENT BOARD
JUNE 28, 2017**



"Your Workforce Resource"

A proud partner of the America's **Job** Center network
of California™

**AGENDA
WORKFORCE DEVELOPMENT BOARD
JUNE 28, 2017**

Dear Workforce Development Board Members:

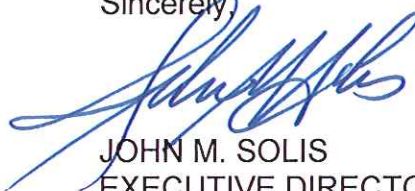
Attached is your agenda for the June 28, 2017 meeting of the Workforce Development Board (WDB).

The meeting will be held:

DATE: June 28, 2017
TIME: 7:30 – 9:00 a.m.
(Breakfast served at 7:00 a.m.)
PLACE: WorkNet Building
56 S. Lincoln Street
Stockton, CA

If you have any questions, please call me at 468-3511.

Sincerely,

A handwritten signature in blue ink, appearing to read "John M. Solis".

JOHN M. SOLIS
EXECUTIVE DIRECTOR

JMS:gg

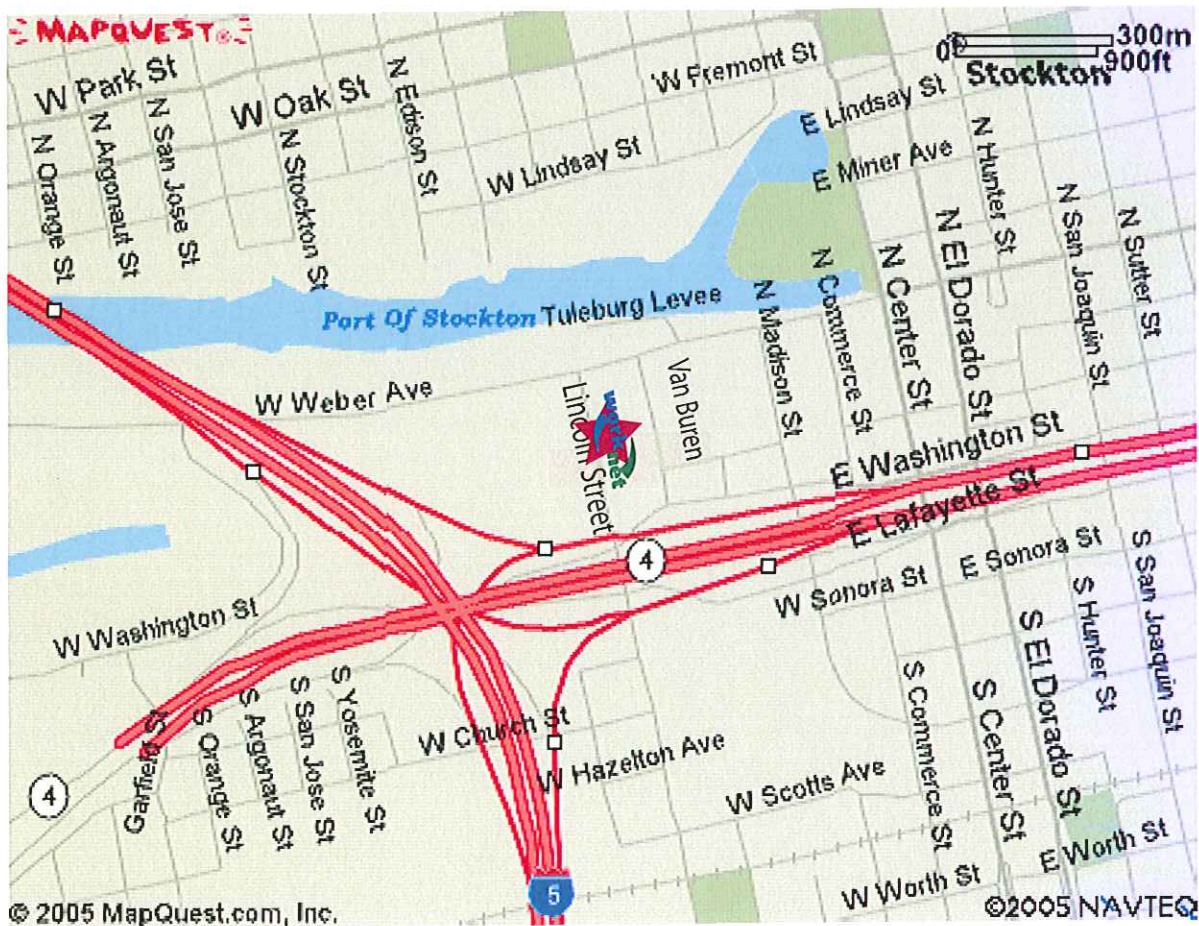
Directions to 56 South Lincoln Street

From Highway 99

From Highway 99, take Highway 4 toward Interstate 5 (The Crosstown Freeway). Take the El Dorado Street/Downtown Stockton exit. Go straight onto East Washington Street (one way). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.

From Interstate 5

From Interstate 5, take Highway 4 toward Highway 99 (The Crosstown Freeway). Take the Downtown Stockton exit. Go straight on East Lafayette Street (stay in left hand lane). Turn left on South El Dorado Street, turn left at the next light (East Washington Street). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.



AGENDA
WORKFORCE DEVELOPMENT BOARD

June 28, 2017 - 7:30 a.m.
Stockton WorkNet Center
56 S. Lincoln Street, Stockton, CA

ROLL CALL

APPROVAL OF MINUTES

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

ACTION ITEMS

- A-1 Approval of San Joaquin County's Workforce Innovation and Opportunity Act Four-Year Local Plan and Regional Plan for Program Years 2017-2021
- A-2 Authorization for the Executive Committee to Act on Behalf of the Workforce Development Board (WDB) to Facilitate the Development of a Recommendation to the San Joaquin County Board of Supervisors on the America's Job Center of California (AJCC) – One Stop Operator and the Memorandum of Understanding (MOU) Phase II Between One Stop Partners

COMMITTEE REPORTS

Accountability Committee
Business Development Committee
Data Collection and Technology Committee
Executive Committee
Planning Committee
WorkNet System Committee
WorkNet Charter Committee
Youth Council

DIRECTOR'S REPORT

INFORMATION ITEMS

- I-1 Notification of the State Employment Development Department's Intent to Close the Manteca WorkNet Center
- I-2 Customer Jesse Lozano's Appreciation of WorkNet Center Staff
- I-3 State Employment Development Departments Final Monitoring Report of its Review of San Joaquin County's WIOA Final and Procurement Activities for FY-2016-17

***** PUBLIC COMMENT *****

Members of the public may address the Workforce Development Board on items appearing on the agenda. The public may also address items of interest to the Workforce Development Board which are within the subject jurisdiction of the Board. However, the Workforce Development Board, in compliance with Government Code Section 54954.3(a) shall not take any action on any item not appearing on the agenda. Such items may be referred to staff or recommended for inclusion on a future agenda.

Persons wishing to address the Board must complete the Public Comment Form which may be obtained from the Clerk. Speakers are asked to limit their total presentation to a maximum of five minutes.

***** AMERICANS WITH DISABILITIES ACT *****

In accordance with the Americans with Disabilities Act, the San Joaquin County Workforce Development Board will make reasonable efforts to accommodate persons with qualified disabilities. If you require special accommodation, please contact Gloria Gamez at 468-3500 at least one day in advance of the meeting.

ADJOURNMENT

The next WDB meeting is scheduled for Wednesday, August 23, 2017 (subject to approval) at the Stockton WorkNet Center.

**MINUTES
OF THE
WORKFORCE DEVELOPMENT BOARD**

April 26, 2017
WorkNet
56 S. Lincoln Street
Stockton, CA

MEMBERS PRESENT

Daniel Schroeder

Kirk Dall
Les Fong
Terry Givens
Kathleen Hart
Raul Hernandez
Dan Maloney
James Mousalimas
Sheri Oneto
Pat Patrick

Maria Patterson
Jessie Garza-Roderick
Cynthia Thoming Sanders
Julian Sepulveda
John Solis
Lisa Vigil
Ernest Williams
Marcus Williams

MEMBERS ABSENT

Gene Acevedo
Shelley Burcham
Peter Halver
David Jimenez
Sandra Johnson
Steve Lopez
Michael Miller
John Palmer

Christopher Paige
Tamra Spade
Cynthia Summers
Nate Tucker
Sofia Valenzuela
Tony Washington
Ardria Weston

YOUTH COUNCIL MEMBERS PRESENT

Susan Drake

Stephanie James

GUESTS/STAFF PRESENT

Nati Martinez, Employment Development Dept.
Sharon Oberman, San Joaquin County Office of Education
Jennifer Kopecki, San Joaquin County Office of Education
Paul Castro, California Human Development
Diane Ornelas, California Human Development
Nicole Snyder, City of Stockton
Brenda Rogers, Department of Apprenticeship
Allet Williams, Employment & Economic Development Dept.

Rachael Carbajal, Employment & Economic Development Dept.
Peggy LaRossa, Employment & Economic Development Dept.
Gloria Gamez, Employment & Economic Development Dept.
Tina Rangel, Employment & Economic Development Dept.
Ed Wanket, Employment & Economic Development Dept.
Alfredo Mendoza, Employment & Economic Development Dept.

Guests who failed to sign in may not be listed.

ROLL CALL

The meeting was called to order by the Chair at 7:38 a.m. Roll call was taken and a quorum of the Board was present.

APPROVAL OF MINUTES

MOTION

Ms. Oneto moved and Ms. Garza-Roderick seconded to approve the March 22, 2017 Workforce Development Board meeting minutes.

M/S/C unanimously

STATEMENTS OF CONFLICT OF INTEREST

Mr. Mouslimas declared a conflict of interest regarding item A-1 and recused himself from voting on this item.

PUBLIC COMMENTS

There were no public comments.

ACTION ITEM

A-1 Recommendation on Workforce Innovation and Opportunity Act (WIOA) Youth Program Provider(s) for Program Years (PY) 2017-2020

Mr. Solis summarized the information contained in the agenda item.

MOTION

Ms. Oneto moved and Ms. Patterson seconded to approve the recommendation on Workforce Innovation and Opportunity Act (WIOA) Youth Program Provider(s) for Program Years (PY) 2017-2020.

M/S/C unanimously

PRESENTATIONS

None.

COMMITTEE REPORTS

None.

DIRECTOR'S REPORT

Mr. Solis encouraged WDB members join the California Workforce Association in writing letters in support of Assembly Bill 1111, Removing Barriers to Employment Act.

Mr. Solis reported that the Manteca EDD WorkNet Center will be closing.

ADJOURNMENT

MOTION

Mr. Maloney moved and Ms. Oneto seconded to adjourn the meeting at 8:05 a.m.

M/S/C unanimously

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

ITEM #1

**APPROVAL OF SAN JOAQUIN COUNTY'S WORKFORCE INNOVATION
AND OPPORTUNITY ACT FOUR-YEAR LOCAL PLAN AND REGIONAL
PLAN FOR PROGRAM YEARS 2017-2021**

DATE: June 28, 2017

ACTION ITEM: 1

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: APPROVAL OF SAN JOAQUIN COUNTY'S WORKFORCE INNOVATION
AND OPPORTUNITY ACT FOUR-YEAR LOCAL PLAN AND REGIONAL
PLAN FOR PROGRAM YEARS 2017-2021

IT IS RECOMMENDED:

That the San Joaquin County Workforce Development Board:

1. Approve the San Joaquin County Workforce Innovation and Opportunity Act Four-Year Local Plan and Regional Plan for Program Years 2017-21, herein incorporated by reference.
2. Authorize the Chair of the Workforce Development Board to sign all documents related to this action and to forward the recommendation of the San Joaquin Workforce Development Board and final documents to the Board of Supervisors for approval.

Background:

The Workforce Innovation and Opportunity Act (WIOA) requires each Local Workforce Development Area (LWDA) to develop and submit, in partnership with the Chief Local Elected Official (CLEO), a comprehensive four-year Local Plan to the State. The Local Plan shall support the vision, goals and strategy described in the State Plan and be consistent with the State Plan. The WIOA Local Plan will be effective July 1, 2017 - June 30, 2021.

The California Workforce Development Board (State Board), working with all the LWDAs in the State of California, has established 14 Workforce Development Regions also known as Regional Planning Units (RPU). San Joaquin County is part of the San Joaquin Valley and Associated Counties RPU, also known as the Central California Workforce Collaborative (CCWC), which has been in existence for several decades. This RPU is comprised of eight (8) LWDAs covering 10 counties from Kern County in the south to San Joaquin County in the north including: San Joaquin, Stanislaus, Merced, Madera, Fresno, Tulare, Kings, and Kern-Inyo-Mono Counties.

The WIOA also requires each LWDA to develop and submit, in partnership with the LWDAs in the designated RPU and the CLEOs of each LWDA, a comprehensive four-year Regional Plan to the State. The Regional Plan shall support the vision, goals and strategy described in the State Plan and be consistent with each of the Local Plans in the RPU. The WIOA Regional Plan will be effective July 1, 2017 - June 30, 2021.

On March 4, 2016, the US Department of Labor's (USDOL) Employment Training Administration issued Training and Employment Guidance Letter (TEGL) 14-15, WIOA

Requirements for the Development of Unified and Combined State Plans. This document outlined expectations for those combined plans. As a result, each LWDA was required to develop a four-year Local Plan and Regional Plan for Program Years 2017-21 consistent with the State's Plan as the controlling state policy document for regional and local plans. It sets the State's policy direction for these plans, and serves as a conceptual map for Local Boards and their partners as they jointly develop the local and regional plans required by the WIOA.

The California's Strategic Workforce Development Plan has three policy objectives and an overarching stretch goal to facilitate the reorientation and realignment of California's workforce development programs and institutions to support a dynamic and globally successful state economy that offers all residents, including the most vulnerable, an opportunity for a higher quality of life. The narrative content of the WIOA local and regional plans should be tailored to address how Local Boards and their planning partners will help California reach its policy objectives and goals. The policy objectives of the State Plan are the following:

- Fostering "demand-driven skills attainment" – Workforce and education programs need to align program content with the state's industry sector needs so as to provide California's employers and businesses with the skilled workforce necessary to compete in the global economy.
- Enabling upward mobility for all Californians, including populations with barriers to employment – Workforce and education programs need to be accessible for all Californians and ensure that everyone has access to a marketable set of skills, and is able to access the level of education necessary to get a good job that ensures both long-term economic self-sufficiency and economic security.
- Aligning, coordinating, and integrating programs and services – Workforce and education programs need to economize limited resources to achieve scale and impact, while also providing the right services to customers, based on each customer's particular and potentially unique needs, including any needs for skills-development.

State Plan content can be found at the following website:

https://cwdb.ca.gov/plans_policies/wioa_unified_strategic_workforce_development-plan/

On September 16, 2016 the State Employment Development Department's Workforce Services Division issued Workforce Services Directive (WSD)16-07. This Directive includes planning guidance for local WDBs to develop their local and regional plans and evaluation criteria to be used for review of local and regional plans. Under the State Plan, the primary purpose of local plans and partnerships is to facilitate access to workforce development services at the local level. While regional plans and partnerships are, specifically, focused on constructing a regional training and education architecture that aligns with regional labor markets, individuals will access and experience this regional workforce architecture locally. The access will be primarily through local service delivery efforts, principally those of WIOA partners operating in the America's Job Center of California (AJCC) system, formally known as One-Stop Career Centers, but potentially through other partners of the workforce system as well. In this regard, it is typically at the

local level where services will be integrated, resources braided, and supportive services provided to individuals being served by the partners.

WIOA FOUR-YEAR LOCAL PLAN FOR PROGRAM YEARS 2017-21:

The draft WIOA Four-year Local Plan for San Joaquin County was developed based on the on-going direction provided by the State and the requirements promulgated under the WIOA. Per WSD 16-07, the draft WIOA Four-year Local Plan for San Joaquin County was submitted for State review on March 15, 2017. It was the State's intention to request that each LWDA submit a Draft Local Plan to the State for review and input to facilitate completion of the final document which would then be submitted for approval by the LWDB. Following the State review, all local plans, including the Local Plan submitted by the San Joaquin County Workforce Development Board (SJCWDB) were granted conditional approval on May 23, 2017, pending additional information and the signature of the SJCWDB and the San Joaquin County CLEO. Additional information was provided to the State along with the finalized Local Plan on June 19, 2017. Once approved by the SJCWDB, the San Joaquin County Local Plan will be forwarded to the San Joaquin County Board of Supervisors (SJCBO) for approval and signature. The signed Local Plan will be forwarded to the State Workforce Development Board for final approval.

WIOA FOUR-YEAR REGIONAL PLAN FOR PROGRAM YEARS 2017-21:

The draft WIOA Four-year Regional Plan for the San Joaquin RPU was developed based on the on-going direction provided by the State and the requirements promulgated under the WIOA. The San Joaquin RPU secured the services of Workforce Services Consultant, John Chamberlin to coordinate and assist with the development of the Regional Plan. Per WSD 16-07, the draft WIOA Four-year Regional Plan for the San Joaquin RPU was submitted for State review on March 15, 2017. Following the State review, the SJCWDB was notified of conditional approval on June 12, 2017 pending the approval of the full State Workforce Development Board on August 24, 2017.

The development of the San Joaquin County Local Plan and the San Joaquin RPU Regional Plan consisted of three (3) phases:

I. An Aggressive Public Relations Campaign

An aggressive multi-media outreach effort to inform all the possible stakeholders in the community who may deliver services and receive benefit from the One-Stop Service Deliver System. Memorandums and/or letters were sent to key stakeholders to build an awareness of plan development and the solicitation for input.

II. Engagement in Public Forums and Meetings

Forums were conducted to solicit input from stakeholders through:

- Public Workshops
- Presentations
- Meetings with Core Partners
- Targeted Forums
- WDB Retreat
- Individual Meetings with Partner Agencies

Several Stakeholder Forums were held with the public and required partners. The invitations for these forums conveyed the importance of the need to solicit input from the community, labor, businesses, and education in order to prepare and fulfill the expectation of business needs, now and in the future.

The SJCWDB held a retreat focused on the WIOA and the development of the Local and Regional Plans. The information shared with SJCWDB members and invited strategic and required core partners in attendance included a timeframe for the development of the plans, the relationship between the local and regional plans, and included a description of the public comment period for both plans.

Also discussed was the local SJCWDB priorities to ensure that San Joaquin County is working toward reaching the overarching goal of producing a million "middle-skill" industry-valued and recognized post-secondary credentials between 2017 and 2027. All SJCWDB meetings were open to the public.

Progress reports were provided to the SJCBOs, the SJCWDB, and at partnership meetings. Several of the strategic stakeholder sessions were scheduled immediately following the meetings with community partnership and service providers, thus maximizing public and stakeholder attendance and input.

The local plan process, timelines, and opportunity for public input was shared with members and the public during the SJCWDB meetings held preceding the public comment period.

III. Aggressive Effort to Inform Critical Stakeholders of Public Comment Period

The required 30-day public comment period for the draft local plan was published in *The Record* newspaper on January 14, 2017. The draft plan was also available for public review through the San Joaquin County WorkNet website and at each of the five AJCCs in San Joaquin County. The public review period ended on February 13, 2017. Any comments received during the public review that represent disagreement with the plan are required to be included with the plan when submitted to the State. There were no dissenting comments received.

The required 30-day public comment period for the draft regional plan was published in *The Record* newspaper on January 23, 2017. The draft plan was also available for public review through the San Joaquin County WorkNet website and at each of the five AJCCs in San Joaquin County. The public review period ended on February 22, 2017. Any comments received during the public review that represent disagreement with the plan are required to be included with the plan when submitted to the State. There were no dissenting comments received.

The Draft Local Plan was provided to: Chief Elected Officials, strategic and required partners and recipients of services. Copies were released to all stakeholders in the following manner:

Notification via mail and e-mail, not only providing an electronic copy of the Local and Regional Plans to the SJCBOs, the SJCWDB, Economic Development Association, San Joaquin Delta College, County Office of Education and strategic

partners, but also providing a link to the Local and Regional Plans online to ensure recipient would be able to access the plan electronically.

The SJCWDB 2017-2021 WIOA Draft Local Plan and San Joaquin RPU Regional Plan was posted online at the following address: www.sjcworknet.org for the required public comment period.

Both the Local Plan and the Regional Plan are submitted for the WDB's consideration. Once approved by the WDB, the plan will be forwarded to the San Joaquin County Board of Supervisors as required under WIOA. The approved Local Plan and Regional Plan must be received by the State Workforce Development Board by August 1, 2017.

<http://sjcworknet.org/WIOAresources.asp>

Access to the 4-Year WIOA Local Plan for San Joaquin County for PY 2017-2021 and the 4-Year WIOA Regional Plan that includes San Joaquin County for Program Year 2017-2021 is available through the link above.

This process follows direction from the State Board and is in accordance with the Workforce Innovation and Opportunity Act of 2014 (WIOA) Section 106(c).

FISCAL IMPACT:

There is no fiscal impact for the approval of this Action Item by the WDB.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

1. The Local Plan and Regional Plan will be signed by the WDB Chair and forwarded to the Board of Supervisors for their consideration and approval.
2. Once approved by the Board of Supervisors, the Local Plan and Regional Plan will be submitted to the State Workforce Development Board for final approval by the State of California's Workforce Development Board.

ACTION TAKEN: APPROVED:_____ DISAPPROVED:_____ OTHER:_____

BY:_____ DATE:_____

MOTIONED BY:_____ SECONDED BY:_____

YES:_____

NO:_____

ITEM #2

**AUTHORIZATION FOR THE EXECUTIVE COMMITTEE TO ACT ON BEHALF OF
THE WORKFORCE DEVELOPMENT BOARD (WDB) TO FACILITATE THE
DEVELOPMENT OF A RECOMMENDATION TO THE SAN JOAQUIN COUNTY
BOARD OF SUPERVISORS ON THE AMERICA'S JOB CENTER OF
CALIFORNIA (AJCC) – ONE STOP OPERATOR AND THE MEMORANDUM OF
UNDERSTANDING (MOU) PHASE II BETWEEN ONE STOP PARTNERS**

DATE: June 28, 2017

ACTION ITEM: 2

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: **AUTHORIZATION FOR THE EXECUTIVE COMMITTEE TO ACT ON BEHALF OF THE WORKFORCE DEVELOPMENT BOARD (WDB) TO FACILITATE THE TIMELY DEVELOPMENT OF ONE STOP OPERATOR AND THE MEMORANDUM OF UNDERSTANDING (MOU) PHASE II BETWEEN ONE STOP PARTNERS**

IT IS RECOMMENDED:

That the WDB authorizes its Executive Committee to act on behalf of the WDB and facilitate the development and timely completion and execution of the following agreements as required under the Workforce Innovation and Opportunity Act (WIOA), federal, and State requirements:

1. An agreement between the WDB and the One Stop Operator to provide services as required by the State of California and the WIOA; and
2. The MOU Phase II Infrastructure Funding Agreements (IFA).
3. Forward a recommendation to the San Joaquin County Board of Supervisors on the America's Job Center of California (AJCC) One Stop Operator.

REASONS FOR RECOMMENDATION:

One Stop Operator

On December 19, 2016, the State released State Directive WSD16-14 to provide guidance and establish the procedures for the selection of One Stop Operators. Local Workforce Development Boards are required to conduct an open and competitive process in order to select their One Stop Operators (WIOA Section 121[d][2][A]). In California, One Stop Operators are responsible for coordinating service delivery among all One Stop partners and service providers within the Local Workforce Development Area. By having the One Stop Operator act as the local service delivery coordinator, it allows Local Boards to focus on strategic planning and developing partnerships at the local and regional level.

The role of the One Stop Operator includes the following:

1. Coordinating the service delivery of required One Stop partners and service providers.

2. Ensuring the implementation of partner responsibilities and contributions agreed upon in MOU - Phase I and Phase II.
3. Reporting to the Local Board on operations, performance, and continuous improvement recommendations.
4. Implementing policies established by the Local Board.
5. Adhering to all applicable federal and state guidance.

To further support regional planning efforts, Local Boards may also choose to regionally select a One Stop Operator. Selecting one (1) One Stop Operator for multiple Local Boards in a Regional Planning Unit (RPU) may help align, coordinate, and integrate programs and services on a regional basis. It is anticipated that one (1) One Stop Operator will be selected to serve five (5) Local Boards in the San Joaquin Valley RPU including San Joaquin, Stanislaus, Merced, Madera, and Kings. Two (2) Request for Proposals (RFPs) were released on behalf of the five (5) Local Boards by Merced County (January 31, 2017 and March 22, 2017) in order to secure a regional One Stop operator. There was no response to the first RFP and only one entity responded to the second RFP.

At this time, the multiple WDB sub-region has several options:

1. Accept the service provider that responded to the RFP;
2. Choose an alternative service provider (sole source agreement);
3. Apply to the State for a waiver and continue providing services until such time that a service provider can be procured.

Memorandum of Understanding Phase II

On October 14, 2016, the State released State Directive WSD16-09 to provide guidance and establish the procedures regarding the WIOA Phase II MOU for Comprehensive One Stop locations. The State required one (1) comprehensive One Stop in each Local Workforce Development Area (LWDA). The San Joaquin County WorkNet/One Stop Stockton Center meets the requirements and is the comprehensive center in San Joaquin County.

In order to establish a high quality One Stop service delivery system and enhance collaboration amongst partner programs, the WIOA requires Local Boards to develop MOUs with all One Stop required partners present in their LWDA. The expectation is that these MOUs serve as a functional tool as well as visionary plan for how the Local Board and One Stop partners will work together to create a unified service delivery system that best meets the needs of their shared customers.

The state chose to separate the MOU development process into two distinct phases. Phase I identified the service delivery at the comprehensive One Stop Center. It also

addressed service coordination and collaboration amongst the required partners and was completed on June 30, 2016.

Phase II will address how to sustain the unified system described in Phase I through the use of resource sharing and joint infrastructure cost funding. Phase II of the MOU must be in place at the local level by September 1, 2017. The MOU shall apply to both co-located and non-co-located partners and will include an assurance from all non-co-located partners that they agree to pay their proportionate share of infrastructure costs once sufficient data are available.

FISCAL IMPACT:

Approval of this request shall not incur any additional costs. It is anticipated that the One Stop Operator will serve five (5) areas in the RPU and the share of cost to San Joaquin County will be approximately \$15,000.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

- | | | |
|----|---|-------------------|
| 1. | Executive Committee will meet to review One Stop Operator Agreement and forward recommendation to the Board of Supervisors | July 19, 2017 |
| 2. | Executive Committee will meet to review MOU Phase II Agreements with One Stop Partners and forward recommendation to the Board of Supervisors | July 2017 |
| 3. | Board of Supervisors Action | August 2017 |
| 4. | Submission of One Stop Operator Agreement to the State | September 1, 2017 |
| 5. | Submission of MOU Phase II to the State | September 1, 2017 |

ACTION TAKEN: APPROVED:_____ DISAPPROVED:_____ OTHER:_____

BY:_____ DATE:_____

MOTIONED BY:_____ SECONDED BY:_____

YES:_____

COMMITTEE REPORTS

**Executive Committee
Data Collection and Technology
Business Development Committee
Accountability Committee
Planning Committee
WorkNet System Committee
WorkNet Charter Committee
Youth Council**

DIRECTOR'S REPORT

INFORMATION ITEMS

DATE: June 28, 2017

INFORMATION ITEM: 1-3

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: INFORMATION ITEMS

I. SUMMARY: The following is a summary of the information items.

1. Attached is the letter from the State Employment Development Department Diane Ferrari, Division Chief for the Northern Workforce Services Division to John M. Solis, EEDD Executive Director notifying San Joaquin County of the State's intent to close the Manteca WorkNet Center located at 302 Northgate Drive in Manteca, CA.
2. Attached is an e-mail from Jesse Lozano, a WorkNet customer, expressing his appreciation to Case Manager, Marcia Martinez for her dedication and assistance in helping him obtain a job.
3. Attached is the State Employment Development Department's Final Monitoring Report containing the results of its review of San Joaquin County's Compliance with WIOA Fiscal and Procurement requirement for the WIOA funding allocations for funding for FY'2016-17. No monitoring exceptions were noted, therefore this monitoring is closed.



Edmund G. Brown Jr.
Governor

April 4, 2017

Mr. John Solis
San Joaquin WorkNet
56 S. Lincoln St.
Stockton, CA 95203

Dear Mr. Solis:

This letter is to notify you that the Employment Development Department (EDD) will be closing the America's Job Center of CaliforniaSM (AJCC) located at 302 Northgate Dr., Manteca, CA 95336.

The Workforce Innovation and Opportunity Act (WIOA), which provides funding and statutory guidance for our statewide public workforce system, establishes that the WIOA Title I partner is responsible for opening and maintaining the AJCC and EDD is a partner in the service delivery structure. Additionally, it requires that the infrastructure costs of the AJCC be proportionately shared amongst all partners. The EDD has been the master lease holder and sole partner contributing to the cost of the Manteca lease since October 2005. The EDD alone supports and maintains the Manteca site which houses five San Joaquin Worknet staff, two Experience Unlimited Staff, and seven EDD staff at a cost of over \$221,000 per year. The EDD met with the San Joaquin WorkNet Executive team regarding these costs and was advised that San Joaquin WorkNet is unable to assume the lease in Manteca and would support the deployment of EDD staff to the remaining AJCC sites throughout San Joaquin County.

The San Joaquin WorkNet has requested EDD staff presence at all five AJCCs in San Joaquin County. Budgetary constraints will not allow the EDD to pay all costs associated with operating the Manteca AJCC and infrastructure costs at four AJCCs. As a result, the EDD will initiate action to close the Manteca site and reassign EDD staff to the Stockton AJCC located at 56 S. Lincoln St., Stockton, CA 95203. Additionally, the EDD will assess the viability of staff deployments to the Lodi, Tracy, and Delta College AJCCs once these sites are in compliance with seismic and Americans with Disabilities Act requirements.

With the closure of the Manteca office, the EDD will redirect customers to obtain services in any of the other four comprehensive AJCCs. Additionally, the EDD offers multiple options for job seekers and employers to obtain assistance through online services:

Mr. Solis
Month Day, 2017
Page two

- The EDD website (www.edd.ca.gov) provides job seekers and employers with forms that can be downloaded as well as other pertinent information.
- The CalJOBSSM website (www.caljobs.ca.gov) is California's labor exchange system which allows job seekers and unemployment insurance claimants to register, post résumés, search and apply for desired positions, and communicate with employers seeking applicants.

The EDD agrees to continue discussions with San Joaquin WorkNet regarding their options for a new site in Manteca. The San Joaquin WorkNet would assume the lead for the lease and service delivery in alignment with WIOA. The EDD will also continue negotiations on the placement of staff in the Lodi, Tracy, and Delta College AJCCs. We look forward to working with San Joaquin WorkNet to mutually meet our WIOA mandates while staying within our budgetary and staffing constraints. Should San Joaquin WorkNet decide on another site in Manteca, please let us know.

If you have any questions or need additional information, please contact Diane Ferrari, Chief of EDD's Northern Workforce Services Division at 916-227-0290.

Sincerely,



DIANE FERRARI, Division Chief
Northern Workforce Services Division

cc: Dennis Petrie, #339
Diane Ferrari, #911
Mary Ruiz, #911D
Lorraine Perry, #175

Gloria Gamez - Call of Appreciation

From: Viola Baker
To: Gloria Gamez
Date: 5/19/2017 9:43 AM
Subject: Call of Appreciation
Cc: Marcia Martinez

Hi Gloria...Jesse Lozano called and left a message on Marcia Martinez' telephone (his case worker) but he then called back and said that he just wanted to express his appreciation for the assistance he received from Worknet. He got a job and said he is really pleased with our services and that it was well worth his time in coming to Worknet.

I'm not sure who should receive this information besides Marcia. (Patty?) Jesse can be reached at (209) 466-8209.

Vi



Edmund G. Brown Jr.
Governor

May 17, 2017

Mr. John Solis, Executive Director
San Joaquin County Employment and
Economic Development Department
56 South Lincoln Street
Stockton, CA 95203

Dear Mr. Solis:

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
FISCAL AND PROCUREMENT REVIEW
FINAL MONITORING REPORT
PROGRAM YEAR 2016-17**

This is to inform you of the results of our review for Program Year (PY) 2016-17 of the San Joaquin County Employment and Economic Development Department's (EEDD) financial management and procurement activities funded by the Workforce Investment Act (WIA) and the Workforce Innovation and Opportunity Act (WIOA). This review was conducted by Ms. Carol Hammond from May 1, 2017, through May 5, 2017. For the fiscal portion of the review, we focused on the following areas: fiscal policies and procedures, financial reporting, expenditures charged to the WIA/WIOA grants, cost allocation, indirect cost rate, cash management, internal controls, oversight of your subrecipients, subrecipient audits, and debt collection. For the procurement portion of the review, we examined procurement transactions and property management.

Our review was conducted under the authority of WIOA Sections 183(a) and 184(a)(4). The purpose of this review was to determine the level of compliance by EEDD with applicable federal and state laws, regulations, policies, and directives related to the WIA/WIOA grant regarding financial management and procurement for PY 2016-17.

We collected the information for this report through interviews with representatives of EEDD, a review of applicable policies and procedures, and a review of documentation retained by EEDD for a sample of expenditures and procurements for PY 2015-16 and PY 2016-17.

Mr. John Solis
May 17, 2017
Page two

BACKGROUND

The EEDD was awarded WIOA funds to administer a comprehensive workforce investment system by way of streamlining services through the America's Job Center of CaliforniaSM delivery system. For PY 2016-17, EEDD was allocated: \$2,631,302 to serve adult participants; \$2,825,766 to serve youth participants; and \$2,683,847 to serve dislocated worker participants.

For the quarter ending March 31, 2017, EEDD reported the following WIOA expenditures: \$1,359,337 for adult participants; \$2,775,777 from PY 15-16, K698393 grant for youth participants; and \$1,08,707 for dislocated worker participants.

FISCAL REVIEW RESULTS

We conclude that, overall, EEDD is meeting applicable WIA/WIOA requirements concerning financial management.

PROCUREMENT REVIEW RESULTS

We conclude that, overall, EEDD is meeting applicable WIA/WIOA requirements concerning procurement.

This report contains no findings or concerns; therefore, we are issuing this report as the final report.

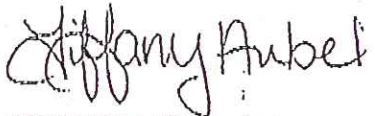
Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. It is EEDD's responsibility to ensure that its systems, programs, and related activities comply with the WIA/WIOA grant program, federal and state regulations, and applicable state directives. Consequently, any deficiencies identified in subsequent reviews, such as an audit, would remain EEDD's responsibility.

Ch:7108:7109

Mr. John Solis
May 17, 2017
Page three

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Ms. Carol Hammond at (916) 653-6633 or Mr. D. Vance Cannedy at (916) 654-7005.

Sincerely,



TIFFANY AUBEL, Chief
Compliance Monitoring Section
Compliance Review Office

cc: Veronica Champayne, MIC 50
Lisa Buchanan, MIC 50
Georganne Pinter, MIC 50

Ch:7108:7109