AGENDA
WORKFORCE DEVELOPMENT BOARD
APRIL 24, 2019

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WORKFORCE DEVELOPMENT BOARD OF SAN JOAQUIN COUNTY

AGENDA
WORKFORCE DEVELOPMENT BOARD
APRIL 24, 2019

Dear Workforce Development Board Members:

Attached is your agenda for the April 24, 2019 meeting of the Workforce Development Board (WDB).

The meeting will be held:

DATE:	Wednesday, April 24, 2019
TIME:	7:30 – 9:00 a.m. (Breakfast served at 7:00 a.m.)
PLACE:	WorkNet Building 56 S. Lincoln Street Stockton, CA

If you have any questions, please call me at 468-3511.

Sincerely,

JOHN M. SOLIS
EXECUTIVE DIRECTOR

JMS:gg

56 S. Lincoln Street · Stockton, CA 95203 · 209.468-3500 FAX 209.462-9063 · Internet: www.sjcworknet.org

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Directions to 56 South Lincoln Street

From Highway 99

From Highway 99, take Highway 4 toward Interstate 5 (The Crosstown Freeway). Take the El Dorado Street/Downtown Stockton exit. Go straight onto East Washington Street (one way). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.

From Interstate 5

From Interstate 5, take Highway 4 toward Highway 99 (The Crosstown Freeway). Take the Downtown Stockton exit. Go straight on East Lafayette Street (stay in left hand lane). Turn left on South El Dorado Street, turn left at the next light (East Washington Street). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.

AGENDA
WORKFORCE DEVELOPMENT BOARD

April 24, 2019 - 7:30 a.m.
Stockton WorkNet Center
56 S. Lincoln Street, Stockton, CA

ROLL CALL

APPROVAL OF MINUTES

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

ACTION ITEMS

A-1 Approval of San Joaquin County's Affiliate Job Center of California (AJCC) Hallmarks of Excellence Criteria Certifications in Compliance with the Workforce Innovation and Opportunity Act (WIOA) Statutory and Regulatory Requirements

A-2 Approval of Application for Local Area Subsequent Designation and Local Workforce Development Board Recertification Under the Workforce Innovation and Opportunity Act

A-3 Authorization to Accept Grant Funding in the Amount of $500,000 to Operate a Summer Training & Employment Program for Students (STEPS) with Disabilities in San Joaquin County

COMMITTEE REPORTS

INFORMATION ITEMS

I-1 WorkNet Center Customer Service Survey

I-2 Success Stories

1-3 Invitation Flyer to the Presentation on the Regional and Local Plan scheduled for the next Workforce Development Board Meeting on May 22, 2019.

DIRECTOR'S REPORT

BOARD MEMBERS QUESTIONS AND COMMENTS

*** PUBLIC COMMENT ***

Members of the public may address the Workforce Development Board on items appearing on the agenda. The public may also address items of interest to the Workforce Development Board which are within the subject jurisdiction of the Board. However, the Workforce Development Board, in compliance with Government Code Section 54954.3(a) shall not take any action on any item not appearing on the agenda. Such items may be referred to staff or recommended for inclusion on a future agenda.

Persons wishing to address the Board must complete the Public Comment Form which may be obtained from the Clerk. Speakers are asked to limit their total presentation to a maximum of five minutes.

*** AMERICANS WITH DISABILITIES ACT ***

In accordance with the Americans with Disabilities Act, the San Joaquin County Workforce Development Board will make reasonable efforts to accommodate persons with qualified disabilities. If you require special accommodation, please contact Gloria Gamez at 468-3500 at least one day in advance of the meeting.

ADJOURNMENT

The next WDB meeting is scheduled for Wednesday, May 22, 2019 at the Stockton WorkNet Center.

This WIOA Title I - financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services available upon request to individuals with disabilities. California Relay Service 711 or 1-800-735-2922 (English) 1-800-855-3000 (Spanish).

APPROVAL OF MINUTES

MINUTES
OF THE
WORKFORCE DEVELOPMENT BOARD
December 12, 2018
WorkNet
56 S. Lincoln Street
Stockton, CA

WORKFORCE DEVELOPMENT BOARD MEMBERS PRESENT

Diane Vigil

Gene Acevedo
Mike Ammann
David Culberson
Terry Givens
Kathleen Hart
Jose Hernandez
Raul Hernandez
Carol Hirota
Michael Mark
Michael Miller
Henry Peralta
Lorraine Perry
Tim Robertson
Robin Sanborn
Julian Sepulveda
Tamra Spade
Marcus Williams

MEMBERS ABSENT

Les Fong
Dan Ball
Mayra Cuevas
Sofia Valenzuela
Stephanie James
Greg Vincelet
Anita Maldonado
James Mousalimas
Pat Patrick
Ryan Sarna
Ardria Weston

GUESTS/STAFF PRESENT

Sheila Zuvich, Department of Apprenticeship Standards
LaChell Adams, Employment Development Dept.
Nati Martinez, Employment Development Dept.
Sharon Oberman, San Joaquin County Office of Education
Sandra Varela, San Joaquin Delta College
Dan Smail, City of Manteca
John M. Solis, Employment & Economic Development Dept.
Elena Mangahas, Employment Development Department.
Tina LaBounty, Employment & Economic Development Dept.
Tonnie Mallory, Employment & Economic Development Dept.
Alfredo Mendoza, Employment & Economic Development Dept.
John Lutzow, Employment & Economic Development Dept.
Peggy LaRossa, Employment & Economic Development Dept.
Gloria Gamez, Employment & Economic Development Dept.
Tina Rangel, Employment & Economic Development Dept.
Victoria Lopez, Employment & Economic Development Dept.
Paul Bishop

Guests who failed to sign in may not be listed.

ROLL CALL

The meeting was called to order by the Chair at 8:07 a.m. Roll call was taken and a quorum of the Board was present.

APPROVAL OF MINUTES

MOTION

Mr. Sepulveda moved and Mr. Acevedo seconded to approve the October 24, 2018 Workforce Development Board meeting minutes.

M/S/C unanimously

STATEMENTS OF CONFLICT OF INTEREST

None.

PUBLIC COMMENTS

Mr. Smail, City of Manteca, announced the pending Great Wolf Lodge project in Manteca, expected to open in spring 2020. This is projected to employ 600 people, with five (5) restaurants located onsite. He brought forth the concern that typically the Great Wolf Lodge attracts the top candidates from the existing hospitality labor pool, thus leaving a shortage of skilled labor. Other areas have mitigated this by offering Associate Degrees and/or Industry Recognized Certificate programs at the college level. Mr. Smail indicated that the Workforce Development Board could be a referral source to local training programs in an effort to prepare for this shortage.

He further suggested the possibility that WorkNet could provide a pre-drug screening prior to an actual employment drug screening thus eliminating a failed drug screen after an employer has made an offer of employment.

ACTION ITEM

A-1 AUTHORIZATION TO TRANSFER FUNDS FROM WORKFORCE INNOVATION OPPORTUNITIES ACT (WIOA) DISLOCATED WORKER PROGRAM TO WIOA FORMULA ADULT PROGRAM

Ms. LaBounty summarized the information contained in the agenda item.

MOTION

Mr. Acevedo moved and Mr. Miller seconded to approve the Authorization to Transfer Funds from Workforce Innovation Opportunities Act (WIOA) Dislocated Worker Program to WIOA Formula Adult Program.

M/S/C unanimously.

A-2 APPROVAL OF 2019 WORKFORCE DEVELOPMENT BOARD MEETING SCHEDULE

Mr. Solis summarized the information contained in the agenda item.

MOTION

Mr. Sepulveda moved and Ms. Perry seconded to approve the 2019 Workforce Development Board meeting schedule.

M/S/C unanimously

PRESENTATIONS

P-1 COMMUNITY CONNECTION

Ms. Varela provided the Workforce Development Board with a comprehensive presentation and information on the San Joaquin Delta Community Connection Resource Directory.

DIRECTOR'S REPORT

Mr. Solis informed the Board that the retreat will give the Board a full report.

COMMITTEE REPORTS

None.

BOARD MEMBERS QUESTIONS AND COMMENTS

None.

ADJOURNMENT

MOTION

Mr. Acevedo moved and Ms. Perry seconded to adjourn the meeting at 8:20 a.m.

M/S/C unanimously

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

ITEM #1

APPROVAL OF SAN JOAQUIN COUNTY'S AFFILIATE JOB CENTER OF CALIFORNIA (AJCC) HALLMARKS OF EXCELLENCE CRITERIA CERTIFICATIONS IN COMPLIANCE WITH THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STATUTORY AND REGULATORY REQUIREMENTS

DATE: April 24, 2019 ACTION ITEM: 1

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: APPROVAL OF SAN JOAQUIN COUNTY'S AFFILIATE AMERICA'S JOB CENTERS OF CALIFORNIA'S (AJCC) HALLMARKS OF EXCELLENCE CRITERIA CERTIFICATIONS IN COMPLIANCE WITH THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STATUTORY AND REGULATORY REQUIREMENTS

IT IS RECOMMENDED:

That the Workforce Development Board (WDB):

1. Approves the evaluation results of San Joaquin County's Affiliate AJCC's Hallmarks of Excellence Certification Reviews conducted by Consultant David Shinder;

2. Authorizes the submission of San Joaquin County's Affiliate AJCC's Hallmarks of Excellence Certification Matrices to the State Employment Development Department (EDD) certifying its compliance with Section 121(a) of the WIOA; and

3. Authorizes the WDB Chair to sign the attached certification documents.

REASONS FOR RECOMMENDATION:

Background

The WIOA establishes the different types of AJCC sites allowable in each Local Workforce Development Area (Local Area). In addition to comprehensive AJCCs, Local Boards may choose to operate affiliate or specialized AJCCs. These sites supplement and enhance customer access to services, and serve as additional access points to the Local Area's comprehensive AJCCs.

To ensure that the AJCCs deliver and continuously improve services for jobseekers, workers, and employers, the WIOA requires certification of all AJCCs, including affiliate and specialized centers. The California Workforce Development Board (CWDB) convened a workgroup comprised of state-level partners and Local Board representatives in order to develop objective criteria and procedures for AJCC certification. The initial process was designed for comprehensive AJCCs and is outlined in Workforce Services Directive (WSD)16-20 released June 9, 2017. The same process has been modified by the CWDB for affiliate/specialized AJCCs and is outlined in WSD 18-11 released March 14, 2019. Comprehensive AJCC certifications were due June 30, 2018, and affiliate/specialized AJCC certifications are due May 1, 2019.

The WIOA Joint Final Rule outlines three key requirements for AJCC certification:

1. Effectiveness of the AJCC;

2. Physical and programmatic accessibility for individuals with disabilities; and

3. Continuous improvement.

California's certification process is centered on these key requirements and sets a statewide standard of service delivery that ensures all customers consistently receive a high-quality level of service. The initial Comprehensive AJCC certification process was conducted during Program Year (PY) 2017-18 and took effect PY 2018-19. For this initial certification, Local Boards were only required to certify their comprehensive AJCCs.

Certification Levels

While there were two levels of Comprehensive AJCC certification: Baseline and Hallmarks of Excellence, there is only one level of Affiliate AJCC Certification, Hallmarks of Excellence. The Baseline Comprehensive AJCC Certification was provided to the State December 31, 2017, and was intended to ensure that every comprehensive AJCC was in compliance with key WIOA statutory and regulatory requirements. The Hallmarks of Excellence Comprehensive AJCC Certification review was completed and submitted to the State June 30, 2018. This certification is intended to encourage continuous improvement by identifying areas where an AJCC may be exceeding quality expectations, as well as areas where improvement is needed. San Joaquin County received the highest rating in the State of California.

Hallmarks of Excellence Affiliate AJCC Certification

In order to highlight areas where AJCCs can continuously improve their service delivery, the State Board has identified eight Hallmarks of Excellence categories, with each one ranked on a scale of 1-5. Local Boards must complete a Hallmarks of Excellence Assessment for each affiliate/specialized AJCC by May 1, 2019. The Hallmarks of Excellence categories are as follows:

1. The AJCC physical location enhances the customer experience.

2. The AJCC ensures universal access, with an emphasis on individuals with barriers to employment.

3. The AJCC actively supports the One-Stop system through effective partnerships.

4. The AJCC provides integrated, customer-centered services.

5. The AJCC is an on-ramp for skill development.

6. The AJCC actively engages industry and labor.

7. The AJCC has high-quality, well-informed, and cross-trained staff.

8. The AJCC achieves business results through data-driven continuous improvement.

On April 25, 2018 the San Joaquin County WorkNet secured the services of David Shinder, a highly respected consultant to conduct the independent review of the San Joaquin County's Comprehensive AJCC Hallmarks of Excellence Certification. Mr. Shinder has extensive knowledge of One-Stop Center operations and AJCC Hallmarks of Excellence One-Stop Center Certification in accordance with WIOA, followed the State requirements. He was the third party reviewer of five (5) of the eight (8) Central Valley LWDA's Comprehensive AJCC Hallmarks of Excellence Certifications.

On March 4, 2019 the San Joaquin County WorkNet again secured the services of David Shinder, to conduct the independent review of the San Joaquin County's Affiliate's AJCC Hallmarks of Excellence Certification. The Hallmarks of Excellence Certification process began April 2, 2019 and concluded on April 19, 2019. Upon acceptance of the performance matrices by this board, we will submit the completed Hallmarks of Excellence Certification results to the State by the May 1, 2019 deadline.

The Hallmarks of Excellence certification matrices that includes further information and a full rationale written for each ranking provided on the Hallmarks of Excellence quality indicators is included as Attachment 1.

Since the goal is for Local Workforce Development Boards to work with each of their AJCCs to continually improve and progress within each Hallmarks of Excellence, the matrices must also include a continuous improvement plan developed by San Joaquin County's WDB staff with target dates, for each AJCC that outlines how they plan to increase their ranking for each Hallmarks of Excellence or maintain their ranking for any Hallmarks of Excellence in which they have already achieved a level 5 ranking.

Local Boards must submit a completed matrix and continuous improvement plan for each Affiliate AJCC to their Regional Advisor for each comprehensive AJCC by May 1, 2019.

FISCAL IMPACT:

There is no fiscal impact for the approval of this Action Item by the WDB.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

1.	Submittal to the State Employment Development Department	May 1, 2019

ACTION TAKEN: APPROVED:_____ DISAPPROVED:_____ OTHER:_____

BY:_____ DATE:_____

MOTIONED BY:_____ SECONDED BY:_____

YES:_____

NO:_____

ITEM #2

APPROVAL OF APPLICATION FOR LOCAL AREA SUBSEQUENT DESIGNATION AND LOCAL WORKFORCE DEVELOPMENT BOARD RECERTIFICATION UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT

DATE: April 24, 2019 ACTION ITEM: 2

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: **APPROVAL OF APPLICATION FOR LOCAL AREA SUBSEQUENT DESIGNATION AND LOCAL WORKFORCE DEVELOPMENT BOARD RECERTIFICATION UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT**

IT IS RECOMMENDED:

That the Workforce Investment Board:

1. Approve the attached Application for Local Area Subsequent Designation and Local Workforce Development Board Recertification under the Workforce Innovation and Opportunity Act;

2. Authorize the Chair to sign all documents related to the action; and

3. Forward the signed application to the San Joaquin County Board of Supervisors (BOS) for ratification and submission to the State.

REASONS FOR RECOMMENDATION:

Background

On July 22, 2014, President Obama signed into law the Workforce Innovation and Opportunity Act (WIOA), reauthorizing the One-Stop Center Service Delivery System for Workforce Development. The WIOA replaces the Workforce Investment Act (WIA) and is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. The WIOA went into effect on July 1, 2015.

On March 25, 2015 the San Joaquin County Workforce Development Board approved the Initial Certification Application and on May 15, 2015 the San Joaquin County Board of Supervisors ratified the Initial Certification Application.

Under the WIOA, Local Workforce Development Areas (LWDAs) must receive certification of their Local Workforce Development Boards (LWDB) and designation for program years 2019-21. Subsequent Designation and Recertification of Local Workforce Development Boards will be effective July 1, 2019 for a two-year period, ending June 30, 2021.

On February 27, 2019, EDD's Workforce Services Division (WSD) released **State Draft Directive WSDD-196 - SUBSEQUENT DESIGNATION AND LOCAL BOARD RECERTIFICATION**. The Directive provides guidance and establishes the procedures regarding subsequent designation of Local Workforce Development Areas (Local Area) and recertification of Local Workforce Development Boards (Local Board) under the WIOA, and is effective on the date of issuance. This policy applies to all current Local Areas interested in receiving subsequent designation as a Local Area and Local Board recertification under WIOA, and is effective immediately.

The WIOA Sections 106 and 107 provide the criteria for the subsequent designation of Local Areas and recertification of Local Boards. Specifically, the WIOA Section 106 requires the Governor to designate Local Areas within the state, while Section 107 requires the Governor to certify one Local Board for each Local Area in the state that has received initial designation status. The California Workforce Development Board (State Board) and the Employment Development Department (EDD), acting under the authority of the Governor, established policies and procedures and completed the initial designation of Local Areas in June 2015, which were effective for Program Years (PY) 2016-2018 and completed Local Board recertification in June, 2016.

WIOA Section 106 required Local Areas to apply for initial designation and required the Governor to approve requests for Local Areas that were designated as a Local Area under WIA, performed successfully, and had sustained fiscal integrity. After the period for which a Local Area was initially designated, WIOA Section 106 calls for a subsequent designation process and requires the Governor to approve a request for subsequent designation from a Local Area if the area performed successfully, sustained fiscal integrity, and engaged in the regional planning process.

WIOA Section 107 provides criteria for the recertification of Local Boards. Specifically, it requires the Governor to certify one Local Board for each Local Area in the state once every two years. In order to be recertified, the Local Board must meet the WIOA membership requirements, met or exceeded performance accountability measures and achieved sustained fiscal integrity. Subsequent Designation and Recertification of Local Workforce Development Boards will be effective July 1, 2019 for a two-year period, ending June 30, 2021.

Through the approval of this Action Item and ratification by the San Joaquin County Board of Supervisors Chair, as the Chief Elected Official (CEO), this WDB will request subsequent local area designation and local board recertification through the State Board in accordance with State Draft Directive WSDD196.

Subsequent Local Area Designation & Local Board Recertification – July 1, 2019 through June 30, 2021

San Joaquin County is currently a designated LWDA and the San Joaquin County Workforce Investment Board (now the WDB) was established in 2000 by action of the BOS. With this action, the BOS designated the WDB to oversee the WIA/WIOA activities in San Joaquin County. The WDB has maintained this role since designation, including PYs 2012-13 and 2013-14, as required for the initial designation process.

1) Performed Successfully:

The LWDA has met or exceeded all negotiated measures since the inception of WIA in 2000. Performance for PYs 2016-17 and 2017-18 was as follows:

MEASURE	Negotiated 2016-17	Actual 2016-17	%	Negotiated 2017-18	Actual 2017-18	%
Adult						
Employed at 2nd Quarter after Exit	65.0%	76.6%	117.8%	68.0%	79.9%	117.5%
Employed at 4nd Quarter after Exit	62.5%	81.7%	130.8%	65.5%	77.8%	118.8%
Median Earnings	$4,957	Data unavailable from state	Data unavailable from state	$5,157	$7,709	149.5%
Credential rate within 1 Year after Exit	52.9%	74.5%	140.8%	55.9%	68.6%	122.7%
Dislocated Worker						
Employed at 2nd Quarter after Exit	68.0%	82.5%	121.4%	68.0%	85.8%	126.20%
Employed at 4nd Quarter after Exit	66.5%	81.5%	122.6%	66.5%	85.7%	128.9%
Median Earnings	$5,929	unknown	unknown	$5,929	$8,278	139.6%
Credential rate within 1 Year after Exit	60.0%	75.4%	125.7%	60.0%	77.3%	128.8%
Youth (ages 16-24)						
Employed or in Training at 2nd Quarter after Exit	60.8%	71.3%	117.3%	60.8%	64.3%	105.8%
Employed or in Training at 4nd Quarter after Exit	62.3%	79.4%	127.4%	62.3%	72.7%	116.7%
Median Earnings	N/A	N/A	N/A	N/A	$2,868	N/A
Credential rate within 1 Year after Exit	54.7%	76.2%	139.3	54.7%	51.5%	94.2%

Note: A measure is met if actual performance is within 10% of the negotiated figure.

2) Sustained Fiscal Integrity:

The LWDA has sustained fiscal integrity in accordance with the criteria established through State Draft Directive WSDD196. The LWDA is monitored at least twice a year by the EDD's Compliance Review Division (CRD). Through this process, the CRD confirmed this LWDA's fiscal integrity for PYs 2016-17 and 2017-18. Directive WSDD196, defines sustained fiscal integrity as, "The *Local Area has not been found in violation of one or more of the following during PYs 16-17 or 17-18:*

• *Final determination of significant finding(s) from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIA requirement, such as failure to grant priority of service or verify participant eligibility.*

• *Gross Negligence - defined as a conscious and voluntary disregard for the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.*

• *Failure to observe accepted standards of administration. Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 29 CFR Parts 95 and 97, appropriate Office of Management and Budget circulars or rules, WIOA regulations, and state guidance. Highlights of these responsibilities include the following:*

o Timely reporting of WIOA participant and expenditure data
o Timely completion and submission of the required annual single audit
o Have not been placed on cash hold for longer than 30 days (In alignment with WIOA Section 106[e][2])"

3) Engaged in Regional Planning – WIOA Section 106 (c)(1) requires local workforce areas to engage in regional planning in order to be subsequently designated. "Engaged in regional planning" is defined as participating in, and having contributed to, regional planning and regional plan implementation including, but not limited to, participating in regional planning meetings, leading regional plan implementation efforts, and review and approval of regional plan and modifications by local workforce boards and local Chief Elected Officials (CEO), and participating in regional performance negotiations. Failure to demonstrate this may result in denial or conditional approval of subsequent designation.

San Joaquin County has engaged in regional planning in the following ways:

Regional Planning

San Joaquin County continuously attends, hosts, and participates in regional forums locally and in other areas of the San Joaquin Valley and Associated Counties (SJVAC) Regional Planning Unit (RPU) region. Below are several detailed examples of participation and contributions that San Joaquin County has made to regional planning, including regional performance negotiations.

San Joaquin County collaborated with other areas in the SJVAC RPU in: 1) Regional Forums, 2) Regional Peer Review, 3) Regional Negotiations, and 4) Regional Trainings as follows:

1. Regional Forums

   a. **October 24, 2018**: San Joaquin County participated in the "Assessment of Progress on Regional Strategies: Stakeholder's Forum" held in Salida,

CA; and provided input on the Review of Indicators of Regional Alignment and Coordination, the Priority Goals and Planned Outcomes of the Regional Plan, and discussed the 4-Year Regional Workforce Plans and Requirements for Biennial Review and Modification.

b. **October 25, 2018**: A regional planning session was held to discuss serving the re-entry (ex-offender) population. This conversation included input from several Community Based Organizations (that serve the re-entry population) and other SJVAC RPU partners from Stanislaus and Merced Counties, as well as, other partner organizations such as the Merced County Office of Education, Stanislaus County Child Support, Northern California Construction Training, San Joaquin Building Trades, and the State of California Employment Development Department.

c. **November 13, 2018**: A Regional Workforce Planning Forum was held that focused on serving groups of job seekers such as formerly incarcerated individuals, English Language Learners, Persons with Disabilities and others that may have a difficult time finding work and/or advancing in their careers. The regional planning session included discussions around whether enough training is available to meet the demand of the targeted population; and, for those participants taking part in training, whether they are able to earn industry recognized certificates/credentials and find jobs. The agenda included identifying the regional labor market and current economic data with an emphasis on ensuring that the six major industry sectors: 1) Advanced Manufacturing, 2) Construction/Infrastructure, 3) Energy, 4) Healthcare, 5) Transportation and Logistics, and 6) Value-added Agriculture were still identified as regional priorities. Specifically, in order to identify where any gaps exist, the question was posed, "Are job seekers currently able to easily secure employment in these sectors?".

d. **November 8, 2018**: A meeting was held with regional partners to discuss the Building Trades Council (BTC) Multi-Core Craft Curriculum (MC3) and included representation from San Joaquin, Stanislaus, and Merced Counties, as well as, representation from the Building Trades including: Central Valley Pipe Trades Training Center, the Northern California Valley Sheet Metal Workers, and the San Joaquin BTC. This area covers the Stanislaus, Merced, Mariposa, and Tuolumne BTC. The meeting was held to enhance coordination and partnership with Local BTCs in pursuit of Pre-Apprenticeship Training in the construction industry.

e. **December 3, 2018**: San Joaquin County provided Merced County, the designated Regional Training Coordinator (RTC) in the SJVAC RPU, with critical information necessary for the timely completion of the Regional Plan. This information included summarized notes, key points made during the forums, sign-in sheets, invitations list(s), and responses to questionnaires identified in the Biennial Update of the Regional Plan. The information provided to the RTC included extensive detailed Workforce-Corrections data from San Joaquin County including an overview of the size, and demographics of the supervised population.

2. Regional Peer Review

   a. In 2017, as a way to secure an independent baseline certification for the Comprehensive AJCC, San Joaquin County took the lead in developing a sub-regional Peer Review approach to evaluate and certify the Comprehensive One-Stop Centers in the SJVAC RPU. Three Local Workforce Development Areas (LWDAs) participated in the process. The Peer Review process was approved and authorized by the State of California's Employment Development Department (EDD), and the California Workforce Development Board Executive staff and was determined to be in accordance with Workforce Services Directive (WSD) 16-20 dated June 9, 2017.

The Peer Review is an excellent model that can be replicated across multiple regions. It has the appropriate firewall and would enable LWDAs to share best practices, provide technical assistance, and promote continuous quality improvement. San Joaquin County developed the Baseline Criteria Review Instrument, provided training to all participating regional partners, coordinated the scheduling of the on-site assessment reviews, and created a sample report format to identify the outcome(s) of the sub-regional peer review. San Joaquin County assessed the Mother Lode Job Training; Mother Lode in turn assessed Stanislaus County; and Stanislaus County assessed San Joaquin County. None of the Peer Review Teams reviewed the organization that reviewed their respective organization or Local Workforce Development Area. The sub-regional peer review process for Comprehensive AJCC Certification was completed in November 2017.

This successful sub-regional Peer Review Team approach is being duplicated for the monitoring of Title I Adult, Dislocated Worker, and Youth Career Services provided through the WorkNet AJCCs. On April 5, 2019, four areas of the SJVAC RPU participated in the peer review, initiated by San Joaquin County, and included Stanislaus County, Madera County, and the Mother Lode Job Training area. The sub-regional partners met and discussed the scope of the monitoring, approved the Monitoring Instrument created by San Joaquin County, and finalized the on-site schedule of the sub-regional Adult, Dislocated Worker and Youth Career Services (to include participant file reviews).

3. Regional Negotiation

   a. On September 13, 2018, the Regional Organizer/Regional Training Coordinator RO/RTC) for the SJVAC RPU provided an electronic reminder notification to all Directors and key individuals regarding the WIOA Negotiated Performance Goals for Adult, Dislocated Worker, and Youth programs for Program Year 2018 and Program Year 2019. The regional performance discussion was held via conference call in preparation for the phone conference regional negotiation with the State.

The RO/RTC provided information to local areas to prepare for the negotiation between the eight (8) individual Workforce Development Boards and the State of California. As requested by the State, all workbooks were provided to the State representative on September 20, 2018, prior to the Negotiation Deadline. On Friday, September 21, 2018, during a scheduled Central California Workforce Collaborative (CCWC) meeting (a meeting of all WDB Directors in the SJVAC RPU held every six weeks), the local areas took turns and successfully negotiated performance goals with the State. On September 27, 2018, the RO/RTC provided the final Performance Negotiation spreadsheet that combined all eight (8) local area responses. In addition, per the State's request, a regional conversation was held with all parties in the SJVAC RPU to submit regional Measurable Skill Gains.

4. Regional Training – Participation by San Joaquin County

   San Joaquin County hosted and attended Regional Trainings including the following:

   a. **March 25, 2019** - Access for All: Building Partner Collaboration for Integrated Service Delivered training by Human Solutions attended by staff from San Joaquin and Stanislaus Counties (training held in Stockton, CA).

   b. **March 21, 2019** - Career Development Theory & Application training by Pathways Consultants attended by staff from San Joaquin, Stanislaus, Merced, and Madera Counties (training held in Modesto, CA).

   c. **March 14, 2019** – Strategic Program Management (Performance and LMI) training by CSI-Works attended by staff from San Joaquin and Stanislaus Counties (training held in Stockton, CA).

   d. **February 12, 2019** - Becoming a Customer Service Star training by the California Employers Association attended by staff from San Joaquin, Stanislaus, Merced, and Madera Counties (training held in Modesto, CA).

5. Regional Plan – Participation by San Joaquin County (hosted meetings)

   a. **January 17, 2019** – Regional WebEx Meeting with SJVAC RPU to discuss all aspects of the Regional Plan with consultant.

   b. **January 11, 2019** - Prison to Employment Regional WebEx Meeting with SJVAC RPU to discuss Workforce Corrections Information for Regional Plan.

   c. **December 27, 2018** – Prison to Employment WebEx Meeting with SJVAC RPU to discuss grant application, forms, Regional Plan notes, and next steps.

Once approved by the WDB, the attached application will be forwarded to the BOS for ratification and processing in accordance with State Draft Directive WSDD196.

Once ratified and signed by the BOS Chair, the application will be submitted to the State Board.

Once approved, the CWDB will notify the Local Workforce Development Areas, including the BOS Chair of the subsequent local area designation and local board recertification will be effective July 1, 2019, through June 30, 2021.

FISCAL IMPACT:

There is no fiscal impact related to this action.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

1. Submit application to State Board with estimated date of BOS ratification (May 2019)
2. Submit application to the BOS for ratification and signature. (May 2019)
3. Forward ratified application to the State Board (May 2019)

ACTION TAKEN: APPROVED: _____ DISAPPROVED: _____ OTHER: _____

BY: _____ DATE: _____

MOTIONED BY: _____ SECONDED BY: _____

YES: _____

NO: _____

Existing Local Area

Application for Subsequent Local Area Designation
and
Local Board Recertification
Program Year 2019-21

Local Workforce Development Area

San Joaquin County

Existing Local Area

Application for Subsequent Local Area Designation and Local Board Recertification

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for PY 2019-21 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (State Board) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your Regional Advisor for technical assistance or questions related to completing and submitting this application.

San Joaquin County

Name of Local Area

56 S. Lincoln Street

Mailing Address

Stockton, CA 95203

City, State ZIP

May 31, 2019

Date of Submission

John M. Solis

Contact Person

209-468-3500

Contact Person's Phone Number

Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting members in each membership category. The WIOA Section 107(b)(2)(A) requires that business members constitute a majority of the Local Board. The chairperson shall be a business representative, per WIOA Section 107(b)(3).

The local Chief Elected Official (CEO) is required to provide the names of the individuals appointed for each category listed on the following pages o, attach a roster of the current Local Board which identifies each member's respective membership category.

BUSINESS – A majority of the members **must** be representatives of business in the Local Area who (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policy-making or hiring authority; (ii) represent businesses, including small businesses, or organizations; and (iii) are appointed from among individuals nominated by local business organizations and business trade association (WIOA Section 107[b][2][A]).

Please identify the Local Board chairperson by typing CHAIR after his/her name.

Name	Title	Entity	Appointment Date	Term End Date
Diane Vigil, Chair	Director of Foundation and Community Benefit	Dameron Hospital	8/21/18	8/21/20
Julian Sepulveda	Owner/President	Sepulveda's Truck Paint and Body Shop	6/12/18	6/12/20
Terry Givens	Owner	In Beverage Corporation/TG Consultant	8/21/18	8/21/20
Tamra Spade	President/CEO	Ripon Chamber of Commerce	6/5/18	6/5/20
Dan Ball	General Manager	McLane Food Service	7/24/18	7/24/20
Henry Peralta	Sales Manager	Stockton Auto Glass	6/5/18	6/5/20
Gene Acevedo	President/Owner	Bilingual Weekly	7/24/18	7/24/20
Les Fong	President	Ken Fong Associates	7/24/18	7/24/20
David Culberson	CEO	San Joaquin General Hospital	11/6/18	11/6/20
Sofia Valenzuela	President	Tracy Chamber of Commerce	7/24/18	7/24/20
Robin Sanborn	Director	Sanborn Chevrolet	8/21/18	8/21/20
Pat Patrick	President/CEO	Lodi Chamber of Commerce	7/24/18	7/24/20

Mayra S. Cuevas	Owner	Tax Express & Cuevas Insurance Agency	7/24/18	7/24/20
Jose Hernandez	Owner	Tierra Luna Engineering	8/21/18	8/21/20
Vacant				

LABOR – Not less than 20 percent of the members must be representatives of workforce within the Local Area who

must include (i) representatives of labor organizations who have been nominated by state labor federations; (ii) a member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area; and

may include (iii) representatives of community based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and (iv) representatives of organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth (WIOA Section 107[b][2][B]).

Name	Title	Entity	Appointment Date	Term End Date
1. Tim Robertson	Executive Director	North Valley Labor Federation	8/21/18	8/21/20
2. Greg Vincelet	Training Coordinator	Local 442 Plumbers & Pipefitters	7/24/18	7/24/20
Marcus Williams	Vice-President	SEIU, Amador, Calaveras and San Joaquin Counties	6/5/18	6/5/20
Michael Mark	Business Development Representative	SMART, SMW Local Union No. 104	8/21/18	8/21/20
Raul Hernandez	Representative/Organizer	UA of Plumbers & Pipefitters Local 442	10/9/18	10/9/20

Education – Each Local Board shall include representatives of entities administering education and training activities in the Local Area who

must include (i) a representative of eligible providers administering Title II adult education and literacy activities; (ii) a representative of institutions of higher education providing workforce investment activities; and

may include (iii) representatives of local educational agencies, and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment (WIOA Section 107[b][2][C]).

Name	Title	Entity	Appointment Date	Term End Date
1. Carol Hirota	Director Educational Services	Stockton Unified School District, School for Adults	10/24/18	10/24/20
2. Kathy Hart	President	San Joaquin Delta College	6/12/18	6/12/20
James Mousalimas	Superintendent of Schools	San Joaquin County Office of Education	7/24/18	7/24/20
Anita Maldonado	Chief Executive Director	California Human Development	6/24/17	6/24/19

Economic and Community Development – Each Local Board shall include representatives of governmental, economic, and community development entities serving the Local Area who

must include (i) a representative of economic and community development entities; (ii) a representative from the State employment service office under the *Wagner-Peyser Act*; (iii) a representative of the Vocational Rehabilitation program; and

may include (iv) representatives of agencies or entities administering programs serving the Local Area relating to transportation, housing, and public assistance; (v) Representatives of philanthropic organizations serving the Local Area; and (E) individuals or representatives of entities as the chief elected official in the Local Area may determine to be appropriate (WIOA Section 107[b][2][D] and [E]).

Name	Title	Entity	Appointment Date	Term End Date
1. Michael Ammann	President/CEO	San Joaquin Partnership	7/24/18	7/24/20
2. Lorraine Perry	Employment Program Manager II	Employment Development Department	10/24/17	10/24/19
3. Ardria D. Weston	Rehabilitation Supervisor	California State Department of Rehabilitation	8/21/18	8/21/20
Michael Miller	Executive Director	San Joaquin County Human Services Agency	7/24/18	7/24/20
Stephanie James	Chief Probation Officer	San Joaquin County Probation Department	10/24/17	10/24/19

Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PYs 16-17 or 17-18:

- **Final determination of significant finding(s)** from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIA requirement, such as failure to grant priority of service or verify participant eligibility.

- **Gross negligence** – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.

- **Failure to observe accepted standards of administration**. Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 29 *Code of Federal Regulations* (CFR) Parts 95 and 97, appropriate Office of Management and Budget circulars or rules, WIOA regulations, and state guidance.

  Highlights of these responsibilities include the following:

  - Timely reporting of WIOA participant and expenditure data
  - Timely completion and submission of the required annual single audit
  - ***Have not been placed on cash hold for longer than 30 days***

  (In alignment with WIOA Section 106[e][2])

Engaged in Regional Planning

The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

Regional Planning

San Joaquin County continuously attends, hosts, and participates in regional forums locally and in other areas of the San Joaquin Valley and Associated Counties (SJVAC) Regional Planning Unit (RPU) region. Below are several detailed examples of participation and contributions that San Joaquin County has made to regional planning, including regional performance negotiations.

San Joaquin County collaborated with other areas in the SJVAC RPU in: 1) Regional Forums, 2) Regional Peer Review, 3) Regional Negotiations, and 4) Regional Trainings as follows:

1. Regional Forums

a. **October 24, 2018**: San Joaquin County participated in the "Assessment of Progress on Regional Strategies: Stakeholder's Forum" held in Salida, CA; and provided input on the Review of Indicators of Regional Alignment and Coordination, the Priority Goals and Planned Outcomes of the Regional Plan, and discussed the 4-Year Regional Workforce Plans and Requirements for Biennial Review and Modification.

b. **October 25, 2018**: A regional planning session was held to discuss serving the re-entry (ex-offender) population. This conversation included input from several Community Based Organizations (that serve the re-entry population) and other SJVAC RPU partners from Stanislaus and Merced Counties, as well as, other partner organizations such as the Merced County Office of Education, Stanislaus County Child Support, Northern California Construction Training, San Joaquin Building Trades, and the State of California Employment Development Department.

c. **November 13, 2018**: A Regional Workforce Planning Forum was held that focused on serving groups of job seekers such as formerly incarcerated individuals, English Language Learners, Persons with Disabilities and others that may have a difficult time finding work and/or advancing in their careers. The regional planning session included discussions around whether enough training is available to meet the demand of the targeted population; and, for those participants taking part in training, whether they are able to earn industry recognized certificates/credentials and find jobs. The agenda included identifying the regional labor market and current economic data with an emphasis on ensuring that the six major industry sectors: 1) Advanced Manufacturing, 2) Construction/Infrastructure, 3) Energy, 4) Healthcare, 5) Transportation and Logistics, and 6) Value-added Agriculture were still identified as regional priorities. Specifically, in order to identify where any gaps exist, the question was posed, "Are job seekers currently able to easily secure employment in these sectors?".

d. **November 8, 2018**: A meeting was held with regional partners to discuss the Building Trades Council (BTC) Multi-Core Craft Curriculum (MC3) and included representation from San Joaquin, Stanislaus, and Merced Counties, as well as, representation from the Building Trades including: Central Valley Pipe Trades Training Center, the Northern California Valley Sheet Metal Workers, and the San Joaquin BTC. This area covers the Stanislaus, Merced, Mariposa, and Tuolumne BTC. The meeting was held to enhance coordination and partnership with Local BTCs in pursuit of Pre-Apprenticeship Training in the construction industry.

e. **December 3, 2018**: San Joaquin County provided Merced County, the designated Regional Training Coordinator (RTC) in the SJVAC RPU, with critical information necessary for the timely completion of the Regional Plan. This information included summarized notes, key points made during the forums, sign-in sheets, invitations list(s), and responses to questionnaires identified in the Biennial Update of the Regional Plan. The information provided to the RTC included extensive detailed Workforce-Corrections data from San Joaquin County including an overview of the size, and demographics of the supervised population.

2. Regional Peer Review

a. In 2017, as a way to secure an independent baseline certification for the Comprehensive AJCC, San Joaquin County took the lead in developing a sub-regional Peer Review approach to evaluate and certify the Comprehensive One-Stop Centers in the SJVAC RPU. Three Local Workforce Development Areas (LWDAs) participated in the process. The Peer Review process was approved and authorized by the State of California's Employment Development Department (EDD), and the California Workforce Development Board Executive staff and was determined to be in accordance with Workforce Services Directive (WSD) 16-20 dated June 9, 2017.

The Peer Review is an excellent model that can be replicated across multiple regions. It has the appropriate firewall and would enable LWDAs to share best practices, provide technical assistance, and promote continuous quality improvement. San Joaquin County developed the Baseline Criteria Review Instrument, provided training to all participating regional partners, coordinated the scheduling of the on-site assessment reviews, and created a sample report format to identify the outcome(s) of the sub-regional peer review. San Joaquin County assessed the Mother Lode Job Training; Mother Lode in turn assessed Stanislaus County; and Stanislaus County assessed San Joaquin County. None of the Peer Review Teams reviewed the organization that reviewed their respective organization or Local Workforce Development Area. The sub-regional peer review process for Comprehensive AJCC Certification was completed in November 2017.

This successful sub-regional Peer Review Team approach is being duplicated for the monitoring of Title I Adult, Dislocated Worker, and Youth Career Services provided through the WorkNet AJCCs. On April 5, 2019, four areas of the SJVAC RPU participated in the peer review, initiated by San Joaquin County, and included Stanislaus County, Madera County, and the Mother Lode Job Training area. The sub-regional partners met and discussed the scope of the monitoring, approved the Monitoring Instrument created by San Joaquin County, and finalized the on-site schedule of the sub-regional Adult, Dislocated Worker and Youth Career Services (to include participant file reviews).

3. Regional Negotiation

a. On September 13, 2018, the Regional Organizer/Regional Training Coordinator

RO/RTC) for the SJVAC RPU provided an electronic reminder notification to all Directors and key individuals regarding the WIOA Negotiated Performance Goals for Adult, Dislocated Worker, and Youth programs for Program Year 2018 and Program Year 2019. The regional performance discussion was held via conference call in preparation for the phone conference regional negotiation with the State.

The RO/RTC provided information to local areas to prepare for the negotiation between the eight (8) individual Workforce Development Boards and the State of California. As requested by the State, all workbooks were provided to the State representative on September 20, 2018, prior to the Negotiation Deadline. On Friday, September 21, 2018, during a scheduled Central California Workforce Collaborative (CCWC) meeting (a meeting of all WDB Directors in the SJVAC RPU held every six weeks), the local areas took turns and successfully negotiated performance goals with the State. On September 27, 2018, the RO/RTC provided the final Performance Negotiation spreadsheet that combined all eight (8) local area responses. In addition, per the State's request, a regional conversation was held with all parties in the SJVAC RPU to submit regional Measurable Skill Gains.

4. Regional Training – Participation by San Joaquin County

San Joaquin County hosted and attended Regional Trainings including the following:

a. **March 25, 2019** - Access for All: Building Partner Collaboration for Integrated Service Delivered training by Human Solutions attended by staff from San Joaquin and Stanislaus Counties (training held in Stockton, CA).

b. **March 21, 2019** - Career Development Theory & Application training by Pathways Consultants attended by staff from San Joaquin, Stanislaus, Merced, and Madera Countiea (training held in Modesto, CA).

c. **March 14, 2019** – Strategic Program Management (Performance and LMI) training by CSI-Works attended by staff from San Joaquin and Stanislaus Counties (training held in Stockton, CA).

d. **February 12, 2019** - Becoming a Customer Service Star training by the California Employers Association attended by staff from San Joaquin, Stanislaus, Merced, and Madera Counties (training held in Modesto, CA).

5. Regional Plan – Participation by San Joaquin County (hosted meetings)

a. **January 17, 2019** – Regional WebEx Meeting with SJVAC RPU to discuss all aspects of the Regional Plan with consultant.

b. **January 11, 2019** - Prison to Employment Regional WebEx Meeting with SJVAC RPU to discuss Workforce Corrections Information for Regional Plan.

c. **December 27, 2018** – Prison to Employment WebEx Meeting with SJVAC RPU to discuss grant application, forms, Regional Plan notes, and next steps.

Local Area Assurances

Through PY 19-21, the Local Area assures the following:

A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements included in the appropriate circulars or rules of the Office of Management and Budget (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include the following:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).

- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive *Quarterly and Monthly Financial Reporting Requirements* (WSD16-13) (November 28, 2016).

- All close out reports will comply with the policies and procedures listed in Workforce Services Directive *WIOA Closeout Requirements* (WSD16-05) (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold. (Title 2 CFR Section 200.338)

C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include the following:

- The Local Area will meet the requirements of State Assembly Bill 1149 (Chapter 324, Statutes of 2017), to spend a minimum of 30 percent of combined total of adult and dislocated worker formula fund allocations on training services (*California Unemployment Insurance Code* Section, 14211).
- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).

D. The Local Board will select the America's Job Center of California℠ (AJCC) Operator(s), with the agreement of the local CEO, through a competitive process such as a Request for Proposal (RFP), unless granted a waiver by the state (WIOA Section 121[d][2][A] and 107[g][2]).

E. The Local Board will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBS℠ reporting requirements and deadlines.

F. The Local Board will comply with the nondiscrimination provisions of WIOA Section 188, including the collection of necessary data.

G. The Local Area will engage in and contribute to, regional planning and regional plan implementation (for example, the Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and modifications).

H. The Local Area will participate in regional performance negotiations.

I. It will comply with State Board policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.

J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and Training and Employment Guidance Letter 19-16, Subject: *Guidance on Services provided through the Adult and Dislocated Worker Programs under the Workforce Innovation and Opportunity Act (WIOA) and the Wagner-Peyser Act Employment Service (ES), as amended by title III of the WIOA Final Rules,* (March 1, 2017).

Application Signature Page

Instructions – The local CEO and Local Board chair must sign and date this form. Include the original signatures in the application package.

By signing the application below, the local CEO and Local Board chair request subsequent designation of the existing Local Area and subsequent certification of the existing Local Board. They certify that the Local Area has performed successfully, sustained fiscal integrity during PYs 2016-2017 or 2017-2018, and engaged in the regional planning process as described in Section 106 (c)(1). Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair	Local Chief Elected Official
Signature	Signature
Diane Vigil	Miguel Villapudua
Name	Name
Chair, San Joaquin County Workforce Development Board	Chair, San Joaquin County Board of Supervisors
Title	Title
April 24, 2019	May 14, 2019
Date	Date

ITEM #3

AUTHORIZATION TO ACCEPT GRANT FUNDING IN THE AMOUNT OF $500,000 TO OPERATE A SUMMER TRAINING & EMPLOYMENT PROGRAM FOR STUDENTS (STEPS) WITH DISABILITIES IN SAN JOAQUIN COUNTY

DATE: April 24, 2019 ACTION ITEM: 3

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: AUTHORIZATION TO ACCEPT GRANT FUNDING IN THE AMOUNT OF $500,000 TO OPERATE A SUMMER TRAINING & EMPLOYMENT PROGRAM FOR STUDENTS (STEPS) WITH DISABILITIES IN SAN JOAQUIN COUNTY

IT IS RECOMMENDED:

That the Workforce Development Board:

1. Approve an Agreement between the Foundation for California Community Colleges (FCCC) and the San Joaquin County Workforce Development Board (WDB) to operate the STEPS Grant and provide one hundred (100) students with disabilities with workplace readiness and work experience opportunities in the amount of $500,000, for the period April 30, 2019 through April 30, 2020;

2. Authorize the Employment and Economic Development Department (EEDD) Executive Director to execute all necessary documents related to this grant; and

3. Forward the recommendation and agreement to the San Joaquin County Board of Supervisors for approval.

REASONS FOR RECOMMENDATION:

Background for STEPS Grant

On January 22, 2019, the California Department of Rehabilitation (DOR) in coordination with the Employment Training Panel (ETP) and the Foundation for California Community Colleges (FCCC) released a Solicitation for Proposals (SFP) for a Summer Training & Employment Program for Students. The Employment and Economic Development Department (EEDD), submitted a competitive proposal for the maximum amount of $500,000 to serve 100 youth.

On March 14, 2019, staff attended a technical assistance phone conference facilitated by staff from the State of California's Employment Training Panel, the State Workforce Development Board, and the Department of Rehabilitation and STEPS Applicants.

On March 26, 2019, the EEDD was notified that San Joaquin County was selected as one of the Local Workforce Development Areas to receive funding in the amount of $500,000. The letter stated that the FCCC would prepare an agreement to establish funding authority and to allow access to their Career Catalyst Payroll services as per the grant requirements. On April 2, 2019, the FCCC provided San

Joaquin County EEDD the agreement for the project with an anticipated end date of April 30, 2020.

The EEDD will serve one hundred (100) students with disabilities between the ages of 16-21 by providing up to 40 hours of workplace readiness training, and up to 230 hours of paid work experience at private and/or non-profit worksites in San Joaquin County.

The pre-vocational or workplace readiness training to be provided to each participant may include the following:

1) A comprehensive orientation to the world of work with emphasis on employer expectations

2) Self-assessment/self-knowledge activities including work personality assessments to identify current job skills sets and transferable skills

3) Job Exploration/Career Planning including setting short and long term career goals and next steps

4) Job Seeking Skills such as effective job searching, resume building, preparing for an interview, and follow up after the interview.

5) Expectations while on the job, including critical job-keeping skills and relevant California labor laws for youth and disabled workers.

This project is aligned with the established EEDD summer youth programs. An outreach effort is underway working in partnership with the County Office of Education, school districts, California Human Development, and employers to ensure that once school is out for the summer, students will be ready to begin their activities.

FISCAL IMPACT:

The amount of $500,000 will be added to the department budget to support the delivery of service under this Grant.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

1. Recommended approval will be provided to the Board of Supervisors. (May 14, 2019)

ACTION TAKEN: APPROVED: _____ DISAPPROVED: _____ OTHER: _____

BY: _____ DATE: _____

MOTIONED BY: _____ SECONDED BY: _____

YES: _____

NO: _____

INFORMATION ITEM #1

WORKNET CENTER CUSTOMER SERVICE SURVEY

DATE: April 24, 2019 INFORMATION ITEM: 1

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: WORKNET CENTER CUSTOMER SERVICE SURVEY

I. SUMMARY: The following is a summary of the information item.

1. WorkNet Center Customer Service Survey

The WorkNet Center Customer Service Survey is a continuous improvement tool designed to collect information and feedback from customers.

INFORMATION ITEM #2

SUCCESS STORIES

DATE: April 24, 2019 INFORMATION ITEM: 2

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: SUCCESS STORIES

I. SUMMARY: The following is a summary of the information item.

1. Success Stories

Success Stories of Individuals who have gone through our program and have successfully transitioned into self-sufficient employment.

INFORMATION ITEM #3

PRESENTATION ON THE REGIONAL AND LOCAL PLAN INVITATION

DATE: April 24, 2019 INFORMATION ITEM: 3

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: PRESENTATION ON THE REGIONAL AND LOCAL PLAN INVITATION

I. SUMMARY: The following is a summary of the information item.

1. Regional and Local Plan Invitation

Invitation Flyer to the Presentation on the Regional and Local Plan scheduled for the next Workforce Development Board meeting on May 22, 2019.

DIRECTOR'S REPORT

BOARD MEMBER QUESTIONS AND COMMENTS