

**AGENDA
WORKFORCE DEVELOPMENT BOARD
OCTOBER 24, 2018**



"Your Workforce Resource"

A proud partner of the America's **Job** Center network
of California™

**AGENDA
WORKFORCE DEVELOPMENT BOARD
OCTOBER 24, 2018**

Dear Workforce Development Board Members:

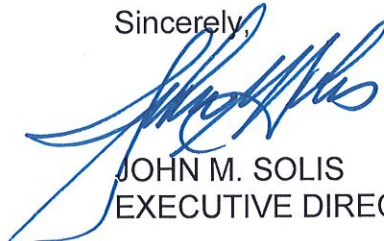
Attached is your agenda for the October 24, 2018 meeting of the Workforce Development Board (WDB).

The meeting will be held:

DATE: Wednesday, October 24, 2018
TIME: 7:30 – 9:00 a.m.
(Breakfast served at 7:00 a.m.)
PLACE: WorkNet Building
56 S. Lincoln Street
Stockton, CA

If you have any questions, please call me at 468-3511.

Sincerely,



JOHN M. SOLIS
EXECUTIVE DIRECTOR

JMS:gg



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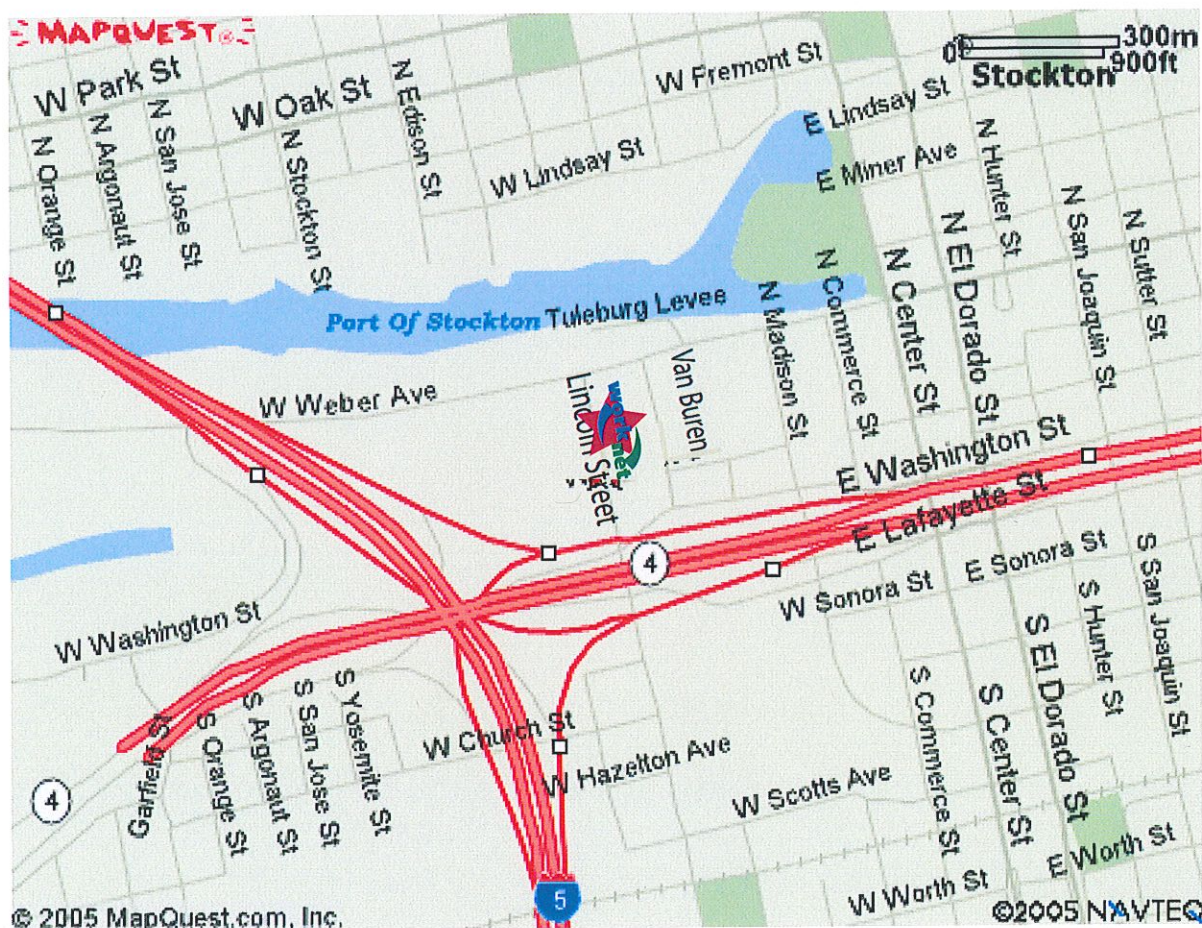
Directions to 56 South Lincoln Street

From Highway 99

From Highway 99, take Highway 4 toward Interstate 5 (The Crosstown Freeway). Take the El Dorado Street/Downtown Stockton exit. Go straight onto East Washington Street (one way). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.

From Interstate 5

From Interstate 5, take Highway 4 toward Highway 99 (The Crosstown Freeway). Take the Downtown Stockton exit. Go straight on East Lafayette Street (stay in left hand lane). Turn left on South El Dorado Street, turn left at the next light (East Washington Street). Travel on Washington Street approximately 1/2 mile. Turn right on South Lincoln Street. WorkNet will be on your right hand side.



AGENDA
WORKFORCE DEVELOPMENT BOARD

October 24, 2018 - 7:30 a.m.
Stockton WorkNet Center
56 S. Lincoln Street, Stockton, CA

ROLL CALL

APPROVAL OF MINUTES

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

ACTION ITEMS

- A-1 Election of Workforce Development Board Officers under the Workforce Innovation and Opportunity Act
- A-2 Modification to the Workforce Development Meeting Schedule and Retreat

PRESENTATIONS

- P-1 Establishment of Performance Goals for PY 2018 and PY 2019
- P-2 Local and Regional Plans – Update

COMMITTEE REPORTS

Accountability Committee
Business Development Committee
Data Collection and Technology Committee
Executive Committee
Planning Committee
WorkNet System Committee
WorkNet Charter Committee
Youth Council

INFORMATION ITEMS

- I-1 Review of the WDB Modifications to the WDB Bylaws from 2000 - Present
- I-2 WorkNet Center Customer Service Survey

DIRECTOR'S REPORT

BOARD MEMBERS QUESTIONS AND COMMENTS

***** PUBLIC COMMENT *****

Members of the public may address the Workforce Development Board on items appearing on the agenda. The public may also address items of interest to the Workforce Development Board which are within the subject jurisdiction of the Board. However, the Workforce Development Board, in compliance with Government Code Section 54954.3(a) shall not take any action on any item not appearing on the agenda. Such items may be referred to staff or recommended for inclusion on a future agenda.

Persons wishing to address the Board must complete the Public Comment Form which may be obtained from the Clerk. Speakers are asked to limit their total presentation to a maximum of five minutes.

***** AMERICANS WITH DISABILITIES ACT *****

In accordance with the Americans with Disabilities Act, the San Joaquin County Workforce Development Board will make reasonable efforts to accommodate persons with qualified disabilities. If you require special accommodation, please contact Gloria Gamez at 468-3500 at least one day in advance of the meeting.

ADJOURNMENT

The next WDB Retreat meeting is scheduled for Wednesday, December 12, 2018 (subject to approval) at the Stockton WorkNet Center.

This WIOA Title I - financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services available upon request to individuals with disabilities. California Relay Service 711 or 1-800-735-2922 (English) 1-800-855-3000 (Spanish).

APPROVAL OF MINUTES

**MINUTES
OF THE
WORKFORCE DEVELOPMENT BOARD**

August 22, 2018
WorkNet
56 S. Lincoln Street
Stockton, CA

WORKFORCE DEVELOPMENT BOARD MEMBERS PRESENT

Daniel Schroeder

Gene Acevedo
Dan Ball
Shelley Burcham
Mayra Cuevas
Les Fong
Kathleen Hart
Raul Hernandez
Carol Hirota
David Jimenez
Dan Maloney
Michael Mark
Michael Miller

James Mousalimas
Sheri Oneto
Henry Peralta
Lorraine Perry
Tim Robertson
Robin Sanborn
Julian Sepulveda
John Solis
Greg Vincelet
Ardria Weston
Ernest Williams
Marcus Williams

MEMBERS ABSENT

Mike Ammann
Terry Givens
Jose Hernandez
Stephanie James
Sandra Johnson
Anita Maldonado
John P. Palmer
Pat Patrick
Maria Patterson

Jessie Garza-Roderick
Cynthia Thoming Sanders
Ryan Sarna
Tamra Spade
Cynthia Summers
Sofia Valenzuela
Diane Vigil
Lisa Vigil

GUESTS/STAFF PRESENT

Rick Aguilera, San Joaquin County HSA
Dena Hernandez, SCDD North Valley Hills
Nati Martinez, Employment Development Dept.
Sharon Oberman, San Joaquin County Office of Education
Patty Virgen, Employment & Economic Development Dept.
Tina LaBounty, Employment & Economic Development Dept.
Tonnie Mallory, Employment & Economic Development Dept.

Alfredo Mendoza, Employment & Economic Development Dept.
Peggy LaRossa, Employment & Economic Development Dept.
Gloria Gamez, Employment & Economic Development Dept.
Tina Rangel, Employment & Economic Development Dept.
Mary Franks, Employment & Economic Development Dept.

Guests who failed to sign in may not be listed.

ROLL CALL

The meeting was called to order by the Chair at 7:34 a.m. Roll call was taken and a quorum of the Board was present. Chairman Schroeder introduced the recently appointed new Board Members.

APPROVAL OF MINUTES

MOTION

Ms. Oneto commented that the corrections to the minutes of the December 8, 2017 and June 27, 2018 meetings have not been made. After a discussion it was identified that there was no correction necessary to the minutes of the December 8, 2017 and June 27, 2018 meetings, however there was some question regarding modifications to the bylaws.

Chairman Schroeder indicated that a review of the modifications to the Bylaws would be presented at the next Workforce Development Board Meeting with the chronology of changes.

Ms. Oneto moved and Mr. Fong seconded to approve the December 8, 2017 Workforce Development Board meeting minutes and the June 27, 2018, Executive Committee minutes.

STATEMENTS OF CONFLICT OF INTEREST

None.

PUBLIC COMMENTS

None.

ACTION ITEM

- A-1 **AUTHORIZATION TO ACCEPT MODIFIED AGREEMENT WITH PRO PATH INC., TO PROVIDE AMERICA'S JOB CENTERS OF CALIFORNIA "ONE-STOP OPERATOR" SERVICES FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019, TOTALLING \$15,000**

Mr. Solis summarized the information contained in the agenda item.

MOTION

Mr. Acevedo moved and Mr. Maloney seconded to approve the authorization to accept modified agreement with Pro Path Inc., to provide America's Job Centers of California "One-Stop Operator" services for the Period July 1, 2018 through June 30, 2019, totaling \$15,000.

M/S/C unanimously

A-2 AUTHORIZATION FOR THE EXECUTIVE COMMITTEE TO ACT ON BEHALF OF THE WORKFORCE DEVELOPMENT BOARD AND FACILITATE THE DEVELOPMENT OF A RECOMMENDATION TO THE SAN JOAQUIN COUNTY BOARD OF SUPERVISORS ON THE ESTABLISHMENT OF NEGOTIATED PERFORMANCE GOALS FOR PY 2018 AND PY 2019

Mr. Solis summarized the information contained in the agenda item.

MOTION

Mr. Williams moved and Mr. Fong seconded to approve the authorization for the Executive Committee to act on behalf of the Workforce Development Board and facilitate the development of a recommendation to the San Joaquin County Board of Supervisors on the establishment of Negotiated Performance Goals for PY 2018 and PY 2019.

M/S/C unanimously

A-3 APPROVAL OF WORKFORCE INNOVATION AND OPPORTUNITY ACT FORMULA FUND BUDGET FOR PROGRAM YEAR 2018-19

Ms. LaBounty summarized the information contained in the agenda item.

Ms. Oneto moved and Mr. Miller second to approve the Workforce Innovation and Opportunity Act Formula Fund Budget for Program Year 2018-19.

M/S/C unanimously

A-4 ELECTION OF WORKFORCE DEVELOPMENT BOARD OFFICERS UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT

Chairman Schroeder made a recommendation to table this item until the October meeting to ensure that all potential members have been appointed. All were in agreement.

DIRECTOR'S REPORT

Mr. Solis provided an update on the 2018 Local & Regional Plan Modification Forums that have been scheduled and invited the Board to attend the forums with all the partner agencies.

Mr. Solis informed the Board that there is a mandatory training on Public Board Development.

Mr. Solis informed the new Workforce Development Board members that an orientation will be scheduled to provide an overview of the WIOA AJCC/WorkNet Center Service Delivery System. A scheduling survey will be release via-e-mail to determine your availability.

Mr. Solis reported to the Board about the progress resulting from the California High School Apprenticeship Program meeting and invited the Board to attend the Presentation/Forum on August 29, 2018.

COMMITTEE REPORTS

None.

BOARD MEMBERS QUESTIONS AND COMMENTS

None.

ADJOURNMENT

MOTION

Ms. Oneto moved and Mr. Raul Hernandez seconded to adjourn the meeting at 9:07 a.m.

M/S/C unanimously

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

ITEM #1

**ELECTION OF WORKFORCE DEVELOPMENT BOARD OFFICERS UNDER
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT**

DATE: October 24, 2018

ACTION ITEM: 1

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: ELECTION OF WORKFORCE DEVELOPMENT BOARD OFFICERS
UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT

IT IS RECOMMENDED:

That the Workforce Development Board (WDB) accept nominations and elect a Chair and Vice-Chair to serve the balance of the designated two-year term ending June 30, 2020.

REASON FOR RECOMMENDATION:

As the new WDB transitions under the Workforce Innovation and Opportunities Act (WIOA) with newly appointed members, it is time to elect a new WDB Chair and Vice Chair.

The WDB Chair and Vice-Chair are elected to serve two year terms beginning July 1 and ending June 30, two-years later in accordance with the bylaws. The WDB must elect by a majority vote from its membership its Chair and Vice-Chair. This action must be in accordance with Government Code 54950-54963, commonly known as the Ralph M. Brown Act.

In accordance with the WIOA, the Chair and Vice-Chair must be business representatives, and may succeed themselves if so re-elected.

FISCAL IMPACT:

There is no fiscal impact as WDB members do not receive financial compensation for their participation on this Board.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

1. Newly elected WDB Chair and Vice-Chair begin new term. (October 2018)
2. Board of Supervisors ratification of newly elected WDB Chair (November 2018)

ACTION TAKEN: APPROVED: _____ DISAPPROVED: _____ OTHER: _____

BY: _____ DATE: _____

MOTIONED BY: _____ SECONDED BY: _____

YES: _____

NO: _____

ITEM #2

**MODIFICATION TO THE WORKFORCE DEVELOPMENT
MEETING SCHEDULE AND RETREAT**

DATE: October 24, 2018

ACTION ITEM: 2

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: MODIFICATION TO THE WORKFORCE DEVELOPMENT MEETING
SCHEDULE AND RETREAT

IT IS RECOMMENDED:

That the Workforce Development Board (WDB) reschedule the last meeting of the year, including the retreat to Wednesday, December 12, 2018.

REASON FOR RECOMMENDATION:

On December 8, 2017 the WDB approved the meeting schedule for the 2018 program year. As always, the last meeting of the year was scheduled for the first Wednesday of December, consolidating the meeting of November and December to avoid the conflicts during the holiday season.

The retreat and the board meeting would be held on that day with the WDB meeting starting at 7:30 a.m. followed by the Retreat at 8:30 a.m.

Several board members have conflicts that would prevent them from participating. Therefore, the WDB retreat and meeting would be re-scheduled to Wednesday, December 12, 2018.

The WDB approval of this request would facilitate these activities enabling more board members' participation.

FISCAL IMPACT:

There is no Fiscal impact with the approval of moving the meeting to Wednesday, December 12, 2018.

ACTION TO BE TAKEN:

1. Make the necessary arrangements, including scheduling the facilitates to hold the above mentioned event.
2. Notify all parties of the date change.

ACTION TAKEN: APPROVED: _____ DISAPPROVED: _____ OTHER: _____

BY: _____ DATE: _____

MOTIONED BY: _____ SECONDED BY: _____

YES: _____

NO: _____

PRESENTATION #1

ESTABLISHMENT OF PERFORMANCE GOALS FOR PY 2018 AND PY 2019

PRESENTATION #2

LOCAL AND REGIONAL PLANS - UPDATE

INFORMATION ITEM #1

**REVIEW OF THE WDB MODIFICATIONS TO THE WDB BYLAWS FROM
2000 - PRESENT**

DATE: October 24, 2018

INFORMATION ITEM: 1

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: REVIEW OF THE WDB MODIFICATIONS TO THE WDB BYLAWS FROM
2000 - PRESENT

I. SUMMARY: The following is a summary of the information item.

Report of all modifications to the Workforce Investment Board (WIB) and the Workforce Development Board (WDB) Bylaws from 2000 to present.

INFORMATION ITEM #2

WORKNET CENTER CUSTOMER SERVICE SURVEY

DATE: October 24, 2018

INFORMATION ITEM: 2

TO: Workforce Development Board

FROM: John M. Solis, Executive Director

SUBJECT: WORKNET CENTER CUSTOMER SERVICE SURVEY

I. SUMMARY: The following is a summary of the information item.

1. WorkNet Center Customer Service Survey

Attached for your review and information is a copy of the web-based customer satisfaction service surveys conducted on an on-going basis at each of the WorkNet Centers to evaluate customer satisfaction. The survey also solicits customer input which is used for continuous quality improvement of the WorkNet Center' Service Delivery System.

DIRECTOR'S REPORT

BOARD MEMBER QUESTIONS AND COMMENTS