

**AGENDA  
WORKFORCE INVESTMENT BOARD  
MAY 27, 2015**



***"Your Workforce Resource"***

**AGENDA  
WORKFORCE INVESTMENT BOARD  
MAY 27, 2015**

May 19, 2015

TO: Workforce Investment Board

Dear WIB Members:

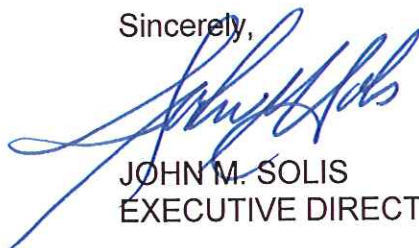
Attached is your agenda for the May 27, 2015 meeting of the Workforce Investment Board (WIB).

The meeting will be held:

DATE: May 27, 2015  
TIME: 7:30 – 9:00 a.m.  
(Breakfast served at 7:00 a.m.)  
PLACE: WorkNet Building  
56 S. Lincoln Street  
Stockton, CA

If you have any questions, please call me at 468-3511.

Sincerely,



JOHN M. SOLIS  
EXECUTIVE DIRECTOR

JMS:gg

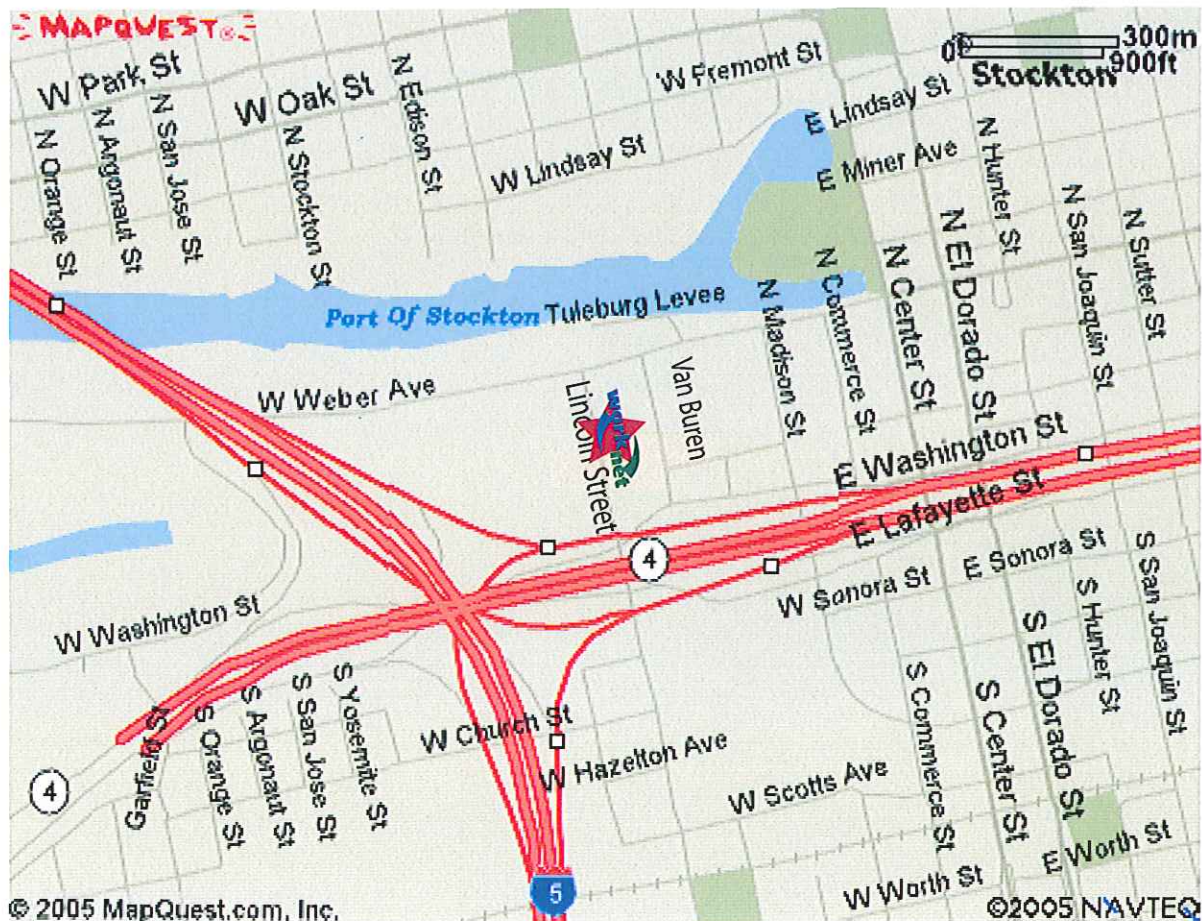
## Directions to 56 South Lincoln Street

### From Highway 99

From Highway 99, take Highway 4 toward Interstate 5 (The Crosstown Freeway). Take the El Dorado Street/Downtown Stockton exit. Go straight onto East Washington Street (one way). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.

### From Interstate 5

From Interstate 5, take Highway 4 toward Highway 99 (The Crosstown Freeway). Take the Downtown Stockton exit. Go straight on East Lafayette Street (stay in left hand lane). Turn left on South El Dorado Street, turn left at the next light (East Washington Street). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.





**AGENDA**  
**WORKFORCE INVESTMENT BOARD**

May 27, 2015  
7:30 a.m.  
Stockton WorkNet Center  
56 S. Lincoln Street  
Stockton, CA

**ROLL CALL**

**APPROVAL OF MINUTES**

**STATEMENTS OF CONFLICT OF INTEREST**

**PUBLIC COMMENT**

**ACTION ITEMS**

- A-1 Recommendation to Modify California Human Development and San Joaquin County Office of Education Youth Program Contracts
- A-2 Authorization to Modify Family Resource and Referral Center Contract #2011-003, Modification #001
- A-3 Modification of 2015 Workforce Investment Board Meeting Schedule and Approval of 2016 Meeting Schedule

**COMMITTEE REPORTS**

Accountability Committee  
Business Development Committee  
Data Collection and Technology Committee  
Executive Committee  
Planning Committee  
WorkNet System Committee  
WorkNet Charter Committee  
Youth Council

**DIRECTOR'S REPORT**

**\*\*\* PUBLIC COMMENT \*\*\***

Members of the public may address the Workforce Investment Board on items appearing on the agenda. The public may also address items of interest to the Workforce Investment Board which are within the subject jurisdiction of the Board. However, the Workforce Investment Board, in compliance with Government Code Section 54954.3(a) shall not take any action on any item not appearing on the agenda. Such items may be referred to staff or recommended for inclusion on a future agenda.

Persons wishing to address the Board must complete the Public Comment Form which may be obtained from the Clerk. Speakers are asked to limit their total presentation to a maximum of five minutes.

**\*\*\* AMERICANS WITH DISABILITIES ACT \*\*\***

In accordance with the Americans with Disabilities Act, the San Joaquin County Workforce Investment Board will make reasonable efforts to accommodate persons with qualified disabilities. If you require special accommodation, please contact Gloria Gamez at 468-3500 at least one day in advance of the meeting.

**ADJOURNMENT**

The next WIB meeting is scheduled for August 26, 2015 (subject to approval) at the Stockton WorkNet Center.

## **APPROVAL OF MINUTES**

**MINUTES  
OF THE  
WORKFORCE INVESTMENT BOARD**

March 25, 2015  
WorkNet  
56 S. Lincoln Street  
Stockton, CA

**MEMBERS PRESENT**

Daniel Schroeder

Mary Kennedy-Bracken  
Shelley Burcham  
Mary Ann Cox  
Kirk Dall  
Les Fong  
Terry Givens  
Cornelio Gomez  
Peter Halver  
Kathleen Hart  
Stephanie James  
David Jimenez  
Sandra Johnson  
Ann Johnston

Steve Lopez  
Dan Maloney  
Michael Miller  
Albert Nunes  
Maria Patterson  
Julian Sepulveda  
John Solis  
Cynthia Summers  
Sofia Valenzuela  
Ardria Weston  
Ernest Williams  
Marcus Williams

**MEMBERS ABSENT**

Gene Acevedo  
Susan Drake  
Priscilla Mikaio  
James Mousalimas  
Jack Munoz  
Sheri Oneto  
Christopher Paige

Jessie Garza-Roderick  
Michelle Sanders  
Lorenda Sanchez  
Tamra Spade  
David Thomas  
Lisa Vigil  
Tony Washington

**GUESTS/STAFF PRESENT**

Elena Reyes, San Joaquin County CAO  
Tammy Aguilera, Employment & Economic Development Dept.  
Allet Williams, Employment & Economic Development Dept.  
Gloria Gamez, Employment & Economic Development Dept.  
Tina Rangel, Employment & Economic Development Dept.  
Rachael Carbajal, Employment & Economic Development Dept.

Rick Aguilera, Employment & Economic Development Dept.  
Tonnie Mallory, Employment & Economic Development Dept.  
Leticia Rocha-Corona, Employment & Economic Development Dept.  
Sandra Reyes, Employment & Economic Development Dept.  
Jerry Winters, Employment & Economic Development Dept.  
Nati Martinez, Employment Development Dept.  
Roni Armstrong, Employment Development Dept.  
Paul Bishop  
Reginald Thompson

Guests who failed to sign in may not be listed.

### **ROLL CALL**

The meeting was called to order by Chairman at 7:35 a.m. Roll call was taken and a quorum of the Board was present.

### **APPROVAL OF MINUTES**

#### **MOTION**

Ms. Johnston moved and Mr. Sepulveda seconded to approve the minutes of the February 25, 2015 Workforce Investment Board meeting.

M/S/C unanimously.

### **STATEMENTS OF CONFLICT OF INTEREST**

There were no statements of conflict of interest.

### **PUBLIC COMMENTS**

There were no public comments.

### **ACTION ITEM**

#### **A-1 Approval of Application for Initial Local Area Designation and Initial Local Board Certification under the Workforce Innovation and Opportunity Act**

Mr. Aguilera summarized the information contained in the agenda item.

#### **MOTION**

Mr. Jimenez moved and Ms. Johnston seconded to approve the Approval of Application for Initial Local Area Designation and Initial Local Board Certification



under the Workforce Innovation and Opportunity Act.

M/S/C unanimously.

### **PRESENTATION**

None.

### **COMMITTEE REPORTS**

None.

### **DIRECTOR'S REPORT**

On behalf of Executive Director, Mr. Solis, Division Manager, Ms. Tammy Aguilera gave a presentation on Program Year 2014-15 3<sup>rd</sup> Quarter Data Preliminary WIA Performance Results.

### **ADJOURNMENT**

#### **MOTION**

Mr. Maloney moved and Ms. Johnson seconded to adjourn the meeting at 8:20 a.m.

M/S/C unanimously.

## **STATEMENTS OF CONFLICT OF INTEREST**

## **PUBLIC COMMENT**

**ITEM #1**

**RECOMMENDATION TO MODIFY CALIFORNIA HUMAN  
DEVELOPMENT AND SAN JOAQUIN COUNTY OFFICE OF  
EDUCATION YOUTH PROGRAM CONTRACTS**



DATE: May 27, 2015

ACTION ITEM: 1

TO: Workforce Investment Board

FROM: John M. Solis, Executive Director

SUBJECT: RECOMMENDATION TO MODIFY CALIFORNIA HUMAN DEVELOPMENT  
AND SAN JOAQUIN COUNTY OFFICE OF EDUCATION YOUTH  
PROGRAM CONTRACTS

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IT IS RECOMMENDED:

That the Workforce Investment Board approved the recommendation of the Youth Council to modify the current Workforce Investment Act (WIA) formula funded year round youth program contracts with California Human Development (CHD) and San Joaquin County Office of Education (COE) as follows:

1. Extend the contracts through June 30, 2016.
2. Increase funding to the CHD Contract by an amount not to exceed \$200,000.
3. Increase funding to the COE Contract by an amount not to exceed \$800,000.

REASONS FOR RECOMMENDATION

Background:

On April 27, 2011 the Workforce Investment Board (WIB) approved the Youth Council's recommendation to award the CHD and the COE contracts in response to a Request for Proposals (RFP) to provide youth educational services to Workforce Investment Act (WIA) eligible 16-18 year old youth and a limited number of eligible older youth (19-21) for COE. The contracts were for the period July 1, 2011 through June 30, 2014.

The current contracts with CHD and COE were awarded through a competitive, Request for Proposal (RFP) process. CHD and COE were the only agencies that submitted proposals in response to the RFP. The RFP process allows for extensions to the contract where funding is available and performance is satisfactory.

On June 24, 2014, through Board Order B-14-352, the Board of Supervisors (BOS) approved a modification upon the recommendation of the WIB to extend Contract #2011-001 and 2011-002 for the period July 1, 2014, through June 30, 2015, to serve an additional 300 youth and provide an additional \$1,000,000 in youth formula funding.

On May 13, 2015, the Youth Council recommended that the WIB approve a modification to extend the contracts through June 30, 2016, as both contracts were in compliance with performance requirements and funding is available. The modification will serve an additional 300 youth and provide an additional \$1,000,000 in youth formula funding.

The following chart represents the current contract performance goals and four year total funding levels for the CHD and COE contracts:

	CHD	COE
TOTAL ENROLLMENTS	240	960
Skill Attainment Rate	89%	89%
Attain Degree or Certificate	67%	67%
Literacy/Numeracy Rate	58%	58%
Employed/Post-Secondary Education	70%	70%
WIA Funding	\$800,000	\$3,200,000

Actual performance under the current contracts has been excellent. CHD and COE have met or exceeded all Performance Measures established in the contract as reflected below:

July 1, 2011 – March 31, 2015				
Performance Measure	Contract Goal	Actual	% of Goal	Numerator/Denominator
<b>CHD</b>				
Skill Attainment Rate	89%	96.58%	108.52%	339/351
Attain Degree or Certificate	67%	78.65%	117.39%	70/89
Literacy/Numeracy	58%	80.60%	138.96%	54/67
Employed/Post-Secondary Ed	70%	77.37%	110.53%	106/137
Enrollments	240	280	116.67%	
<b>COE</b>				
Skill Attainment Rate	89%	85.71%	96.31%	786/917
Attain Degree or Certificate	67%	80.42%	120.03%	230/286
Literacy/Numeracy	58%	52.65%	90.78%	119/226
Employed/Post-Secondary Ed	70%	70.77%	101.09%	305/431
Enrollments	960	928	96.67%	

*\*Notes: The Contract Goals identified in the chart above are for this year, year four of the contract. The Contract Goals fluctuate every year due to changes to the State Standards.*

*Performance is considered met and/or exceeded if the actual performance is within a 20% standard deviation from the benchmark.*

#### Proposed Youth Program Contract Modification:

The current contracts are scheduled to expire on June 30, 2015. On July 22, 2014 the Workforce Innovation and Opportunity Act (WIOA) was signed into law and will take effect July 1, 2015. A new RFP process will be initiated in fall 2015, in order to procure



service providers for the WIOA comprehensive year round youth program beginning July 1, 2016.

The total of \$1,000,000 in additional youth formula funding to CHD and COE would be used to serve 300 youth through June 30, 2016. The additional funding maintains the current service and funding level distribution between the two contracts (20% CHD and 80% COE). The contract modifications will result in the following five year total contract performance goals and funding levels through June 30, 2016:

	CHD	COE
Total Enrollments (5 years)	300	1,200
Skill Attainment Rate	89%	89%
Attain Degree or Certificate	67%	67%
Literacy/Numeracy Rate	58%	58%
Employed/Post-Secondary Education	70%	70%
WIA Funding	\$1,000,000	\$4,000,000

#### FISCAL IMPACT:

This action will extend the current comprehensive year round youth program contracts through June 30, 2016, and will obligate an additional \$200,000 to California Human Development and \$800,000 to San Joaquin County Office of Education.

Adequate youth formula funds are available to facilitate the proposed contract extensions.

#### ACTION TO BE TAKEN FOLLOWING APPROVAL

1. Workforce Investment Board action. (May 2015)
2. Board of Supervisors action. (June 2015)
3. Implement contract modifications. (July 2015)

ACTION TAKEN: APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_ OTHER: \_\_\_\_\_

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

MOTIONED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

YES: \_\_\_\_\_

NO: \_\_\_\_\_

**ITEM #2**

**AUTHORIZATION TO MODIFY FAMILY RESOURCE AND REFERRAL  
CENTER CONTRACT #2011-003, MODIFICATION #001**



DATE: May 27, 2015

ACTION ITEM: 2

TO: Workforce Investment Board

FROM: WorkNet Systems Committee

SUBJECT: AUTHORIZATION TO MODIFY FAMILY RESOURCE AND REFERRAL  
CENTER CONTRACT #2011-003, MODIFICATION #001

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IT IS RECOMMENDED:

That the Workforce Investment Board approve the recommendation of the WorkNet Systems Committee to modify the current Workforce Investment Act funded contract with the San Joaquin County Family Resource and Referral Center to facilitate a time-only extension of the contract through June 30, 2016.

REASONS FOR RECOMMENDATION

Background:

On April 27, 2011, the Workforce Investment Board (WIB) approved the recommendation to award the San Joaquin Family Resource and Referral Center (FRRC) contract in response to a Request for Proposals (RFP) to provide child care referral services and payments to providers for the period July 1, 2011 through June 30, 2014, at a cost not to exceed \$542,665. On May 28, 2014 the WIB approved the recommendation to extend the contract until June 30, 2015. Child care referral services provided by FRRC under the current contract include:

- Working with Workforce Investment Act (WIA) eligible participants to meet their child care needs utilizing FRRC's referral system of more than 2,500 licensed child care providers;
- Processing all required EEDD paperwork;
- Negotiating and implementing contracts between FRRC, child care providers, and WIA participants;
- Monitoring the child care providers contracts to ensure compliance;
- Receiving reimbursement from EEDD and ensuring all FRRC fiscal systems meet federal guidelines; and
- Providing post-subsidized child care assistance.

The provision of child care is an allowable cost under WIA when necessary to provide clients with young children, who cannot afford to pay for child care, the opportunity to attend occupational skills training, on-the-job training, and other employment and training activities. In addition, subsidized child care may be provided to clients during employment to allow for a smooth financial transition off subsidized child care. If the client qualifies for subsidized child care through other funding sources such as CalWORKs, the WorkNet Center staff assists the client in securing those resources. If no other funding sources are available, including personal resources, WIA funds may be authorized by the Career Agent to pay for child care.

The following charts represent the Direct Child Care and Child Care Referral Expenditures (Chart 1) and Services (Chart 2) provided through March 31, 2015, by Program Year (PY) under the current contract with FRRC:

Chart 1	July 1, 2011 to June 30, 2012	July 1, 2012 to June 30, 2013	July 1, 2013 to June 30, 2014	July 1, 2014 to March 31, 2015
Total Cost for FRRC Child Care Referral Services	\$21,569	\$14,735	\$17,853	\$6,710
Direct Child Care Payments	\$46,528	\$28,103	\$30,353	\$12,335
Total Contract Cost per PY	\$68,097	\$42,838	\$48,206	\$19,045
Total Cumulative Contract Cost	\$68,097	\$110,935	\$159,141	\$178,186

Chart 2	July 1, 2011 to June 30, 2012	July 1, 2012 to June 30, 2013	July 1, 2013 to June 30, 2014	July 1, 2014 to March 31, 2015
Total Number of Participants Receiving Child Care	20	19	10	1
Total Number of Children Receiving Child Care	30	34	20	2
Average Cost per Participant	\$3,405	\$2,254	\$4,821	\$19,045
Average Cost per Child	\$2,270	\$1,260	\$2,410	\$9,523

#### Family Resource and Referral Center Contract Modification:

The current contract with FRRC was initially awarded for a three year period after the RFP process. The RFP process allows for extensions to the contract where funding is available and performance is satisfactory. FRRC has performed satisfactorily under the current contract and adequate funds are available for the proposed time only extension through June 30, 2016.

#### WorkNet Systems Committee Recommendation:

The WorkNet Systems Committee met on May 15, 2015 to discuss this item and formulate a recommendation to be considered by the full WIB. It is the recommendation of the WorkNet Systems Committee to approve a time-only extension of the current FRRC contract through June 30, 2016.

#### FISCAL IMPACT

There is no fiscal impact as this action is to facilitate a time-only extension to the current WIA Family Resource and Referral Center Contract through June 30, 2016.

ACTION TO BE TAKEN FOLLOWING APPROVAL

1. Board of Supervisors action. (June 2015)
2. Implement contract modifications. (July 2015)

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ACTION TAKEN: APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_ OTHER: \_\_\_\_\_

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

MOTIONED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

YES: \_\_\_\_\_

NO: \_\_\_\_\_



**ITEM #3**

**MODIFICATION OF 2015 WORKFORCE INVESTMENT BOARD  
MEETING SCHEDULE AND APPROVAL OF 2016 MEETING SCHEDULE**



DATE: May 27, 2015

ACTION ITEM: 3

TO: Workforce Investment Board

FROM: WorkNet Executive Committee

SUBJECT: MODIFICATION OF 2015 WORKFORCE INVESTMENT BOARD  
MEETING SCHEDULE AND APPROVAL OF 2016 MEETING  
SCHEDULE

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**IT IS RECOMMENDED:**

That the Workforce Investment Board (WIB) approve the recommendation of the WorkNet Executive Committee to modify the attached 2015 WIB meeting schedule for the remainder of the current calendar year and approve the attached 2016 WIB meeting schedule.

**REASONS FOR RECOMMENDATION**

On December 3, 2014, the WIB approved the meeting schedule for the 2015 calendar year. The approved schedule reflected 11 monthly WIB meetings for the calendar year scheduled to take place on the 4<sup>th</sup> Wednesday of every month, with the exception of the November and December meetings which were combined due to the holidays. The monthly meeting schedule has been in place since the formulation of the WIB and the inception of the Workforce Investment Act (WIA) in July of 2000.

By design the WIB was only intended to meet an average of four to five times per calendar year, resulting in many of the scheduled meetings being canceled. It however, allowed the flexibility to conduct business as required. Subcommittees had the opportunity to meet on the day a WIB meeting was not held. The Executive Committee met on May 15, 2015, to discuss an alternative meeting schedule for the remainder of 2015 and a proposed 2016 meeting schedule. The modified 2015 WIB meeting schedule and the proposed 2016 WIB meeting schedule approved by the Executive Committee are attached for the full WIB's consideration.

Approval of this recommendation will establish the WIB meeting calendar through December 2016. However, additional meetings of the WIB or its subcommittees may be scheduled if specific action is required to meet a federal, State and/or local deadline/requirement.

**FISCAL IMPACT:**

There is no fiscal impact as this action is to modify the WIB meeting schedule for 2015 and approve the WIB meeting schedule for 2016.

ACTION TO BE TAKEN FOLLOWING APPROVAL

1. Implement new calendars

(June 2015)

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ACTION TAKEN: APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_ OTHER: \_\_\_\_\_

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

MOTIONED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

YES: \_\_\_\_\_

NO: \_\_\_\_\_

## WIB MEETING SCHEDULE 2015

Month	Scheduled Meeting Date & Location
January	January 28, 2015 @ 7:30 a.m. *WorkNet Center
February	February 25, 2015 @ 7:30 a.m. *WorkNet Center
March	March 25, 2015 @ 7:30 a.m. *WorkNet Center
April	April 22, 2015 @ 7:30 a.m. *WorkNet Center
May	May 27, 2015 @ 7:30 a.m. *WorkNet Center
August	August 26, 2015 @ 7:30 a.m. *WorkNet Center
October	October 28, 2015 @ 7:30 a.m. *WorkNet Center
November WIB Retreat	November 6, 2015 (Time and Location TBA)
December	December 2, 2015 @ 7:30 a.m. *WorkNet Center

\* WorkNet Center, 56 S. Lincoln Street, Stockton, CA

## WIB MEETING SCHEDULE 2016

Month	Scheduled Meeting Date & Location
February	February 24, 2016 @ 7:30 a.m. *WorkNet Center
May	May 25, 2016 @ 7:30 a.m. *WorkNet Center
August	August 24, 2016 @ 7:30 a.m. *WorkNet Center
October	October 26, 2016 @ 7:30 a.m. *WorkNet Center
November WIB Retreat	November 4, 2016 (Time and Location TBA)
December	December 7, 2016 @ 7:30 a.m. *WorkNet Center

\* WorkNet Center, 56 S. Lincoln Street, Stockton, CA