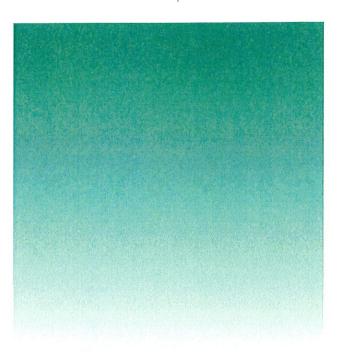
AGENDA WORKFORCE DEVELOPMENT BOARD DECEMBER 8, 2017





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AGENDA WORKFORCE DEVELOPMENT BOARD DECEMBER 8, 2017

Dear Workforce Development Board Members:

Attached is your agenda for the December 8, 2017 meeting of the Workforce Development Board (WDB).

The meeting will be held:

DATE:

December 8, 2017

TIME:

7:30 - 9:00 a.m.

(Breakfast served at 7:00 a.m.)

PLACE:

WorkNet Building

56 S. Lincoln Street

Stockton, CA

If you have any questions, please call me at 468-3511.

Sincerely,

JOHN M. SOLIS

EXECUTIVE DIRECTOR

JMS:gg



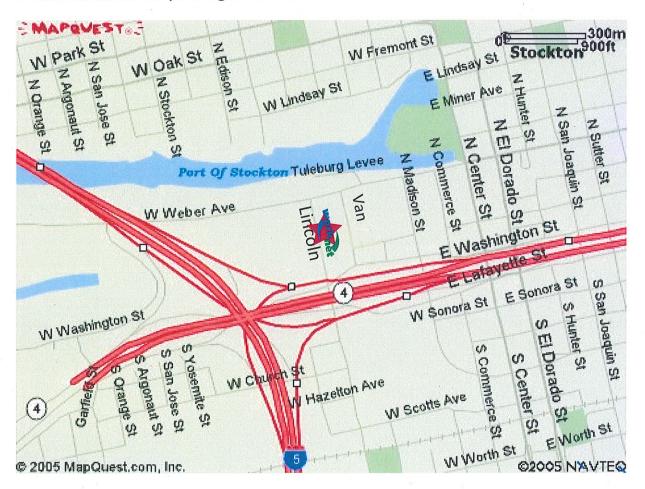
Directions to 56 South Lincoln Street

From Highway 99

From Highway 99, take Highway 4 toward Interstate 5 (The Crosstown Freeway). Take the El Dorado Street/Downtown Stockton exit. Go straight onto East Washington Street (one way). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.

From Interstate 5

From Interstate 5, take Highway 4 toward Highway 99 (The Crosstown Freeway). Take the Downtown Stockton exit. Go straight on East Lafayette Street (stay in left hand lane). Turn left on South El Dorado Street, turn left at the next light (East Washington Street). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.



AGENDA WORKFORCE DEVELOPMENT BOARD

December 8, 2017 - 7:30 a.m. Stockton WorkNet Center 56 S. Lincoln Street, Stockton, CA

ROLL CALL

APPROVAL OF MINUTES

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

ACTION ITEMS

- A-1 Authorization to Transfer Funds from Workforce Innovation Opportunities Act (WIOA) Dislocated Worker Program to WIOA Formula Adult
- A-2 Approval of San Joaquin County's Comprehensive America's Job Center of California (AJCC) Baseline Criteria Certification in Compliance with the Workforce Innovation and Opportunity Act (WIOA) Statutory and Regulatory Requirements
- A-3 Approval of 2018 Workforce Development Board Meeting Schedule

COMMITTEE REPORTS

Accountability Committee
Business Development Committee
Data Collection and Technology Committee
Executive Committee
Planning Committee
WorkNet System Committee
WorkNet Charter Committee
Youth Council

DIRECTOR'S REPORT

BOARD MEMBERS QUESTIONS AND COMMENTS

*** PUBLIC COMMENT ***

Members of the public may address the Workforce Development Board on items appearing on the agenda. The public may also address items of interest to the Workforce Development Board which are within the subject jurisdiction of the Board. However, the Workforce Development Board, in compliance with Government Code Section 54954.3(a) shall not take any action on any item not appearing on the agenda. Such items may be referred to staff or recommended for inclusion on a future agenda.

Persons wishing to address the Board must complete the Public Comment Form which may be obtained from the Clerk. Speakers are asked to limit their total presentation to a maximum of five minutes.

*** AMERICANS WITH DISABILITIES ACT ***

In accordance with the Americans with Disabilities Act, the San Joaquin County Workforce Development Board will make reasonable efforts to accommodate persons with qualified disabilities. If you require special accommodation, please contact Gloria Gamez at 468-3500 at least one day in advance of the meeting.

ADJOURNMENT

The next WDB meeting is scheduled for Wednesday, March 28, 2018 (subject to approval) at the Stockton WorkNet Center.

APPROVAL OF MINUTES

MINUTES OF THE WORKFORCE DEVELOPMENT BOARD

October 25, 2017 WorkNet 56 S. Lincoln Street Stockton, CA

MEMBERS PRESENT

Daniel Schroeder

Gene Acevedo Kirk Dall Les Fong Terry Givens Kathleen Hart Raul Hernandez Carol Hirota Stephanie James David Jimenez Anita Maldonado Michael Miller Sheri Oneto
John P. Palmer
Maria Patterson
Lorraine Perry
Julian Sepulveda
John Solis
Cynthia Summers
Lisa Vigil
Ardria Weston
Ernest Williams

MEMBERS ABSENT

Shelley Burcham
Sandra Johnson
Dan Maloney
James Mousalimas
Pat Patrick
Jessie Garza-Roderick

Cynthia Thoming Sanders Tamra Spade Nate Tucker Sofia Valenzuela Tony Washington Marcus Williams

YOUTH COUNCIL MEMBERS PRESENT

MaryAnn Cox

GUESTS/STAFF PRESENT

Veronica Champayne, Employment Development Dept.
Nati Martinez, Employment Development Dept.
LaChelle Adams, Employment Development Dept.
Paul Castro, California Human Development
Brenda Rogers, Department of Apprenticeship Standards
Dena Hernandez, SCPP/North Valley Hills
Sharon Oberman, San Joaquin County Office of Education

Steve Lantsberger, Employment & Economic Development Dept.
Allet Williams, Employment & Economic Development Dept.
Rachael Carbajal, Employment & Economic Development Dept.
Tonnie Mallory, Employment & Economic Development Dept.
Peggy LaRossa, Employment & Economic Development Dept.
Gloria Gamez, Employment & Economic Development Dept.
Tina Rangel, Employment & Economic Development Dept.
Alfredo Mendoza, Employment & Economic Development Dept.
Paul Bishop

Guests who failed to sign in may not be listed.

ROLL CALL

The meeting was called to order by Chairman Schroeder at 7:35 a.m.

APPROVAL OF MINUTES

MOTION

Ms. Patterson made a motion, seconded by Mr. Jimenez, to amend the June 28, 2017 minutes, page 6, Roll Call, to read, "Chairman Dan Schroeder was absent and there is currently no Vice-Chair, therefore per the Bylaws, upon a vote of the membership a motion was made by Ms. Garza-Roderick seconded by Ms. Patterson to elect Ms. Sheri Oneto as meeting chair. The meeting was called to order by Chair Ms. Oneto at 7:40 a.m."

Chairman Schroeder voted no.

M/S/C

STATEMENTS OF CONFLICT OF INTEREST

None.

PUBLIC COMMENTS

There were no public comments.

<u>ACTION ITEM</u>

A-1 APPROVAL OF WORKFORCE INNOVATION AND OPPORTUNITY ACT FORMULA FUND BUDGET FOR PROGRAM YEAR 2017-18

Mr. Solis summarized the information contained in the agenda item.

MOTION

Ms. Oneto moved and Mr. Sepulveda seconded to approve the Workforce Innovation and Opportunity Act (WIOA) Formula Fund Budget for Program Year 2017-18.

M/S/C unanimously

A-2 APPROVAL OF THE SAN JOAQUIN COUNTY WORKFORCE DEVELOPMENT BOARD TRAVEL POLICY

Mr. Solis summarized the information contained in the agenda item.

MOTION

Mr. Palmer moved and Mr. Hernandez seconded to approve of the San Joaquin County Workforce Development Board Travel Policy.

M/S/C unanimously

A-3 APPROVAL OF MODIFICATIONS TO THE WORKFORCE DEVELOPMENT BOARD BYLAWS

Mr. Solis summarized the information contained in the agenda item.

<u>MOTION</u>

Ms. Oneto moved and Ms. Patterson seconded to approve of Modifications to the Workforce Development Board Bylaws.

M/S/C unanimously

A-4 MODIFICATON TO THE WORKFORCE DEVELOPMENT MEETING SCHEDULE AND RETREAT

Mr. Solis summarized the information contained in the agenda item.

MOTION

Ms. Oneto moved and Ms. Vigil seconded to approve of Modifications to the Workforce Development Meeting Schedule and Retreat

M/S/C unanimously

COMMITTEE REPORTS

None.

DIRECTOR'S REPORT

Mr. Solis reported that on October 15, 2017, Governor Brown signed AB111 into law.

BOARD MEMBERS QUESTIONS AND COMMENTS

ADJOURNMENT

MOTION

Ms. Patterson moved and Ms. Garza-Roderick seconded to adjourn the meeting at 8:56 a.m.

M/S/C unanimously

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

<u>ITEM #1</u>

AUTHORIZATION TO TRANSFER FUNDS FROM WORKFORCE INNOVATION AND OPPORTUNITIES ACT (WIOA) DISLOCATED WORKER PROGRAM TO WIOA FORMULA ADULT

DATE:

December 8, 2017

ACTION ITEM: 1

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

AUTHORIZATION TO TRANSFER FUNDS FROM WORKFORCE

INNOVATION AND OPPORTUNITIES ACT (WIOA) DISLOCATED

WORKER PROGRAM TO WIOA FORMULA ADULT

IT IS RECOMMENDED:

That the Workforce Development Board:

- 1. Authorize the Executive Director of the Employment and Economic Development Department to transfer, subject to State approval, up to 15% of the Workforce Innovation and Opportunities Act (WIOA) Formula Dislocated Worker funds to the WIOA Formula Adult fund, and
- 2. Authorize the Chair of the Workforce Development Board to sign all documents related to this action.

REASONS FOR RECOMMENDATION:

Section 133(b)(4) of the Workforce Innovation and Opportunities Act (WIOA) allows for the transfer of up to 100% of the funds between the Formula Adult and Dislocated Worker Programs. The WIOA Formula Adult Program is funded to serve customers that are low income. The WIOA Formula Dislocated Worker Program is for customers that have been recently laid-off. The purpose of the transfer provisions in WIOA is to provide the local workforce development areas the flexibility necessary to meet customer demand in the One-Stop Centers (AJCC WorkNet Centers). For example, if more customers utilizing the WorkNet Centers are WIOA Adults, funds may be transferred from the WIOA Dislocated Worker program to meet the greatest need. Formula funds may not be transferred to or from the WIOA Youth Program.

Under the above-identified transfer provisions, the San Joaquin County Workforce Investment Board (WIB) has authorized the transfer of Formula funds between the Adult and Dislocated Worker programs nine times since the inception of WIA in 2000. The most recent transfer was approved on February 25, 2015, when the WIB approved a transfer of \$807,194 (30% of the allocated funds) from the Dislocated Worker program to the Adult program.

WIOA Formula-Funded Service Levels

More Adults than Dislocated Workers are seeking and receiving Formula-Funded services within the AJCC WorkNet Centers. The chart below illustrates the number of individuals receiving WIOA Formula-Funded services:

Service Type	Adult	Dislocated Worker	Total Adult and Dislocated Worker
Basic Career Services (non- enrolled)	3,981	617	4,598
Individualized Career/Training (enrolled)	236	206	442

WIOA authorizes career services for adults and dislocated workers. There are three types of career services: basic career services, individualized career services and follow-up services.

Basic Career Services are universally accessible services and must be made available to all individuals seeking employment and training services at the Americas Job Centers of California (AJCC). These services typically involve less staff time and involvement. Basic Career Services include services such as: eligibility determination, initial skill assessments, labor exchange services, information on programs and services and program referrals.

Individualized Career Services must be provided to participants once the AJCC staff determines that such services are required to retain or obtain employment. Generally, these services involve significant staff time and customization to each individual's needs. Individualized career services include services such as: specialized assessments, developing an individual employment plan, counseling, work experience, etc.

Follow Up Services must be provided to adult and dislocated worker participants who are placed in unsubsidized employment for up to 12 months after the first day of employment. One type of follow service may include counseling about the work place.

Training Services include education and employment training for participants who have been unable to find employment. Typically training services are offered either through a referral to an eligible training provider (eligibility is determined by the State) for classroom training or by a local employer through the On the Job Training Program.

Approximately, 87% (3,981/4,598) of the customers receiving Basic Career Services in the AJCC WorkNet Centers are classified as Adults. Currently 53% (236/442) of those enrolled into Individualized Career Services/Training Services are Adults.

WIOA Formula and Special Grant Funds

The chart below illustrates the current funding available for WIOA Adults and Dislocated Workers including the special, non-Formula grants. The special non-Formula additional assistance grants (WIOA 25% Funds) is designated to serve Dislocated Workers only.

Funding Source	Adult Program	Dislocated Worker Program	Total Adult and Dislocated Worker
WIOA Formula Funds	\$2,780,151	\$2,473,264	\$5,253,415
WIOA 25% Funds	-0-	241,904	241,904
WIOA 25% 2017 Add'l Assistance Funds	-0-	932,096	932,096
TOTALS	\$2,780,151	\$3,647,264	\$6,427,415

The 2017-18 WIOA Formula Adult and Dislocated Worker allocations are 53% and 47% of the total \$5,253,415 allocation, respectively. WIOA Formula Adult and Dislocated Worker expenditures are driven by participant enrollments, resulting in the need to transfer funds.

Transfer of Funds - Formula Dislocated Worker to Formula Adult

The chart below illustrates the current Formula funding levels for WIOA Adults and Dislocated Workers and the impact of the proposed transfer:

Funding	Current	Transfer Amount	Proposed
Source	Amount	(15%)	Amount '
Adult	\$2,780,151	\$370,990	\$3,151,141
Dislocated	2,473,264	(370,990)	2,102,274
Worker	2,473,204	(370,330)	2,102,214
TOTALS	\$5,253,415	-0-	\$5,253,415

The WDB's approval of the recommendation to transfer up to 15% of the WIOA Formula Dislocated Worker funds to the WIOA Formula Adult program is necessary to ensure that adequate resources are available to serve adults enrolled in the program. The transfer does not compromise services to Dislocated Workers because of the additional funds (\$1,174,000) available through the additional assistance grant funding identified above. If this transfer is approved San Joaquin County will still have approximately \$3,276,274 to serve the dislocated worker population.

FISCAL IMPACT:

Up to 15% (\$370,990) will be transferred from WIOA Formula Dislocated Worker to WIOA Formula Adult.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

1.	Submit transfer request to State.				(December 31, 2017)			
			i.					
								,
ACTI	ON TAKEN: APPROVED	:	DISAF	PPROVE	D:	OT	HER: _	
	IONED BY:				Y:			
YES:						T.		
NO:								

<u>ITEM #2</u>

APPROVAL OF SAN JOAQUIN COUNTY'S COMPREHENSIVE AMERICA'S
JOB CENTER OF CALIFORNIA (AJCC) BASELINE CRITERIA
CERTIFICATION IN COMPLIANCE WITH THE WORKFORCE INNOVATION
AND OPPORTUNITY ACT (WIOA) STATUTORY AND REGULATORY
REQUIREMENTS

DATE:

December 8, 2017

ACTION ITEM: 2

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

APPROVAL OF SAN JOAQUIN COUNTY'S COMPREHENSIVE AMERICA'S JOB CENTER OF CALIFORNIA (AJCC) BASELINE CRITERIA CERTIFICATION IN COMPLIANCE WITH THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STATUTORY AND

REGULATORY REQUIREMENTS

IT IS RECOMMENDED:

That the Workforce Development Board (WDB):

- 1. Approves the evaluation of the Stanislaus County Peer Review Team;
- 2. Authorizes the submission of San Joaquin County's Comprehensive AJCC Baseline Certification Matrix to the State Employment Development Department (EDD) certifying its compliance with Section 121(a) of the WIOA; and
- 3. Authorizes the WDB Chair to sign the attached certification document.

REASONS FOR RECOMMENDATION:

Background

On June 9, 2017, the State Employment Development Department (EDD) released Workforce Services Directive (WSD) 16-20 to provide guidance and establish the procedures for the certification of comprehensive AJCC locations in Local Workforce Development Areas (LWDAs).

The WIOA Joint Final Rule outlines three key requirements for Comprehensive AJCC certification:

- Effectiveness of the AJCC;
- Physical and programmatic accessibility for individuals with disabilities; and
- 3. Continuous improvement.

California's certification process is centered on these key requirements and sets a statewide standard of service delivery that ensures all customers consistently receive a high-quality level of service. The initial Comprehensive AJCC certification process will be

conducted during Program Year (PY) 2017-18 and take effect PY 2018-19. For this initial certification, Local Boards are only required to certify their comprehensive AJCCs.

Certification Levels

There are two levels of AJCC certification: Baseline and Hallmarks of Excellence. The Baseline AJCC Certification is due to the State by December 31, 2017, and is intended to ensure that every comprehensive AJCC is in compliance with key WIOA statutory and regulatory requirements. The Hallmarks of Excellence AJCC Certification is due to the State June 30, 2018, and is intended to encourage continuous improvement by identifying areas where an AJCC may be exceeding quality expectations, as well as areas where improvement is needed.

Baseline AJCC Certification

In order to receive Baseline AJCC Certification, an AJCC must meet all of the following requirements:

- 1. The Local Board has implemented a signed MOU with all the required AJCC partners. This includes both Phase I and Phase II of the MOU process.
- 2. The AJCC has implemented the board-defined roles and responsibilities of the AJCC Operator and Title I Adult and Dislocated Worker Career Services Provider (i.e., an AJCC Operator and Career Services Provider is in place and functioning within the AJCC).
- 3. The AJCC meets all regulatory requirements to be considered a comprehensive AJCC as identified in the WIOA Joint Final Rule Section 678.305.
- 4. The AJCC ensures equal opportunity for individuals with disabilities in accordance with the ADA, WIOA Section 188, and all other applicable federal and state guidance.

Peer Review Process

In accordance with WSD 16-20, an outline of the process for Comprehensive AJCC certification was submitted to the State EDD, attention the Regional Advisor by September 31, 2017.

Members of the San Joaquin Valley and Associated Counties, including San Joaquin County, as well as, the Mother Lode, planned to use a Peer Review Team process to certify its comprehensive AJCC. Approved by the State, the Peer Review Team process establishes a Peer Review Team in each participating LWDA. In an effort to maintain arms-length and avoid any appearance of a conflict of interest, Peer Review Teams from another LWDA would not review the LWDA that reviewed them.

The Stanislaus County Review Team reviewed San Joaquin County's Comprehensive AJCC on November 21, 2017. The San Joaquin County Review Team reviews the Mother

Lode on December 4, 2017, and the Mother Lode Review Team will review Stanislaus County's Comprehensive AJCC on December 11, 2017.

The Peer Review Team approach will provide each LWDA with an excellent opportunity to experience another LWDA's service delivery system, and to focus on best practices that can be incorporated into their own operations.

It would also provide the Peer Review Team with an opportunity to share best practices, provide technical assistance and support to the LWDA being reviewed, if requested. This sharing of best practices and technical support strengthens the "Continuous Quality Improvement" effort of the AJCC operations not only in the respective LWDA, but, across the region.

On November 21, 2017, the Stanislaus County Review Team conducted an on-site evaluation of San Joaquin County's Comprehensive AJCC, completed the Baseline Criteria Certification Matrix and the Evaluation Report (see Attachment A) certifying its compliance with WIOA Baseline Certification criteria.

The findings of the Stanislaus County Peer Review Team evaluation, validated the findings of San Joaquin County's self-evaluation. The WDB's submission of San Joaquin County's Comprehensive AJCC Baseline Certification Matrix will ensure the WDB is in compliance with WIOA statutory and regulatory requirements.

FISCAL IMPACT:

1.

NO:

There is no fiscal impact for the approval of this Action Item by the WDB.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

Submittal to the State

	•	
ACTION TAKEN: APPROVED:	DISAPPROVED:	OTHER:
BY:	DATE:	
MOTIONED BY:	SECONDED BY:_	
YES:		

December 31, 2017

Comprehensive AJCC Certification Matrix Baseline Criteria

The Baseline America's Job Center of CaliforniaSM (AJCC) Certification is intended to ensure that every comprehensive AJCC is in compliance with key *Workforce Innovation and Opportunity Act* (WIOA) statutory and regulatory requirements. If an AJCC does not meet one or more of the criteria, they will be considered "not yet able to certify." In this instance, the Local Workforce Development Board (Local Board) must develop a corrective action plan that outlines how they will bring the AJCC into compliance by April 1, 2018.

Local Boards must submit a completed matrix and, if needed, a corrective action plan to their Regional Advisor for each comprehensive AJCC by December 31, 2017.

Name of Local Board	San Joaquin County Workforce Development Board		
		. *	
Name of AJCC	Stockton Center/AJCC		

Baseline Criteria	Yes	No
Implements the signed Memorandums of Understanding (MOU)		
A Memorandum of Understanding (meeting the Phase I and Phase II requirements in Workforce Services Directive WSD15-12 and WSD16-09) has been signed by all the required AJCC partners.		
The signed MOU identifies the AJCC as a comprehensive center.	V	
The AJCC is implementing the MOU specifications applicable to comprehensive centers.	√	
Implements the Local Board defined roles and responsibilities of the AJG Services Provider	CC Operator ar	nd Career
AJCC Operator selected in compliance with WSD16-14.	√	,
Roles and responsibilities of AJCC Operator are clearly identified.	√	
Career Services Provider selected in compliance with WSD16-14.	√	
Roles and responsibilities of the Career Services Provider within the AJCC are clearly identified.	√	
Meets all regulatory requirements to be a comprehensive AJCC (WIOA J 678.305)	oint Final Rule	Section
AJCC has least one Title I staff person physically present.	V	

AJCC provides access to all basic and individualized career services identified in WIOA Joint Final Rule Section 678.430.	√	6
AJCC provides access to training services identified in WIOA Joint Final Rule Section 680.200.		
AJCC provides access to any employment and training activities carried out under WIOA Section 134(d).	\checkmark	
AJCC provides access to programs, services, and activities of all required AJCC partners by having partner staff physically co-located at the AJCC, having a staff person at the AJCC who has been cross-trained to provide information about partner programs, or having direct linkage through technology to staff who can provide meaningful information or services.	√	
AJCC provides workforce and labor market information.	\checkmark	
AJCC provides customers with access programs, services, and activities during regular business hours.	\checkmark	
Ensures Equal Opportunity for Individuals With Disabilities		
The AJCC is physically and programmatically accessible to individuals with disabilities, as described in WIOA Section 188 and Title 29 Code of Federal Regulations Part 38. Americans with Disabilities Act Title V provides that state requirements may supersede the ADA when state requirements provide greater or equal protection for the rights of individuals with disabilities. Therefore, the AJCC must also be in compliance with following California guidance related to equal access for individuals with disabilities: • Fair Employment and Housing Act (California Government Code Section 12900-12996) • Unruh Civil Rights Act (California Civil Code Section 51-52) • Disabled Persons Act (California Civil Code Section 54-55) • California Building Code Title 24 Chapter 11B • California Government Code 7405 • California Government Code 11135 Such requirements include, but are limited to, the following: • Providing reasonable accommodations for individuals with disabilities • Making reasonable modifications to policies, practices, and procedures where necessary to avoid discrimination against persons with disabilities • Administering programs in the most integrated setting		

The A	JCC meets all Baseline Criteria for Baseline AJCC Certification	√	
•	afford individuals with disabilities an equal opportunity to participate in, and enjoy the benefits of, the program or activity Providing for the physical accessibility of the AJCC to individuals with disabilities		
•	with others Providing appropriate auxiliary aids and services, including assistive technology devices and services, where necessary to		
•	Communicating with persons with disabilities as effectively as	,	20

The Local Board Chair must attest the Local Board's certification decision by signing below.

Signature		
Daniel J. Schroeder		
Name		
Chairman	o o	
Title		

ITEM #3

APPROVAL OF 2018 WORKFORCE DEVELOPMENT BOARD MEETING SCHEDULE

DATE:

December 8, 2017

ACTION ITEM: 3

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

APPROVAL OF 2018 WORKFORCE DEVELOPMENT BOARD MEETING

SCHEDULE

IT IS RECOMMENDED:

That the Workforce Development Board (WDB) approve the attached 2018 Workforce Development Board Meeting Schedule.

REASONS FOR RECOMMENDATION:

Historically, under the Workforce Investment Act, this Board approved an 11 meetings per year schedule that reflected monthly meetings through October with a combined November/December meeting. This provided the flexibility, allowing the Workforce Investment Board (WIB) to take appropriate action on time-sensitive agenda items as required by the State. In 2016, the Board recognized that monthly meeting were not necessary and a more strategic schedule was developed to coincide with specific activities required of the Local WDB.

For the first six months of 2017, there were a number of specific activities required of the Local WDB that were time-sensitive and require WDB and San Joaquin County Board of Supervisor approval with a relatively short turn-around time. The scheduling of monthly meetings during the January through June period facilitated the timely completion of critical components required under the Workforce Innovation and Opportunity Act (WIOA) and ensured the WDB's compliance with State and federal requirements.

During the first six months of this year, the WDB completed, reviewed and approved San Joaquin County's Local and Regional Strategic Planning documents, Phase II of the Required Partner Memorandum of Understanding which includes Infrastructure Funding Agreements, and the selection of Workforce Innovation and Opportunity Act (WIOA) Youth Program providers.

Program year 2018 marks the third year of WIOA implementation. Although the WIOA implementation would carry a heavy agenda, WDB meeting activity will not be as demanding as it was during FY 2016 and FY 2017. The 2018 WDB meeting agenda will only require five (5) meetings with the critical tasks anticipated. However, policies and procedure directives from the US Department of Labor and the State WDB may require the scheduling of an additional meeting. If an additional meeting is needed to meet a specific unexpected deadline imposed by the State, Department of Labor or other funding

source, a meeting could be scheduled. There will be sufficient-time to notify the WDB and schedule the meeting.

Approval of this WDB meeting schedule should enable the Board to act in a timely manner to meet all WIOA regulatory and statutory requirements.

FISCAL IMPACT:

There is no fiscal impact for the approval of the 2017 Workforce Development Board Meeting Schedule.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

1. Immediately release and publicize the approved meeting schedule.

ACTION TAKEN: APPROVED:	DISAPPROVED:	OTHER:
BY:	DATE:	
MOTIONED BY:	SECONDED BY:	
YES:		
NO:		



WORKFORCE DEVELOPMENT BOARD MEETING SCHEDULE 2018

MONTH	SCHEDULED MEETING DATE AND LOCATION		
March	March 28, 2018 @ 7:30 A.M.	*WorkNet Center	
May	May 23, 2018 @ 7:30 A.M.	*WorkNet Center	
August	August 22, 2018 @ 7:30 A.M.	*WorkNet Center	
October	October 24, 2018 @ 7:30 A.M.	*WorkNet Center	
**November/December (WDB Retreat)	December 5, 2018 @ 7:30 A.M.	*WorkNet Center	

^{*} WorkNet Center, 56 S. Lincoln Street, Stockton, CA

^{**}November/December board meeting with be combined with the WDB retreat

COMMITTEE REPORTS

Executive Committee
Data Collection and Technology
Business Development Committee
Accountability Committee
Planning Committee
WorkNet System Committee
WorkNet Charter Committee
Youth Council

DIRECTOR'S REPORT

BOARD MEMBER QUESTIONS AND COMMENTS