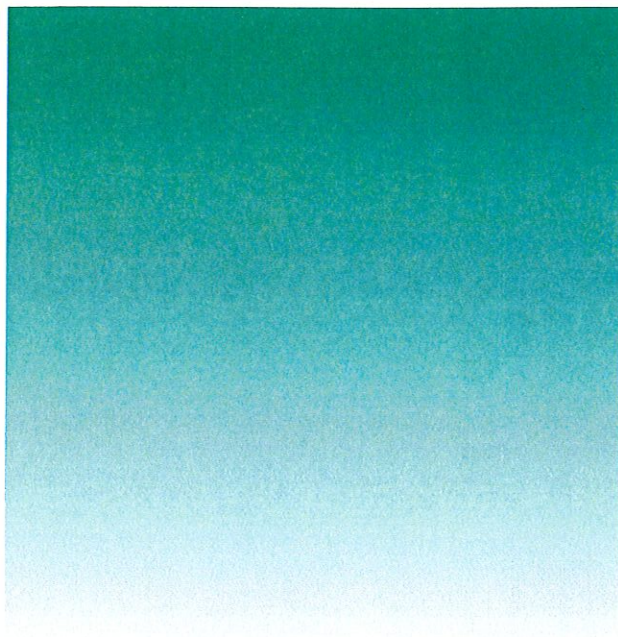


**AGENDA
WORKFORCE DEVELOPMENT BOARD
DECEMBER 12, 2018**



"Your Workforce Resource"

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of California™

**AGENDA
WORKFORCE DEVELOPMENT BOARD
DECEMBER 12, 2018**

Dear Workforce Development Board Members:

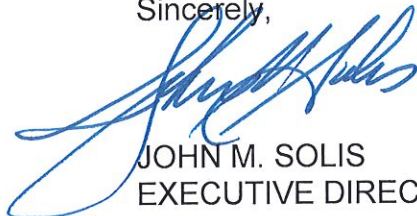
Attached is your agenda for the December 12, 2018 meeting of the Workforce Development Board (WDB).

The meeting will be held:

DATE: Wednesday, December 12, 2018
TIME: 7:30 – 8:00 a.m.
(Breakfast served at 7:00 a.m.)
PLACE: WorkNet Building
56 S. Lincoln Street
Stockton, CA

If you have any questions, please call me at 468-3511.

Sincerely,



JOHN M. SOLIS
EXECUTIVE DIRECTOR

JMS:gg



A proud partner of the America's JobCenter network of California

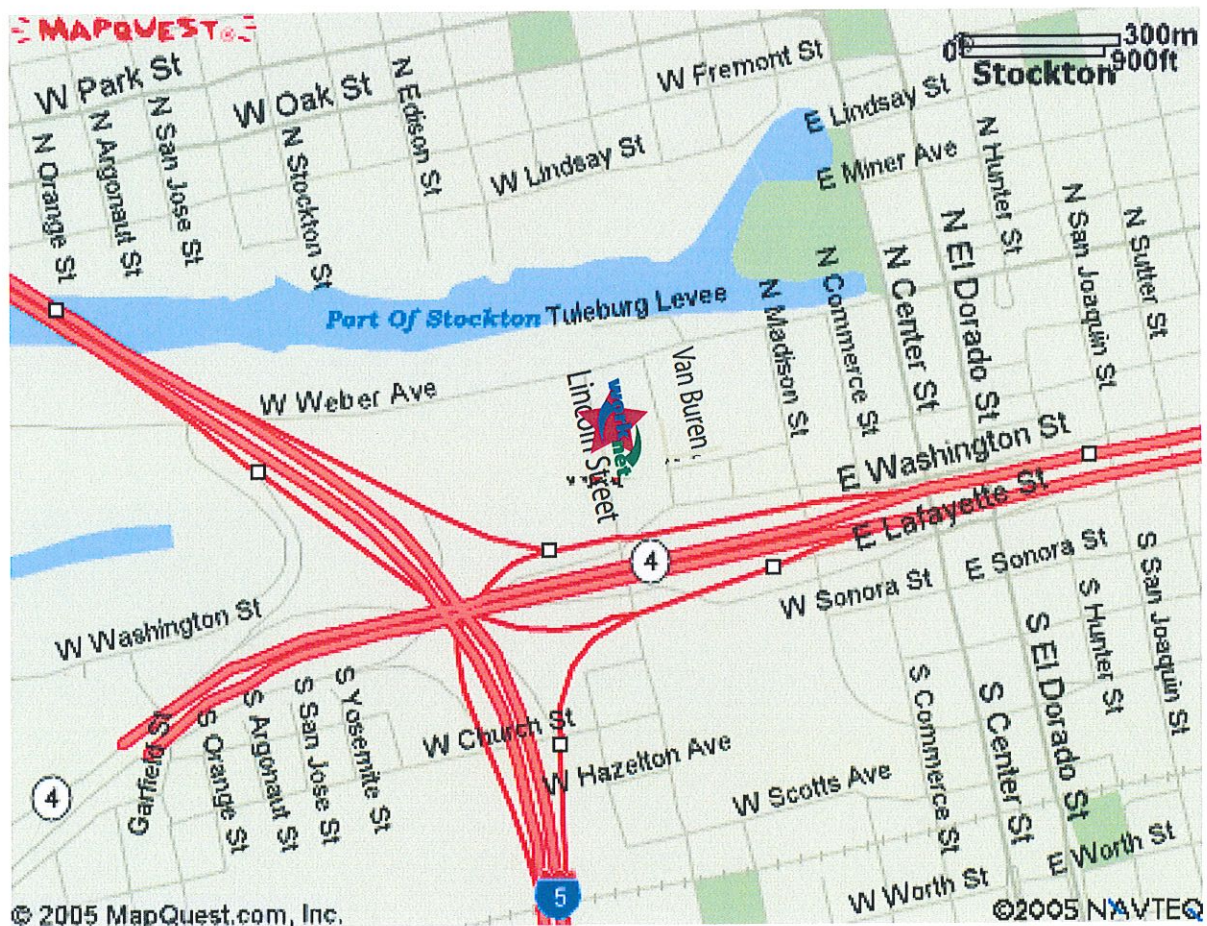
Directions to 56 South Lincoln Street

From Highway 99

From Highway 99, take Highway 4 toward Interstate 5 (The Crosstown Freeway). Take the El Dorado Street/Downtown Stockton exit. Go straight onto East Washington Street (one way). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.

From Interstate 5

From Interstate 5, take Highway 4 toward Highway 99 (The Crosstown Freeway). Take the Downtown Stockton exit. Go straight on East Lafayette Street (stay in left hand lane). Turn left on South El Dorado Street, turn left at the next light (East Washington Street). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.



AGENDA
WORKFORCE DEVELOPMENT BOARD

December 12, 2018 - 7:30 a.m.
Stockton WorkNet Center
56 S. Lincoln Street, Stockton, CA

ROLL CALL

APPROVAL OF MINUTES

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

ACTION ITEMS

- A-1 Authorization to Transfer Funds from Workforce Innovation Opportunities Act (WIOA) Dislocated Worker Program to WIOA Formula Adult Program
- A-2 Approval of 2019 Workforce Development Board Meeting Schedule

PRESENTATION

- P-1 San Joaquin Delta College Community Connections Resource Directory

COMMITTEE REPORTS

Accountability Committee
Business Development Committee
Data Collection and Technology Committee
Executive Committee
Planning Committee
WorkNet System Committee
WorkNet Charter Committee
Youth Council

DIRECTOR'S REPORT

BOARD MEMBERS QUESTIONS AND COMMENTS

***** PUBLIC COMMENT *****

Members of the public may address the Workforce Development Board on items appearing on the agenda. The public may also address items of interest to the Workforce Development Board which are within the subject jurisdiction of the Board. However, the Workforce Development Board, in compliance with Government Code Section 54954.3(a) shall not take any action on any item not appearing on the agenda. Such items may be referred to staff or recommended for inclusion on a future agenda.

Persons wishing to address the Board must complete the Public Comment Form which may be obtained from the Clerk. Speakers are asked to limit their total presentation to a maximum of five minutes.

***** AMERICANS WITH DISABILITIES ACT *****

In accordance with the Americans with Disabilities Act, the San Joaquin County Workforce Development Board will make reasonable efforts to accommodate persons with qualified disabilities. If you require special accommodation, please contact Gloria Gamez at 468-3500 at least one day in advance of the meeting.

ADJOURNMENT

The next WDB meeting is scheduled for Wednesday, March 27, 2019 (subject to approval) at the Stockton WorkNet Center.

This WIOA Title I - financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services available upon request to individuals with disabilities. California Relay Service 711 or 1-800-735-2922 (English) 1-800-855-3000 (Spanish).

APPROVAL OF MINUTES

**MINUTES
OF THE
WORKFORCE DEVELOPMENT BOARD**

October 24, 2018
WorkNet
56 S. Lincoln Street
Stockton, CA

WORKFORCE DEVELOPMENT BOARD MEMBERS PRESENT

Daniel Schroeder

Gene Acevedo
Mike Ammann
Dan Ball
Shelley Burcham
Mayra Cuevas
Terry Givens
Kathleen Hart
Raul Hernandez
Carol Hirota
Anita Maldonado
Dan Maloney
Michael Mark
Michael Miller

Sheri Oneto
Henry Peralta
Lorraine Perry
Tim Robertson
Robin Sanborn
Julian Sepulveda
John Solis
Tamra Spade
Diane Vigil
Ardria Weston
Ernest Williams
Marcus Williams

MEMBERS ABSENT

Les Fong
Jose Hernandez
Stephanie James
David Jimenez
Sandra Johnson
James Mousalimas
John Palmer
Pat Patrick

Maria Patterson
Jessie Garza-Roderick
Cynthia Thoming Sanders
Ryan Sarna
Cynthia Summers
Sofia Valenzuela
Lisa Vigil
Greg Vincelet

GUESTS/STAFF PRESENT

Paul Castro, California Human Development
Dena Hernandez, SCDD North Valley Hills
Nati Martinez, Employment Development Dept.
Sharon Oberman, San Joaquin County Office of Education
Patty Virgen, Employment & Economic Development Dept.
Elena Mangahas, Employment Development Department.
Tina LaBounty, Employment & Economic Development Dept.
Tonnie Mallory, Employment & Economic Development Dept.
Alfredo Mendoza, Employment & Economic Development Dept.

Ed Wanket, Employment & Economic Development Dept.
Peggy LaRossa, Employment & Economic Development Dept.
Gloria Gamez, Employment & Economic Development Dept.
Tina Rangel, Employment & Economic Development Dept.
Mary Franks, Employment & Economic Development Dept.

Guests who failed to sign in may not be listed.

ROLL CALL

The meeting was called to order by the Chair at 7:39 a.m. Roll call was taken and a quorum of the Board was present.

APPROVAL OF MINUTES

MOTION

Ms. Oneto moved and Mr. Sepulveda seconded to approve the August 22, 2018 Workforce Development Board meeting minutes.

M/S/C unanimously

STATEMENTS OF CONFLICT OF INTEREST

None.

PUBLIC COMMENTS

None.

ACTION ITEM

A-1 ELECTION OF WORKFORCE DEVELOPMENT BOARD OFFICERS UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT

Chairman Schroeder remarked that the WDB bylaws indicate that the Chair and the Vice-Chair must be business representatives from the Private Sector. He further explained the role of the Chair, according to the bylaws, and emphasized that the Board are the decision makers and the committees are the ones who make the decisions. It was noted that we have a blended board at this time. Members were provided with a list of the members of the new Board; these are the people who may nominate and vote for the Chair and Vice-Chair.

MOTION

Chairman Schroeder opened nominations for the Workforce Development Board Chair.

Mr. Sepulveda nominated Diane Vigil as Chair. Ms. Vigil accepted the nomination and there were no further nominations.

Mr. Acevedo moved and Mr. Ball seconded to close nominations.

M/S/C unanimously.

MOTION

As there was only one nomination, ballots were not used.

Mr. Marcus Williams moved and Ms. Perry seconded to elect Ms. Vigil as Workforce Development Board Chair.

Verbal vote of 20/20 Workforce Development Board members.

M/S/C unanimously.

MOTION

Chairman Schroeder opened nominations for the Workforce Development Board Vice-Chair.

Ms. Sanborn nominated herself for the Vice-Chair.

Mr. Marcus Williams moved and Ms. Cuevas seconded to close nominations for Workforce Development Board Vice Chair.

M/S/C unanimously

MOTION

As there was only one nomination, ballots were not used.

Mr. Marcus Williams moved and Ms. Perry seconded to elected Ms. Sanborn as Workforce Development Board Vice-Chair.

Verbal vote of 20/20 Workforce Development Board members.

M/S/C unanimously

Chairman Schroeder presented certificates recognizing and thanking the outgoing Board Members.

Mr. Solis presented a plaque to Chairman Schroeder in appreciation and recognition of 19 years serving as the Chairman of the Workforce Investment/Workforce Development Board.

A-2 MODIFICATION TO THE WORKFORCE DEVELOPMENT MEETING SCHEDULE AND RETREAT

Mr. Solis summarized the information contained in the agenda item.

MOTION

Mr. Acevedo moved and Ms. Perry seconded to approve the modification to the Workforce Development Board meeting schedule and retreat date change to Wednesday, December 12, 2018.

M/S/C unanimously

PRESENTATIONS

P-1 Establishment of Performance Goals for PY 2018 and PY 2019

Mr. Solis provided an update on the Establishment of Performance Goals for PY 2018 and PY 2019.

P-2 Local and Regional Plans - Update

Mr. Solis provided an update on the 2018 Local and Regional Plan Modification Forums.

DIRECTOR'S REPORT

Mr. Solis informed the Board that we received funding to serve Veterans under the Veterans Employment Assistance Program (VEAP) Grant.

Mr. Solis reported to the Board on the progress of the San Joaquin County High School Apprenticeship Program Initiative.

COMMITTEE REPORTS

None.

BOARD MEMBERS QUESTIONS AND COMMENTS

None.

ADJOURNMENT

MOTION

Mr. Williams moved and Mr. Givens seconded to adjourn the meeting at 8:51 a.m.

M/S/C unanimously

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

ITEM #1

**AUTHORIZATION TO TRANSFER FUNDS FROM WORKFORCE INNOVATION
OPPORTUNITIES ACT (WIOA) DISLOCATED WORKER PROGRAM TO WIOA
FORMULA ADULT PROGRAM**

DATE: December 12, 2018

ACTION ITEM: 1

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: AUTHORIZATION TO TRANSFER FUNDS FROM WORKFORCE INNOVATION OPPORTUNITIES ACT (WIOA) DISLOCATED WORKER PROGRAM TO WIOA FORMULA ADULT PROGRAM

IT IS RECOMMENDED:

That the Workforce Development Board:

1. Authorize the Executive Director of the Employment and Economic Development Department to transfer, subject to State approval, up to 35% of the Workforce Innovation and Opportunities Act (WIOA) Formula Dislocated Worker funds to the WIOA Formula Adult fund, and
2. Authorize the Chair of the Workforce Development Board to sign all documents related to this action.

REASONS FOR RECOMMENDATION:

Section 133(b)(4) of the Workforce Innovation and Opportunities Act (WIOA) allows for the transfer of up to 100% of the funds between the Formula Adult and Dislocated Worker Programs. The WIOA Formula Adult Program is funded to serve customers that are low income. The WIOA Formula Dislocated Worker Program is for customers that have been recently laid-off. The purpose of the transfer provisions in WIOA is to provide the local workforce development areas the flexibility necessary to meet customer demand in the One-Stop Centers (AJCC WorkNet Centers). For example, if more customers utilizing the WorkNet Centers are WIOA Adults, funds may be transferred from the WIOA Dislocated Worker program to meet the greatest need. Formula funds may not be transferred to or from the WIOA Youth Program.

Under the above-identified transfer provisions, the San Joaquin County Workforce Development Board (WDB) has authorized the transfer of Formula funds between the Adult and Dislocated Worker programs ten times since the inception of Workforce Investment Act in 2000. The most recent transfer was approved on December 8, 2017, when the WDB approved a transfer of \$370,990 (15% of the allocated funds) from the Dislocated Worker program to the Adult program.

WIOA Formula-Funded Service Levels

More Adults than Dislocated Workers are seeking and receiving Formula-funded services within the AJCC WorkNet Centers. The chart below illustrates the number of individuals anticipated to receive WIOA Formula-funded services in PY 2018-19:

Service Type	Adult	Dislocated Worker	Total Adult and Dislocated Worker
Basic Career Services (non-enrolled)	57,078	10,863	67,941
Individualized Career (enrolled)	801	393	1,194
Training	531	273	804

WIOA authorizes career services for Adults and Dislocated Workers. There are three types of career services: basic career services, individualized career services and follow-up services.

Basic Career Services are universally accessible services and must be made available to all individuals seeking employment and training services at the Americas Job Centers of California (AJCC). These services typically involve less staff time and involvement. Basic Career Services include services such as: eligibility determination, initial skill assessments, labor exchange services, information on programs and services and program referrals.

Individualized Career Services must be provided to participants once the AJCC staff determines that such services are required to retain or obtain employment. Generally, these services involve significant staff time and customization to each individual's needs. Individualized career services include services such as: specialized assessments, developing an individual employment plan, counseling, work experience, etc.

Training Services include education and employment training for participants who have been unable to find employment. Typically training services are offered either through a referral to an eligible training provider (eligibility is determined by the State) for classroom training or by a local employer through the On-the-Job Training Program.

Approximately, 84% (19,026/22,647) of the customers currently receiving Basic and Individualized Career Services in the AJCC WorkNet Centers are classified as Adults. Currently 66% (177/268) of those enrolled into Training Services are Adults.

WIOA Formula and Special Grant Funds

The chart below illustrates the current funding available for WIOA Adults and Dislocated Workers, including the special, non-Formula grants. The non-Formula additional assistance grants are designated to serve Dislocated Workers only.

Funding Source	Adult Program	Dislocated Worker Program	Total Adult and Dislocated Worker
WIOA Formula Funds	\$2,931,783	\$2,554,223	\$5,486,006
WIOA 25% Funds	-0-	288,145	288,145
WIOA 2017 25% Add'l Assistance Funds	-0-	698,731	698,731
WIOA 2018 Trade & Economic NDWG Funds	-0-	995,810	995,810
TOTALS	\$2,931,783	\$4,536,909	\$7,468,692

The 2018-19 WIOA Formula Adult and Dislocated Worker allocations are 53% and 47% of the total \$5,486,006 allocation, respectively. WIOA Formula Adult and Dislocated Worker expenditures are driven by participant enrollments, resulting in the need to transfer funds.

Transfer of Funds - Formula Dislocated Worker to Formula Adult

The chart below illustrates the current Formula funding levels for WIOA Adults and Dislocated Workers, the impact of the proposed transfer and the total funding available to both the Adult and Dislocated Worker populations after the proposed transfer:

Funding Source	Adult Program	Dislocated Worker Program	Total Adult and Dislocated Worker
Adult	\$2,931,783	\$2,554,223	\$5,486,006
Proposed Transfer (35% of DW)	893,978	(893,978)	-0-
TOTAL Formula Funding	\$3,825,761	\$1,660,245	\$5,486,006
WIOA 25% Funds	-0-	288,145	288,145
WIOA 2017 25% Add'l Assistance Funds	-0-	698,731	698,731
WIOA 2018 Trade & Economic NDWG Funds	-0-	995,810	995,810
TOTALS After Proposed Transfer	\$3,825,761	\$3,642,931	\$7,468,692

The WDB's approval of the recommendation to transfer up to 35% of the WIOA Formula Dislocated Worker funds to the WIOA Formula Adult program is necessary to ensure that adequate resources are available to serve adults enrolled in the program. The transfer does not compromise services to Dislocated Workers because of the additional funds (\$1,982,686) available through the additional assistance grant funding identified above. If this transfer is approved, San Joaquin County will still have

\$3,642,931 to serve the Dislocated Worker population. If additional funding is needed to serve the Dislocated Worker population, the State will have funding available and San Joaquin County can submit an application for additional assistance funding out of the Governor's discretionary grant.

FISCAL IMPACT:

Up to 35% (\$893,978) will be transferred from WIOA Formula Dislocated Worker to WIOA Formula Adult.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

1. Submit transfer request to State.

(December 31, 2018)

ACTION TAKEN: APPROVED: _____ DISAPPROVED: _____ OTHER: _____

BY: _____ DATE: _____

MOTIONED BY: _____ SECONDED BY: _____

YES: _____

NO: _____

ITEM #2

**APPROVAL OF 2019 WORKFORCE WORKFORCE DEVELOPMENT BOARD
MEETING SCHEDULE**

DATE: December 12, 2018

ACTION ITEM: 2

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: APPROVAL OF 2019 WORKFORCE DEVELOPMENT BOARD MEETING
SCHEDULE

IT IS RECOMMENDED:

That the Workforce Development Board (WDB) approve the attached 2019 Workforce Development Board Meeting Schedule.

REASONS FOR RECOMMENDATION:

Historically, the Workforce Development Board (WDB) approved an 11 meetings per year schedule that reflected monthly meetings through October with a combined November/December meeting. This provided the flexibility, allowing the WDB to take appropriate action on time-sensitive agenda items as required by the State. In 2016, the Board recognized that monthly meeting were not necessary and a more strategic schedule was developed to coincide with specific activities required of the Local WDB.

For the first six months of 2018, there were a number of specific activities required of the Local WDB that were time-sensitive and required WDB and San Joaquin County Board of Supervisors approval with a relatively short turn-around time. The scheduling of WDB meetings to facilitate the timely completion of critical components required under the Workforce Innovation and Opportunity Act (WIOA) will ensure the WDB's compliance with State and federal requirements.

During the first six months of next year, the WDB will complete, review, and approve the modifications of San Joaquin County's Local and Regional Strategic Planning documents, review the Memorandum of Understanding with the Required Partners which may include Infrastructure Funding Agreements, and the selection of WIOA service providers.

Program year 2019 marks the fourth year of WIOA implementation. Although the WIOA implementation would carry a heavy agenda, WDB meeting activity will not be as demanding as it was during PY 2016 and PY 2017. The 2019 WDB meeting schedule will only require five (5) meetings with the critical tasks anticipated. However, policies and procedure directives from the U.S. Department of Labor and the State WDB may require the scheduling of an additional meeting. If an additional meeting is needed to meet a specific unexpected deadline imposed by the State, Department of Labor or other funding source, a meeting could be scheduled. There will be sufficient time to notify the WDB and schedule the meeting.

Approval of this WDB meeting schedule should enable the Board to act in a timely manner to meet all WIOA regulatory and statutory requirements.

FISCAL IMPACT:

There is no fiscal impact for the approval of the 2019 Workforce Development Board Meeting Schedule.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

1. Immediately release and publicize the approved meeting schedule.

ACTION TAKEN: APPROVED: _____ DISAPPROVED: _____ OTHER: _____

BY: _____ DATE: _____

MOTIONED BY: _____ SECONDED BY: _____

YES: _____

NO: _____

WORKFORCE DEVELOPMENT BOARD MEETING SCHEDULE 2019

MONTH	SCHEDULED MEETING DATE AND LOCATION
March	March 27, 2019 @ 7:30 A.M. *WorkNet Center
May	May 22, 2019 @ 7:30 A.M. *WorkNet Center
July	July 10, 2019 7:30 A.M. *WorkNet Center
August	August 28, 2019 7:30 A.M. *WorkNet Center
October	October 23, 2019 @ 7:30 A.M. *WorkNet Center
**November/December (WDB Retreat)	December 11, 2019 @ 7:30 A.M. *WorkNet Center

* WorkNet Center, 56 S. Lincoln Street, Stockton, CA

**November/December board meeting with be combined with the WDB retreat

PRESENTATION #1

SAN JOAQUIN DELTA COLLEGE COMMUNITY CONNECTIONS RESOURCE DIRECTORY

DIRECTOR'S REPORT

BOARD MEMBER QUESTIONS AND COMMENTS