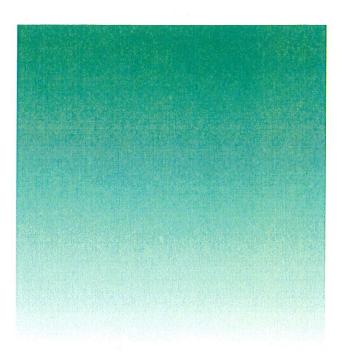
### AGENDA WORKFORCE DEVELOPMENT BOARD FEBRUARY 24, 2021





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# AGENDA WORKFORCE DEVELOPMENT BOARD FEBRUARY 24, 2021

Dear Workforce Development Board Members:

Attached is your agenda for the Wednesday, February 24, 2021 meeting of the Workforce Development Board.

This meeting will be via Microsoft Teams. Access to Microsoft Teams is contained in the e-mail you received.

DATE:

Wednesday, February 24, 2021

TIME:

7:30 a.m.

PLACE:

Held Via Microsoft Teams

If you have any questions, please call me at 468-3511.

Sincerely,

JOHN M. SOLIS

**EXECUTIVE DIRECTOR** 

JMS:gg

### AGENDA WORKFORCE DEVELOPMENT BOARD

February 24, 2021 - 7:30 a.m.
Stockton WorkNet Center
56 S. Lincoln Street, Stockton, CA
Due to COVID-19 held via Microsoft Teams

### **ROLL CALL**

### **APPROVAL OF MINUTES**

### STATEMENTS OF CONFLICT OF INTEREST

### PUBLIC COMMENT

### **ACTION ITEMS**

- A-1 Approval of Application for Local Area Subsequent Designation and Local Workforce Development Board Recertification under the Workforce Innovation and Opportunity Act
- A-2 Approval of the Development of the San Joaquin County Apprenticeship Program Memorandum of Understanding and its Execution by the Chair and the Membership of the Workforce Development Board

### **PRESENTATION**

### **COMMITTEE REPORTS**

### **INFORMATION ITEMS**

- I-1 WorkNet Center Customer Service Survey
- I-2 Success Stories
- 1-3 San Joaquin County Labor Market Information Snapshot

### **DIRECTOR'S REPORT**

### **BOARD MEMBERS QUESTIONS AND COMMENTS**

#### \*\*\* PUBLIC COMMENT \*\*\*

Public Comments, limited to 250 words or less, may be submitted by sending an email to wdbcomments@sjcworknet.org. Please no personal attacks.

Every effort will be made to read all comments received into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the official record on file.

If you need disability-related modification or accommodation in order to participate in this meeting, please contact Gloria Gamez at (209) 468-3524 at least 48 hours prior to the start of the meeting.

### **ADJOURNMENT**

The next WDB meeting/Retreat, pending approval, is scheduled for Wednesday, March 24, 2021, location to be announced.

This WIOA Title I - Financially Assisted Program or Activity is an Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities. If you require special accommodation, please contact Gloria Gamez at (209) 468-3524 at least one day in advance of the meeting. California Relay Service 711 or 1-800-735-2922 (English) 1-800-855-3000 (Spanish).

### **APPROVAL OF MINUTES**

### MINUTES OF THE WORKFORCE DEVELOPMENT BOARD

December 9, 2020
WorkNet
56 S. Lincoln Street, Stockton, CA
Due to COVID-19 held via TEAMS

### WORKFORCE DEVELOPMENT BOARD MEMBERS PRESENT

### Diane Vigil

Gene Acevedo
LaChelle Adams
Mike Ammann
Mayra Cuevas
David Culberson
Jeff Dundas
Les Fong
Terry Givens
Mahalia Gotico
Jose Hernandez
Raul Hernandez
Steve Jackson
Michael Mark

James Mousalimas
Pat Patrick
Omid Pourzanjani
Renee Puig-Hink
Tim Robertson
Robin Sanborn
Sylvia Sanchez
Julian Sepulveda
Tamra Spade
Greg Vincelet
Chris Woods
Marcus Williams

### **MEMBERS ABSENT**

Dan Ball

Henry Peralta

#### **GUESTS/STAFF PRESENT**

Daniel Patterson, ProPath, Inc. Brenda Rogers, DAS/Apprenticeship Paul Castro, California Human Development Chanel Murray, State Council on Developmental Disabilities Nati Martinez, Employment Development Department John M. Solis, Employment & Economic Development Dept. Patty Virgen, Employment & Economic Development Dept. Tina LaBounty, Employment & Economic Development Dept. Elena Mangahas, Employment & Economic Development Dept. Tonnie Mallory, Employment & Economic Development Dept. Alfredo Mendoza, Employment & Economic Development Dept. Ed Wanket, Employment & Economic Development Dept. John Lutzow, Employment & Economic Development Dept. Katie Poole, Employment & Economic Development Dept. Gloria Gamez, Employment & Economic Development Dept. Victoria Lopez, Employment & Economic Development Dept.

Guests who did not identify themselves may not be listed.

### **ROLL CALL**

The meeting was called to order by Chair Vigil at 7:35 a.m. Roll call was taken and a quorum of the Board was present.

### **APPROVAL OF MINUTES**

### **MOTION**

Mr. Acevedo moved and Ms. Cuevas seconded to approve the October 28, 2020 Workforce Development Board meeting minutes.

5 Abstentions: Ms. Adams, Mr. Jackson, Mr. Patrick, Ms. Puig-Hink, and Mr. Robertson

M/S/C

### STATEMENTS OF CONFLICT OF INTEREST

None.

### **ACTION ITEMS**

## A-1 REQUEST FOR APPROVAL TO BE AMERICA'S JOB CENTER OF CALIFORNIA<sup>SM</sup> ADULT AND DISLOCATED WORKER CAREER SERVICES PROVIDER

Mr. Solis summarized the information contained in the agenda item.

### **MOTION**

Dr. Pourzanjani moved and Mr. Acevedo seconded to approve the request to be America's Job Center of California<sup>SM</sup> Adult and Dislocated Worker Career Services provider.

M/S/C unanimously.

### A-2 APPROVAL OF 2021 WORKFORCE DEVELOPMENT BOARD MEETING SCHEDULE

Mr. Solis summarized the information contained in the agenda item.

### **MOTION**

Dr. Pourzanjani moved and Mr. Fong seconded to approve the 2021 Workforce Development Board schedule.

M/S/C unanimously.

### **PRESENTATIONS**

### P-1 ONE-STOP OPERATOR REPORT

Mr. Patterson provided an overview of One-Stop Operator activities including the Primary Efforts, Focus, Background, Opportunities, and Successes.

Mr. Solis recognized ProPath professionals in Workforce Development and their strong connection with the five Workforce Development Boards in our Subregion.

### P-2 2019-2020 PERFORMANCE

Mr. Lutzow provided a performance overview using performance indicators for five categories highlighting the above average ratings.

### P-3 LOCAL AND REGIONAL 4-YEAR PLAN

Mr. Mendoza summarized the Local and Regional Plans, mentioning major accomplishments:

CalFresh Employment & Training

Child Support Services & Non-Custodial parents

Disability Services Agencies (STEPS)

Enhanced Services for English Language Learners (ELLs)

Workforce Accelerator Fund (WAF) 8.0 (Homeless Population Partner Agencies)

Regional Workforce - Corrections Partnership, Prison to Employment

In addition, we have secured top tier national consultants, David Shinder (Local Plan) and John Chamberlin (Regional Plan) to develop the plans and provided key dates for the Local and Regional Plans.

### P-4 HIGH SCHOOL APPRENTICESHIP PROGRAM

Mr. Solis presented a video on a model High School Apprenticeship Program.

Five states in the United States have adopted a High School Apprenticeship Program. San Joaquin County is the first in the State of California to have an approved program for both public and private sectors.

Nine school districts in San Joaquin County are engaged with the High School Apprenticeship Program Initiative with Ripon Unified, Linden Unified, and the San Joaquin County Office of Education the first three school districts on board.

### P-5 NEW STOCKTON WORKNET BUILDING UPDATE

Mr. Solis provided the history and progress of sale of the Lincoln St. building, tenant improvements, and final plans for the new Swain Rd. Comprehensive WorkNet Center.

### **COMMITTEE REPORTS**

### C-1 JOB READINESS TRAINING PROGRAM UPDATE

Ms. Virgen reported on the Ad-Hoc Committee's focus in the Job Readiness Training Program on the development of soft skills requested by employers.

### **PUBLIC COMMENT**

None.

### **DIRECTOR'S REPORT**

Mr. Solis announced the release of the WorkNet NetWork newsletter and reviewed the pertinent information.

He stressed the importance of the Workforce Development Board Committees and invited members and guests to lend themselves to serve.

Ms. Vigil recommended to have a list of the Committees sent to the WDB Members.

### **BOARD MEMBERS QUESTIONS AND COMMENTS**

None.

### **ADJOURNMENT**

### **MOTION**

Mr. J. Hernandez moved and Ms. Cuevas seconded to adjourn the meeting at 10:16 a.m.

M/S/C unanimously.

STATEMENTS OF CONFLICT OF INTEREST

### **PUBLIC COMMENT**

### <u>ITEM #1</u>

APPROVAL OF APPLICATION FOR LOCAL AREA SUBSEQUENT DESIGNATION AND LOCAL WORKFORCE DEVELOPMENT BOARD RECERTIFICATION UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT

DATE:

February 24, 2021

ACTION ITEM: \_\_\_1\_

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

APPROVAL OF APPLICATION FOR LOCAL AREA SUBSEQUENT DESIGNATION AND LOCAL WORKFORCE DEVELOPMENT BOARD RECERTIFICATION UNDER THE WORKFORCE INNOVATION AND

**OPPORTUNITY ACT** 

### IT IS RECOMMENDED:

That the Workforce Investment Board:

- 1. Approve the attached Application for Local Area Subsequent Designation and Local Workforce Development Board Recertification under the Workforce Innovation and Opportunity Act;
- Authorize the Chair to sign all documents related to the action; and
- 3. Forward the signed application to the San Joaquin County Board of Supervisors (BOS) for ratification and submission to the State.

### REASONS FOR RECOMMENDATION:

### **Background**

On July 22, 2014, President Obama signed into law the Workforce Innovation and Opportunity Act (WIOA), reauthorizing the One-Stop Center Service Delivery System for Workforce Development. The WIOA replaces the Workforce Investment Act (WIA) and is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. The WIOA went into effect on July 1, 2015.

On March 25, 2015 the San Joaquin County Workforce Development Board approved the Initial Certification Application and on May 15, 2015 the San Joaquin County Board of Supervisors ratified the Initial Certification Application.

Under the WIOA, Local Workforce Development Areas (LWDAs) must receive certification of their Local Workforce Development Boards (LWDB) and designation for Program Years (PYs) 2021-23. Subsequent Designation and Recertification of Local Workforce Development Boards will be effective July 1, 2021 for a two-year period, ending June 30, 2023.

On December 7, 2020, EDD's Workforce Services Division (WSD) released State Draft Directive WSDD-219 - SUBSEQUENT DESIGNATION AND LOCAL BOARD RECERTIFICATION. Although the Directive has not been finalized, the draft provides guidance and establishes the procedures regarding subsequent designation of Local Workforce Development Areas (Local Area) and recertification of Local Workforce Development Boards (Local Board) under the WIOA, and once finalized will be effective on the date of issuance. This policy applies to all current Local Areas interested in receiving subsequent designation as a Local Area and Local Board recertification under the WIOA and is effective immediately.

The WIOA Sections 106 and 107 provide the criteria for the subsequent designation of Local Areas and recertification of Local Boards. Specifically, the WIOA Section 106 requires the Governor to designate Local Areas within the state, while Section 107 requires the Governor to certify one Local Board for each Local Area in the state that has received initial designation status. The California Workforce Development Board (State Board) and the Employment Development Department (EDD), acting under the authority of the Governor, established policies and procedures and completed the initial designation of Local Areas in June 2015, which were effective for PYs 2016-2018. Subsequent Designation and Recertification was approved by the WDB on April 24, 2019 and ratified by the San Joaquin County Board of Supervisors on May 14, 2019.

WIOA Section 106 required Local Areas to apply for initial designation and required the Governor to approve requests for Local Areas that were designated as a Local Area under WIA, performed successfully, and had sustained fiscal integrity. After the period for which a Local Area was initially designated, WIOA Section 106 calls for a subsequent designation process and requires the Governor to approve a request for subsequent designation from a Local Area if the area performed successfully, sustained fiscal integrity, and engaged in the regional planning process.

WIOA Section 107 provides criteria for the recertification of Local Boards. Specifically, it requires the Governor to certify one Local Board for each Local Area in the state once every two years. In order to be recertified, the Local Board must meet the WIOA membership requirements, met or exceeded performance accountability measures and achieved sustained fiscal integrity. Subsequent Designation and Recertification of Local Workforce Development Boards will be effective July 1, 2021 for a two-year period, ending June 30, 2023.

Through the approval of this Action Item and ratification by the San Joaquin County Board of Supervisors Chair, as the Chief Elected Official (CEO), this WDB will request subsequent local area designation and local board recertification through the State Board in accordance with State Draft Directive WSDD219.

### <u>Subsequent Local Area Designation & Local Board Recertification – July 1, 2021</u> through June 30, 2023

San Joaquin County is currently a designated LWDA and the San Joaquin County Workforce Investment Board (now the WDB) was established in 2000 by action of the BOS. With this action, the BOS designated the WDB to oversee the WIA/WIOA

activities in San Joaquin County. The WDB has maintained this role since designation, including PYs 2012-13 and 2013-14, as required for the initial designation process.

### 1) Performed Successfully:

The LWDA has met or exceeded nearly all negotiated measures since the inception of WIA in 2000. Performance for PYs 2018-19 and 2019-20 was as follows:

MEASURE	Negotiated 2018-19	Actual 2018-19	%	Negotiated 2019-20	Actual 2019-20	%
Adult						
Employed at 2 <sup>nd</sup> Quarter after Exit	68.0%	78.7%	115.7%	69.0%	75.2%	108.9%
Median Earnings	\$5,500	\$8,254	150.1%	\$5,800	\$7,778	134.1%
<b>Dislocated Worker</b>						
Employed at 2 <sup>nd</sup> Quarter after Exit	71.0%	85.2%	120.0%	73.0%	83.3%	114.1%
Median Earnings	\$6,500	\$8,364	128.7%	\$6,800	\$8,771	128.9%
Youth (ages 16-24)						
Employed or in Training at 2 <sup>nd</sup> Quarter after Exit	65.4%	74.3%	113.6%	66.9%	70.7%	105.7%
Median Earnings	Baseline	\$3,301	N/A	Baseline	\$3,270	N/A

Note: A measure is met if actual performance is within 20% of the negotiated figure.

### 2) Sustained Fiscal Integrity:

The LWDA has sustained fiscal integrity in accordance with the criteria established through State Draft Directive WSDD219. The LWDA is monitored at least twice a year by the EDD's Compliance Review Division (CRD). Through this process, the CRD confirmed this LWDA's fiscal integrity for PYs 2018-19 and 2019-20. Directive WSDD219, defines sustained fiscal integrity as, "The Local Area was not in violation of one or more of the following during PY 18-19 or PY 19-20:

- Final determination of significant finding(s) from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIOA requirement.
- Gross negligence defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.

 Failure to observe accepted standards of administration – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 CFR Part 200.

### 3) Engaged in Regional Planning:

WIOA Section 106 (c)(1) requires local workforce areas to engage in regional planning in order to be subsequently designated. "Engaged in regional planning" is defined as participating in, and having contributed to, regional planning and regional plan implementation including, but not limited to, participating in regional planning meetings, leading regional plan implementation efforts, and review and approval of regional plan and modifications by local workforce boards and local Chief Elected Officials (CEO), and participating in regional performance negotiations. Failure to demonstrate this may result in denial or conditional approval of subsequent designation.

San Joaquin County has engaged in regional planning in the following ways:

### **Regional Planning**

San Joaquin County collaborates with the other 7 Local Workforce Development Areas (LWDAs) in the San Joaquin Valley and Associated Counties (SJVAC) Regional Planning Unit (RPU) and with the Middle Sierra RPU in the following five areas:

- 1) Regional Plan Forums
- 2) Regional Peer Monitoring
- 3) Regional Plan Implementation of Prison to Employment
- 4) Regional Performance Negotiations
- 5) Regional Planning and Hosting of Staff Training

San Joaquin County continuously attends, hosts, and participates in regional forums locally and in other areas of the SJVAC RPU. Below are several detailed examples of participation and contributions that San Joaquin has made to regional planning including regional performance negotiations.

### 1. Regional Plan Forums

a. December 17, 2021: San Joaquin County hosted Forum 1, "The San Joaquin Valley Economy – Through the Eyes of Business and Community" held virtually via Zoom and attended by the public, business owners, economic development, senior management, and chamber of commerce Directors and staff. A flyer was distributed/promoted regionally and attended by regional partners.

- b. January 6, 2021: San Joaquin County attended Forum 2, a regional planning session hosted by Stanislaus County to discuss "Accelerating the Development of Career Pathways for Priority Sectors" held virtually via Zoom and attended by regional partners, educational partners, and the public. A flyer was distributed/promoted regionally and attended by regional partners.
- c. January 14, 2021: San Joaquin County attended Forum 3, a regional planning session hosted by Fresno County to discuss "Building a Big Tent Workforce System: Leaving no Worker Behind" held virtually via Zoom and attended by regional program partners, educational partners, and the public. A flyer was distributed/promoted regionally and attended by regional partners.
- d. January 21, 2021: San Joaquin County hosted Forum 4, "Creating a Pathway to the Middle Class" held virtually via Zoom and attended by the public, business owners, economic development, senior management, and chamber of commerce Directors and staff. A flyer was distributed/promoted regionally and attended by regional partners.

### 2. Regional Peer Review of Adult and Dislocated Worker Programs

In 2019, in order to secure an independent review of the Adult and Dislocated Worker (A/DW) Career Services delivery system, we developed a multi-regional Peer Review approach to evaluate and monitor the A/DW Career Services. Five LWDAs participated in the process: Mother Lode Consortium, Kings County, Stanislaus County, Madera County and San Joaquin County. The peer review process mimicked the approved and State EDD and California Workforce Development Board Executive staff authorized process used for the Comprehensive Certification.

San Joaquin County, in collaboration with the other four Local Areas, developed the Criteria and the Review Instrument, provided training to all participating regional partners, coordinated the scheduling of the virtual reviews, and created a sample report format to identify the outcome(s) of the sub-regional peer review.

The sub-regional partners met and discussed the scope of the monitoring, approved the Monitoring Instrument created by San Joaquin County, and finalized the scheduling for virtual visits of the sub-regional Adult and Dislocated Worker Career Services (include participant file reviews).

Monitoring Review Dates LWDA	Monitor	Date
San Joaquin County	Kings County	6/24/20
Mother Lode Job Training	Madera County	6/26/20

Madera County Stanislaus County Kings County Stanislaus County 6/25/20 San Joaquin County 6/26/20 Mother Lode Job Training 6/24/20

None of the peer review teams reviewed the organization that reviewed their respective organization or LWDA. The sub-regional peer review monitoring process for A/DW Career Services was completed by **June 26**, **2020**.

### 3. Regional Plan Implementation of Prison to Employment (P2E)

San Joaquin County is the Administrative and Fiscal Entity for the regional Prison to Employment (P2E) Implementation Direct Services (IDS) and Support Services Earn and Learn (SSEL) grant activities. San Joaquin County provides guidance and hosts monthly progress calls with all Local Areas. As the Administrative Entity, San Joaquin County reviews all. invoices and reimburses the Local Areas for approved activities. Additionally, San Joaquin County has been instrumental in scheduling visits to the thirteen facilities housing inmates in the SJVAC RPU that was well attended by Wardens, Assistant Wardens, teachers, and other critical staff engaged in pre-release activities. We have continuously held conversations with CDCR staff regarding the e-Referrals and the use of ARCAID (inmate locater for services). San Joaquin County has also coordinated presentations to the other Local Areas by the California Prison Industries Authority (CalPIA), and has provided a Landing Page, and a Pocket-Guide for the re-entry population to use as tools to better understand and prepare for securing and employment.

### 4. Regional Performance Negotiations

On **August 6, 2020,** the RO/RTC provided the Region's Collective Performance Numbers in preparation for the meeting so that local areas had information to prepare for the negotiation between the eight (8) individual Workforce Development Boards and the State of California.

On **August 10, 2020**, the Regional Organizer/Regional Training Coordinator (RO/RTC) for the SJVAC RPU (Stanislaus County) provided notification to all Directors and key individuals regarding the Workforce Innovation and Opportunity Act Negotiated Performance Goals for Adult, Dislocated Worker, and Youth programs for PY 2020 and PY 2021. The CCWC Pre-Negotiation Performance Goals Zoom Meeting discussion was held via conference call in preparation for the phone conference regional negotiation with the State.

As requested by the State, all workbooks were provided to the State representative (by the RO/RTC) on **August 28, 2020**, prior to the Negotiation Date. On **Friday, September 11, 2020**, all Directors in the SJVAC RPU successfully negotiated performance goals with the State.

### 5. Regional Planning and Hosting of Staff Training

San Joaquin County collaborated regionally with the RO/RTC to increase the skills for staff and management and hosted regional trainings to include the following topics:

7/28/20 - Employer Engagement/Employer Partnerships 8/18-20/20 - Employment Retention for Justice Involved 9/9/20, 9/15/20, and 10/13/20 - Business Engagement/Business Consulting 10/28, 10/20, and 11/17/20 - Project Management 101

Once approved by the WDB, the attached application will be forwarded to the BOS for ratification and processing in accordance with State Draft Directive WSDD219. Once ratified and signed by the BOS Chair, the application will be submitted to the State Board.

Once approved, the CWDB will notify the Local Workforce Development Areas, including the BOS Chair of the subsequent local area designation and local board recertification will be effective July 1, 2021, through June 30, 2023.

### FISCAL IMPACT:

There is no fiscal impact related to this action.

### ACTION TO BE TAKEN FOLLOWING APPROVAL:

1.	Submit application to State Board with estimated date of BOS ratification	on(March 2021)
2.	Submit application to the BOS for ratification and signature.	(March 2021)
3.	Forward ratified application to the State Board	(March 2021)

ACTION TAKEN:	APPROVED:	DISAPPROVED:	OTHER:	
BY: MOTIONED BY:		DATE: SECONDED BY:		5
YES:				
NO:				

### State of California

# Local Area Subsequent Designation and Local Board Recertification Application Program Year 2021-23

**Local Workforce Development Area** 

San Joaquin County

### Application for Local Area Subsequent Designation and Local Board Recertification

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for Program Year (PY) 2021-23 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (CWDB) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your Regional Advisor for technical assistance or questions related to completing and submitting this application.

San Joaquin County	
Name of Local Area	
56 S. Lincoln Street	
Mailing Address	
Stockton, CA 95203	
City, State, ZIP	
March 31, 2021	
Date of Submission	
Patty Virgen	
Contact Person	
209-468-2245	
Contact Parson's Phone Number	

### **Local Board Membership**

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting members in each membership category. The WIOA Section 107(b)(2)(A) requires that business members constitute a majority of the Local Board. The chairperson shall be a business representative, per WIOA Section 107(b)(3).

The local Chief Elected Official (CEO) is required to provide the names of the individuals appointed for each category listed on the following pages and attach a roster of the current Local Board which identifies each member's respective membership category.

Business – A majority of the members must be representatives of business in the Local Area who (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policy-making or hiring authority; (ii) represent businesses, including small businesses, or organizations; and (iii) are appointed from among individuals nominated by local business organizations and business trade association (WIOA Section 107[b][2][A]).

Please identify the Local Board chairperson by typing CHAIR after their name.

Name Title Enti		Entity	Appointment Date	Term End Date
Diane Vigil, Chair	Director of Development	Stockton Symphony Association	8/4/20	8/4/22
Julian Sepulveda	Owner	Sepulveda's Truck Paint and Body Shop	7/7/20	7/7/22
Terry Givens	Consultant	In Beverage Corporation/TG	10/6/20	10/6/22
Tamra Spade	President, CEO	Tracy Chamber of Commerce	7/7/20	7/7/22
Dan Ball	General Manager	McLane Food Service	7/24/18	7/24/20
Gene Acevedo	President/Owner	Bilingual Weekly	7/24/18	7/24/20
David Culberson	CEO	San Joaquin General Hospital	1/26/21	1/26/23
Mayra Cuevas Owner		Tax Express & Cuevas Insurance Agency	1/26/21	1/26/23
Les Fong	Owner	Ken Fong Associates	8/4/20	8/4/22
Jose Hernandez	President/CEO	Tierra Luna Engineering	8/21/18	8/21/20
Pat Patrick	President/CEO	Lodi Chamber of Commerce	10/20/20	10/20/22
Henry Peralta	Sales Manager	Stockton Auto Glass	9/1/20	9/1/22
Renee Puig- Hink	Executive Director	Builders' Exchange of Stockton	5/14/19	5/14/21
Robin Sanborn	Director, HR	Sanborn Chevrolet	9/1/20	9/1/22
Sylvia Sanchez  Director, Patient Services  Holistic Approach, Inc.		8/13/19	8/13/21	

Labor – Not less than 20 percent of the members must be representatives of workforce within the Local Area who must include: (i) representatives of labor organizations who have been nominated by state labor federations; (ii) a member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area; and may include: (iii) representatives of community based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and (iv) representatives of organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth (WIOA Section 107[b][2][B]).

California Unemployment Insurance Code (CUIC) Section 14202(b)(1) further requires and specifies that at least 15 percent of Local Board members shall be representatives of labor

organizations unless the local labor federation fails to nominate enough members. For a local area in which no employees are represented by such organizations, other representatives of employees shall be appointed to the board, but any local board that appoints representatives of employees that are not nominated by local labor federations shall demonstrate that no employees are represented by such organizations in the Local Area.

Name	Title	Entity	Appointment Date	Term End Date
1. Raul Hernandez	Representative/Organizer, UA of Plumbers & Pipefitters Local 442	Labor	10/6/20	10/6/22
2. Michael Mark	Business Development Representative, SMART, SMW Local Union No. 104	Labor	9/1/20	9/1/22
Greg Vincelet	Training Coordinator, Local 442 Plumbers & Pipefitters	Labor	8/4/20	8/2/22
Marcus Williams	SEIU, Vice-President for Amador, Calaveras and SJC	Labor	7/7/20	7/7/22
Tim Robertson	Executive Director, North Valley Labor Federation	Labor	8/21/18	8/21/20
Vacant	CEO	California Human Development		

Education – Each Local Board shall include representatives of entities administering education and training activities in the Local Area who must include (i) a representative of eligible providers administering WIOA Title II adult education and literacy activities; (ii) a representative of institutions of higher education providing workforce investment activities; and may include (iii) representatives of local educational agencies, and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment (WIOA Section 107[b][2][C]).

Name	Title	Entity	Appointment Date	Term End Date
1. Jeff Dundas	Principal	Stockton Unified School District, School for Adults	7/7/20	7/7/22
2. Omid Pourzanjani	President	San Joaquin Delta College	1/28/20	1/28/22
James Mousalimas	Superintendent of Schools	San Joaquin County Office of Education	12/15/20	12/15/22

Economic and Community Development — Each Local Board shall include representatives of governmental, economic, and community development entities serving the Local Area who must include (i) a representative of economic and community development entities; (ii) a representative from the state employment service office under the Wagner-Peyser Act; (iii) a representative of the Vocational Rehabilitation program; and may include (iv) representatives of agencies or entities administering programs serving the Local Area relating to transportation, housing, and public assistance; (v) representatives of philanthropic organizations serving the Local Area; and (E) individuals or representatives of entities as the local CEO in the Local Area may determine to be appropriate (WIOA Section 107[b][2][D] and [E]).

Name	Name Title Entity		Appointment Date	Term End Date
1. Mike Ammann	President/CEO	San Joaquin County Partnership	7/24/18	7/24/20
2. Lachelle Adams	Employment Program Manager II	Employment 1/28/20 Development Department		1/28/22
3. Mahalia Gotico	Staff Services Manager I	CA Department of Rehabilitation	8/4/20	8/4/22
Chris Woods	Director	San Joaquin County Human Services Agency	8/4/20	8/4/22
Steve Jackson	Chief Probation Officer	San Joaquin County Probation Department	10/20/20	10/20/22

### **Performed Successfully**

The Local Area hereby certifies that it has performed successfully, defined as having met 80 percent of their negotiated performance goals in PY 2018-19 and PY 2019-20 for the following indicators:

- Employment Rate 2<sup>nd</sup> Quarter After Exit
- Median Earnings

P	Y 2018-19 F	Performance G	ioals	
	Adults	Dislocated Workers	Youth	
Employment Rate 2nd Quarter After Exit	68%	71%	65.4%	Employment or Education Rate 2nd Quarter After Exit

Median Earnings 2nd Quarter		I		
	\$5,500	\$6,500	BASELINE	Median Earnings
After Exit				

PY 2019-20 Performance Goals						
	Adults	Dislocated Workers	Youth			
Employment Rate 2nd Quarter After Exit	69%	73%	66.9%	Employment or Education Rate 2nd Quarter After Exit		
Median Earnings 2nd Quarter After Exit	\$5,800	\$6,800	BASELINE	Median Earnings		

### **Sustained Fiscal Integrity**

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 2018-19 or PY 2019-20:

- Final determination of significant finding(s) from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIOA requirement.
- Gross negligence defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- Failure to observe accepted standards of administration Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 Code of Federal Regulations (CFR) Part 200.

Certify No Violation

### **Engaged in Regional Planning**

Engaged in regional planning is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area

herby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

### Regional Planning

San Joaquin County collaborates with the other 7 Local Workforce Development Areas (LWDAs) in the San Joaquin Valley and Associated Counties (SJVAC) Regional Planning Unit (RPU) and with the Middle Sierra RPU in the following five areas:

- 1) Regional Plan Forums
- 2) Regional Peer Monitoring
- 3) Regional Plan Implementation of Prison to Employment
- 4) Regional Performance Negotiations
- 5) Regional Planning and Hosting of Staff Training

San Joaquin County continuously attends, hosts, and participates in regional forums locally and in other areas of the SJVAC RPU. Below are several detailed examples of participation and contributions that San Joaquin has made to regional planning including regional performance negotiations.

### 1. Regional Plan Forums

- a. **December 17, 2021**: San Joaquin County hosted Forum 1, "The San Joaquin Valley Economy Through the Eyes of Business and Community" held virtually via Zoom and attended by the public, business owners, economic development, senior management, and chamber of commerce Directors and staff. A flyer was distributed/promoted regionally and attended by regional partners.
- b. January 6, 2021: San Joaquin County attended Forum 2, a regional planning session hosted by Stanislaus County to discuss "Accelerating the Development of Career Pathways for Priority Sectors" held virtually via Zoom and attended by regional partners, educational partners, and the public. A flyer was distributed/promoted regionally and attended by regional partners.
- c. January 14, 2021: San Joaquin County attended Forum 3, a regional planning session hosted by Fresno County to discuss "Building a Big Tent Workforce System: Leaving no Worker Behind" held virtually via Zoom and attended by regional program partners, educational partners, and the public. A flyer was distributed/promoted regionally and attended by regional partners.

d. January 21, 2021: San Joaquin County hosted Forum 4, "Creating a Pathway to the Middle Class" held virtually via Zoom and attended by the public, business owners, economic development, senior management, and chamber of commerce Directors and staff. A flyer was distributed/promoted regionally and attended by regional partners.

### 2. Regional Peer Review of Adult and Dislocated Worker Programs

In 2019, as a way to secure an independent review of the Adult and Dislocated Worker (A/DW) Career Services delivery system, we developed a multi-regional Peer Review approach to evaluate and monitor the A/DW Career Services. Five LWDAs participated in the process: Mother Lode Consortium, Kings County, Stanislaus County, Madera County and San Joaquin County. The peer review process mimicked the approved and State EDD and California Workforce Development Board Executive staff authorized process used for the Comprehensive Certification.

San Joaquin County, in collaboration with the other four Local Areas, developed the Criteria and the Review Instrument, provided training to all participating regional partners, coordinated the scheduling of the virtual reviews, and created a sample report format to identify the outcome(s) of the sub-regional peer review.

The sub-regional partners met and discussed the scope of the monitoring, approved the Monitoring Instrument created by San Joaquin County, and finalized the scheduling for virtual visits of the sub-regional Adult and Dislocated Worker Career Services (include participant file reviews).

### **Monitoring Review Dates**

Monitor	Date	
Kings County	6/24/20	
Madera County	6/26/20	
Stanislaus County	6/25/20	
San Joaquin County	6/26/20	
Mother Lode Job Training	6/24/20	
	Kings County Madera County Stanislaus County San Joaquin County	Kings County 6/24/20 Madera County 6/26/20 Stanislaus County 6/25/20 San Joaquin County 6/26/20

None of the peer review teams reviewed the organization that reviewed their respective organization or LWDA. The sub-regional peer review monitoring process for A/DW Career Services was completed by June 26, 2020.

### 3. Regional Plan Implementation of Prison to Employment (P2E)

San Joaquin County is the Administrative and Fiscal Entity for the regional Prison to Employment (P2E) Implementation Direct Services (IDS) and Support Services Earn and Learn (SSEL) grant activities. San Joaquin County provides guidance and hosts

monthly progress calls with all Local Areas. As the Administrative Entity, San Joaquin County reviews all invoices and reimburses the Local Areas for approved activities. Additionally, San Joaquin County has been instrumental in scheduling visits to the thirteen facilities housing inmates in the SJVAC RPU that was well attended by Wardens, Assistant Wardens, teachers, and other critical staff engaged in prerelease activities. We have continuously held conversations with CDCR staff regarding the e-Referrals and the use of ARCAID (inmate locater for services). San Joaquin County has also coordinated presentations to the other Local Areas by the California Prison Industries Authority (CalPIA), and has provided a Landing Page, and a Pocket-Guide for the re-entry population to use as tools to better understand and prepare for securing and employment.

### 4. Regional Performance Negotiations

On August 6, 2020 the RO/RTC provided the Region's Collective Performance Numbers in preparation for the meeting so that local areas had information to prepare for the negotiation between the eight (8) individual Workforce Development Boards and the State of California.

On August 10, 2020, the Regional Organizer/Regional Training Coordinator (RO/RTC) for the SJVAC RPU (Stanislaus County) provided notification to all Directors and key individuals regarding the Workforce Innovation and Opportunity Act Negotiated Performance Goals for Adult, Dislocated Worker, and Youth programs for Program Year 2020 and Program Year 2021. The CCWC Pre-Negotiation Performance Goals Zoom Meeting discussion was held via conference call in preparation for the phone conference regional negotiation with the State.

As requested by the State, all workbooks were provided to the State representative (by the RO/RTC) on **August 28, 2020**, prior to the Negotiation Date. On **Friday**, **September 11, 2020**, all Directors in the SJVAC RPU successfully negotiated performance goals with the State.

### 5. Regional Planning and Hosting of Staff Training

San Joaquin County collaborated regionally with the RO/RTC to increase the skills for staff and management and hosted regional trainings to include the following topics:

7/28/20 - Employer Engagement/Employer Partnerships 8/18-20/20 - Employment Retention for Justice Involved 9/9/20, 9/15/20, and 10/13/20 - Business Engagement/Business Consulting 10/28, 10/20, and 11/17/20 - Project Management 101

#### **Local Area Assurances**

Through PY 2021-23, the Local Area assures that:

A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include:

- Reporting will be done in compliance with Workforce Services Directive WSD19-05, Monthly and Quarterly Financial Reporting Requirements, (December 4, 2019).
- All close out reports will comply with the policies and procedures listed in WSD16-05, WIOA Closeout Requirements (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold. (Title 2 CFR Section 200.338)

C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include:

 The Local Area will meet the requirements of the California Unemployment Insurance Code Section 14211, to spend a minimum of 30 percent of combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.

- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).
- D. The Local Board will select the America's Job Center of California<sup>SM</sup> operator(s), with the agreement of the local CEO, through a competitive process such as a Request for Proposal, unless granted a waiver by the state (WIOA Section 121[d][2][A] and 107[g][2]).
- E. The Local Board will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBS<sup>SM</sup> reporting requirements and deadlines.
- F. The Local Board will comply with the nondiscrimination provisions of WIOA Section 188, including the collection of necessary data.
- G. The Local Area will engage in and contribute to regional planning and regional plan implementation (e.g., Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and modifications).
- H. The Local Area will participate in regional performance negotiations.
- The Local Area will comply with CWDB policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter* [TEGL] 10-09, and TEGL 19-16).

### **Application Signature Page**

**Instructions** – The local CEO and Local Board chair must sign and date this form. Electronic signatures will be permitted for the PY 2021-23 application.

By signing the application, the local CEO and Local Board chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair	Local Chief Elected Official	
Signature	Signature	7
Diane Vigil	Tom Patti	
Name	Name	
Workforce Development Board Chair	Board of Supervisors Chair	
Title	Title	
March 24, 2021		*
Date	Date	

### **ITEM #2**

APPROVAL OF THE DEVELOPMENT OF THE SAN JOAQUIN COUNTY
APPRENTICESHIP PROGRAM MEMORANDUM OF UNDERSTANDING AND
ITS EXECUTION BY THE CHAIR AND THE MEMBERSHIP OF THE
WORKFORCE DEVELOPMENT BOARD

DATE:

February 24, 2021

ACTION ITEM: 2

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

APPROVAL OF THE DEVELOPMENT OF THE SAN JOAQUIN COUNTY APPRENTICESHIP PROGRAM MEMORANDUM OF UNDERSTANDING AND ITS EXECUTION BY THE CHAIR AND THE MEMBERSHIP OF THE

WORKFORCE DEVELOPMENT BOARD

#### IT IS RECOMMENDED:

That the Workforce Development Board (WDB) designate the Workforce Development Board Apprenticeship Subcommittee to facilitate the development of the San Joaquin County High School Apprenticeship Program Memorandum of Understanding (MOU); and authorize its execution by the chairperson and membership of the WDB and strategic partners at the federal, state, and local levels.

### REASONS FOR RECOMMENDATION

### Background:

On July 25, 2018, the San Joaquin County Workforce Development Board (WDB) in partnership with the San Joaquin County Board of Supervisors initiated its effort to establish the San Joaquin County High School Apprenticeship Program Initiative modeled after the highly successful High School Apprenticeship Program in Switzerland. Participating Board Members included the Superintendent of San Joaquin Delta College, the Superintendent of the County Office of Education, the Regional Manager of the State Employment Development Department, the Labor Representatives of the Central Labor Council and WDB Private Sector Representatives. Both San Joaquin Delta College and the County Office of Education agreed to participate as the apprenticeship program's designated Local Educational Agency (LEA).

WDB members decided to be all inclusive and invite the Leadership of San Joaquin County, including elected officials, Municipalities, County Government, State Agencies, Educational Institutions of Higher Education, School Districts and the San Joaquin County Business Community.

The WDB in collaboration with the State of California's Labor & Workforce Development Agency, California Community College Chancellor's Office, the California Workforce Association, and the California Workforce Development Board presented the High School Apprenticeship Program model from Switzerland and shared the vision for the State of California and San Joaquin County's High School Apprenticeship Program Initiative. The State of California was one of five states in the United States that made a commitment to

initiate the development of a High School Apprenticeship Program. The presentation was held at the San Joaquin County WorkNet Comprehensive One Stop Center on Wednesday, July 25, 2018. The Workforce Development Board's conference room was packed with one hundred and twelve (112) members of the San Joaquin County Leadership.

What is unique about the San Joaquin County High School Apprenticeship Program Initiative is that it not only focuses on Private Sector Employers, but also on public agencies in San Joaquin County and their Civil Service systems, as well as community service organizations.

On August 28, 2018, the San Joaquin County Stakeholder Steering Committee met, bringing together over 125 interested members of the San Joaquin County Leadership and established two (2) Apprenticeship Subcommittees to initiate the development of this new San Joaquin County High School Apprenticeship Program Initiative, one subcommittee was formed to focus on the High School Apprenticeship Program and the other to focus on an Incumbent Worker Apprenticeship Program.

It was decided that the San Joaquin County Apprenticeship Program Initiative would have both State and National Certifications. As a result, the Division of Apprenticeship Standards (DAS) and the U.S. Department of Labor assigned a total of four consultants to the program, one represents the U.S. Department of Labor and three DAS consultants to work on both Apprenticeship Subcommittees.

In June of 2019, the Master Apprenticeship Committee (MAC) was established to oversee the development of the San Joaquin County Apprenticeship Program. With the approval of the San Joaquin County Apprenticeship Program, Employee Protocols and Standards, MAC approved its first Apprenticeship Component. It is the first apprenticeship program under a County Government Civil Service System, focusing on incumbent workers. This became the first Apprenticeship Program in the State of California and the United States using a Public County Government Agency and civil service system.

It is anticipated that as the Workforce Development Board and its strategic partners will initiate the recruitment of Private Sector Business Partners, and a third apprenticeship component shall be developed. The Private Sector will have the option to participate in the High School Apprenticeship Program and an Incumbent Worker Apprenticeship Program. This will be a topic of discussion at the MAC and its Apprenticeship Subcommittees.

The San Joaquin County High School Apprenticeship Program will include nine (9) Unified School Districts, including the Ripon Unified School District and the Stockton Unified School District. Not only will they facilitate the recruitment and selection of High School Apprentices, but these Public Civil Service School Districts will also be employers who will hire their own High School Apprentices. Last year in September of 2019, the County Office of Education representing the San Joaquin County High School Apprenticeship Program Initiative, submitted a grant application to the California

Community College Chancellor's Office and was awarded a grant under its California Apprenticeship Initiative (CAI) which allocated \$500,000 this past October 2020 to provide funding to the education agencies to facilitate the implementation at the High School Apprentices Program component throughout San Joaquin County.

On June 15, 2020, the MAC was convened to approve the first High School Apprenticeship Programs and their respective employer protocols which were submitted to the DAS and the USDOL for final approval. The new San Joaquin County High School Apprenticeship initiated its operations in August of 2020 with the recruitment of apprentices in three (3) school districts, Ripon, Linden, and the County Office of Education.

On October 30, 2020, this new program completed its 30-day public review and officially made history to become the first High School Apprenticeship program in the state of California and San Joaquin County. The San Joaquin County High School Apprenticeship Program, once it is fully developed, will allow students to explore their career options and do some career exploration during their first two (2) years of high school. At the end of their sophomore year, students will have the opportunity to apply to be an apprentice in the career apprentice classification of their choice. They will have the opportunity to select from a host of Apprentice classifications in the top ten most popular and in-demand occupations. Once selected, they will be assigned to an employer where they will work as an apprentice for two to three years, depending on their career choice. They will be allowed to work for their assigned employer and not have to pay for the expensive and quality training they will receive through the LEA. At the end of their senior year, these students will not only graduate with a High School Diploma, but also a journey-level certificate in the job classification they selected. They will have the option to work for an employer at prevailing wages, continue their education with their respective employer or start a higher-level apprenticeship program and attain a college degree subsidized by their respective employer and the LEA.

The advantage of participating in an apprenticeship program is that students will not have to pay for their education and incur hundreds of thousands of dollars in student loans. Students start the apprenticeship program when they still live with their parents and have limited responsibility. They can afford to work for an apprenticeship wage that will continue to increase as they develop and attain set competencies.

The San Joaquin County High School Apprenticeship Program Initiative as it develops, will have a greater variety of employment opportunities in the Public Sector with Educational Institution, City Government Agencies, State and Federal Agencies, as well as the Private Sector. This is an excellent opportunity at a point in time when greater than 50% of high school graduates and first year college students have never worked in their lives and don't have an orientation to the world of work and an awareness of employer expectations. As a result, they sometimes lack the work ethic, a sense of responsibility and those critical and essential transferrable skills that our employers are looking for in a quality job candidate. A High School Apprenticeship Program will give its apprentices all that and much more.

#### 2021 MOU Update Development:

In January 2021 a draft MOU was developed for discussion with all partners. The MOU will be presented to partner organizations at the March meetings of the High School and Incumbent Worker Apprenticeship Subcommittees.

The major components of the MOU are as follows:

- 1. Term of the agreement
- 2. Obligations of parties
- 3. Relationship of Parties
- 4. Assurances
- 5. Modification Process
- 6. Termination of the Agreement
- 7. Contact Persons

This MOU is being developed to serve as a foundation to negotiate the three major components; working with all of the required partners in the program to develop an agreement regarding the operations of the apprenticeship program and building upon them to determine how to best support the further development of the program that addresses shared resources and costs.

### ACTION TO BE TAKEN FOLLOWING APPROVAL

1.	WDB Chair to sign MOU.	(February 24, 2021)
2.	Meet with MOU partners to finalize language.	(March 2021)
3.	Obtain signatures of MOU partners.	(May/June 2021)
4.	Submit for BOS approval and signature.	(June 2021)

ACTION TAKEN: APPROVED:	DISAPPROVED:	OTHER:
BY:	DATE:	
MOTIONED BY:	SECONDED BY:	
YES:		
NO:		

### **COMMITTEE REPORTS**

Executive Committee
Data Collection and Technology
Business Development Committee
Accountability Committee
Planning Committee
WorkNet System Committee
Youth Council
Apprenticeship Committee

# **INFORMATION ITEM #1**

WORKNET CENTER CUSTOMER SERVICE SURVEY

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February 24, 2021

INFORMATION ITEM: 1

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

WORKNET CENTER CUSTOMER SERVICE SURVEY

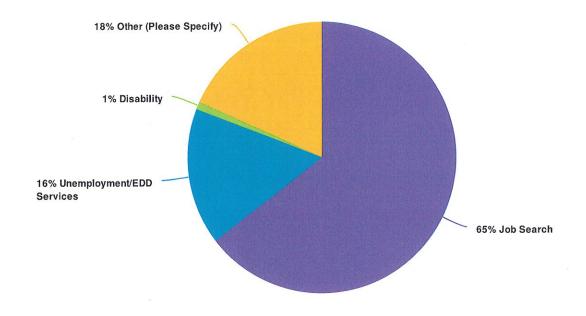
- I. <u>SUMMARY:</u> The following is a summary of the information item.
  - 1. WorkNet Center Customer Service Survey

The WorkNet Center Customer Service Survey is a continuous improvement tool designed to collect information and feedback from customers.

# Report for AJCC Customer Satisfaction Survey

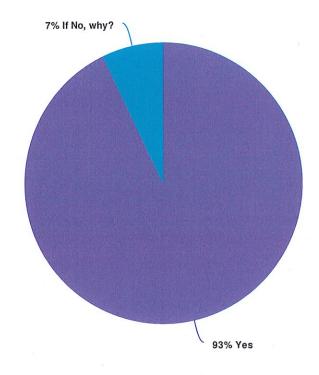


# 1. What is the purpose of your visit to San Joaquin County WorkNet today?



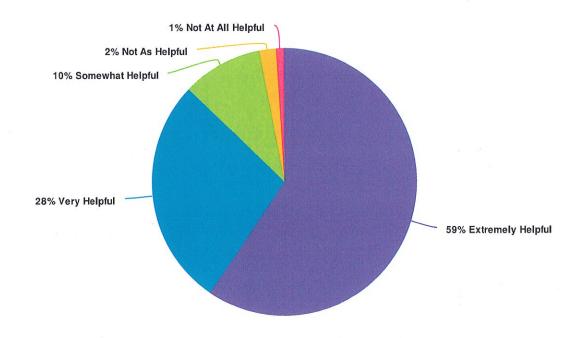
Value	Percent	Responses
Job Search	64.5%	578
Unemployment/EDD Services	16.3%	146
Disability	0.9%	8
Other (Please Specify)	18.3%	164

### 2. Did you receive the service(s) to meet your needs?



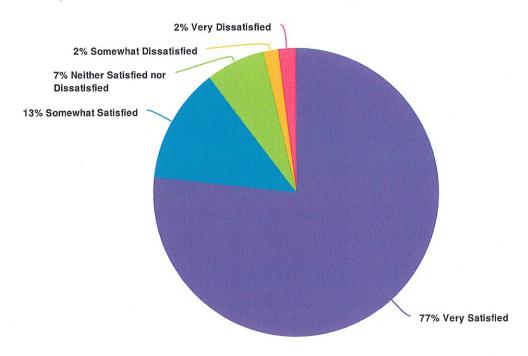
Value	Percent	Resp	onses
Yes	92.9%		796
If No, why?	7.1%		61

### 3. How helpful was the America's Job Center/WorkNet Center staff?



Value	Percent	Responses
Extremely Helpful	59.4%	510
Very Helpful	27.7%	238
Somewhat Helpful	9.7%	83
Not As Helpful	2.1%	18
Not At All Helpful	1.0%	9

### 4. Overall, how satisfied or dissatisfied are you with AJCC/WorkNet?

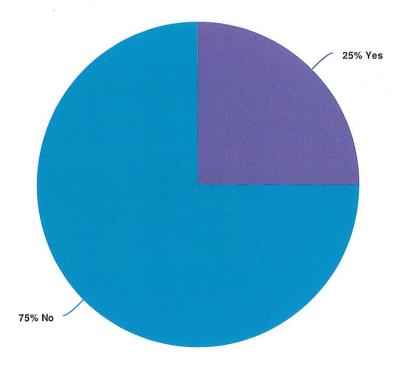


Value	Percent	Responses
Very Satisfied	76.8%	651
Somewhat Satisfied	12.9%	109
Neither Satisfied nor Dissatisfied	6.7%	57
Somewhat Dissatisfied	1.7%	14
Very Dissatisfied	2.0%	17

5. Do you have any other comments, questions, or recommendations on how we can improve our services?



### 6. Would you like to be contacted about your answers?



Value	Percent	Responses
Yes	25.1%	211
No	74.9%	631

# INFORMATION ITEM #2 SUCCESS STORIES

DATE:

February 24, 2021

INFORMATION ITEM: 2

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

**SUCCESS STORIES** 

I. <u>SUMMARY:</u> The following is a summary of the information item.

### 1. Success Stories

Success Stories of Individuals who have gone through our program and have successfully transitioned into self-sufficient employment.

## INDIVIDUAL PARTICIPANT SUCCESS STORY

Participant Name: Cheri Torres

Participant's City, State: Stockton, CA

	Before Participation	After Participation
Industry/Sector	None	Clerical/Administrative
Job Category	None	Clerical/Administrative
Hourly Wage or Salary	None	\$14.00/hr.

#### 1. What were the goals of the participant when entering the program?

Ms. Torres participated in a pre-release program through the San Joaquin County Honor Farm. The program consisted of a series of workshops and job fairs designed to prepare the participants for the world of work upon completion of their term. It was there that we first met Ms. Torres. Upon her release on 10/21/18, she was referred to the San Joaquin County WorkNet AB109 program. Her goal when she met with her case manager was to get to get her life in order, take care of her children and support her family.

# 2. Describe how the workforce center helped the participant achieve his/her goals. What programs did the participant use? How has this improved the participant and his/her family's live(s)?

After being referred to the program it took her some time to get settled in with her family, however the WorkNet staff immediately provided her with career counseling and supportive services to keep her engaged. The first thing staff did was assist her in acquiring her GED transcripts from SJC Office of Education and obtaining her Driver's License and her Social Security card. Since her goal was to be able to support her family, all of these documents would be critical in order to begin her job search. She was engaged in job search workshops and in the development an Individual Employment Plan to set up some career objectives.

Her first objective was to look for employment that would help her support her family; she had some work history but minimal in the field she really wanted to work in which was in the clerical field. WorkNet staff helped her obtain a copy of her high school transcript and provided her with guidance throughout her research. Since she did not have a lot of experience, her case manager discussed the On-the-Job Training (OJT) program as a way to get her the job she wanted in the field she wanted. WorkNet staff began their search for an employer able and willing to hire and train. One of those employers included, a local training provider, who happened to be looking for clerical help. Staff sent the employer Ms. Torres' resume along with a note indicating that we could do an OJT Contract to reimburse for half her wage during her training period. Ms. Torres interviewed and was hired as an Administrative Assistant on an OJT contract. WorkNet staff also provided client with clothing appropriate for the office, and incentives as client reached specified goals. Ms. Torres has been able to refine her

clerical skills and has learned new skills while helping to run the office. She completed her contract in early January 2021 and remains happily employed.

### 3. Quote from Participant:

"Thank You, you guys are awesome!"

### INDIVIDUAL PARTICIPANT SUCCESS STORY

Participant Name: Andrea Morales

Participant's City, State: Stockton, CA

	Before Participation	After Participation
Industry/Sector	Customer service	Logistics
Job Category	Cashier	Truck Driver
Hourly Wage or Salary	\$16.00	\$21.00

#### 1. What were the goals of the participant when entering the program?

Andrea came in to our Center frustrated with her current situation. Her immediate goals were to get into a Career Path that paid more money, and where she could advance. She had gone to school previously; however, did not get the Career Path she was hoping to attain from that education. She had a responsibility to her children and family to provide an income and now she was in a position where she was being downsized because of the Covid-19 pandemic. During initial conversation Andrea shared her prior work experience: Wal-Mart doing customer service and cashiering, she worked at gas station doing the same type things, and currently at Aramark foods. She is still doing customer service and has made it to a supervisory level; however, despite her efforts she still is not making a living wage. Andrea said she is not able to move up and there is no career growth possible in this field that will allow her to provide for her family.

As part of the WorkNet process, Andrea came in to go over the results of her assessment and to develop her Individual Employment Plan. The Case Manager explained to Andrea how the answers to her assessment were used and the relevance to the career goal. Andrea primary career interest is to find security and a career path. She was surprised and excited to learn that she was a good fit for Bus or Truck Driving. She had a good friend that worked in this industry and really enjoyed her job. With driving training, she could use her customer service skills and her order inventory experience to build a financially sustainable career. Andrea was energized and excited about this opportunity and requested the financial assistance to attend vocational training. We were able to inform the client about the process to obtain a scholarship and showed client how to navigate Eligible Training Provider List (ETPL). We reviewed Labor Market Information for occupations, issued the Occupational Research Questionnaire and asked Andrea to bring when completed.

Andrea started training and was on her way to her new life.

2. Describe how the workforce center helped the participant achieve his/her goals. What programs did the participant use? How has this improved the participant and his/her family's lives?

Andrea was able to utilize all the services that WorkNet has to offer under WIOA. Andrea came in asking for help, filled out her initial information, and was brought through the program. Andrea attended her certification appointment and completed all documents. She qualified as an Adult due to her income level for her household size of 3. Andrea took the

assessments, which included a comprehensive assessment and Career Survey; and completed an Individual Employment Plan, which helped her see the path she was about to embark on clearly. Andrea was approved for training and took the Commercial Class A program offered at Advance Bus and Truck Driving School. The Case Manager then helped Andrea update her resume and referred her to open positions, including World Oil, Food Source and Ryder. We reviewed the online process and how to upload her resume and copies of her license and endorsements. Andrea interviewed and was hired at World Oil and started her new position at \$21/hour. She was thrilled that she came in for help, and started a job at \$5 more per hour than her last job, with nowhere to go but up.

### 3. Please include a quote from the Participant about his/her experience.

"This experience has changed my life for the better. No more part time temporary jobs for me. I work for World Oil; I'm a route driver. I pick up hazmat waste. I feel like the program gave me a career rather than just a job. Thank you again for everything!!"

# INDIVIDUAL PARTICIPANT SUCCESS STORY

Participant Name: Debra Santos

Participant's City, State: Manteca, CA

	Before Participation	After Participation
Industry/Sector	Foster Farms	Concentra
Job Category	Quality Control	Medical Assistant
Hourly Wage or Salary	\$13.25	\$17.00

### 1. What were the goals of the participant when entering the program?

Debra came to WorkNet in Manteca seeking assistance with job training. She always wanted to work in the medical field. Debra wanted to reach goals for her career as she was getting older. She felt that this was her chance to get into a field she loves. She was hoping that WorkNet could help her achieve her goal of working in a fulfilling positon, have a living wage, and saving for retirement. She applied for the WIOA program and was approved for the Medical Assistant training at MTI Business College in Stockton.

# 2. Describe how the workforce center helped the participant achieve his/her goals. What programs did the participant use? How has this improved the participant and his/her family's lives?

WorkNet staff assisted Debra through the process of requesting the classroom training for the Medical Assistant, provided supportive services which paid for uniforms, shoes, a watch, and her State Certification Exam. Debra had various barriers that affected her obtaining full time employment, however she was able to complete her externship with Dr. Holmes Nu You Weight Management Office in Stockton and was hired part time with Pacific Urgent Care making \$12.00 per hour. The medical training program along with her externship improved her skills and gave her the necessary hands-on training and work experience she needed to apply for a full-time job with Concentra. She starts with Concentra in February, making \$17.00 per hour. Debra is very happy and has accepted the job offer. This enables her to be self-supportive. Debra stated that she is very grateful for the training opportunity and assistance throughout her participation in the WIOA program.

### 3. Please include a quote from the Participant about his/her experience.

Debra has always expressed her gratitude for our assistance and great support in helping her to achieve her goal as a full time Medical Assistant and for the training she received. She now has the opportunity to gain additional work experience in a full time Medical Office position. This is a direct quote from Debra,

"Hi, my name is Debra, I just wanted to share a bit about my experience with the WIOA Program. I came to the program who had 20 years of work experience but was coming back into the job market after being unemployed for a few years. Although I knew my skills were valuable, but I quickly learned that I needed to add something to update them. I needed something fresh for my resume. I admit when I first started the program, I thought "I know what I need", I really

didn't appreciate all the tasks that Ellie was giving me, to show that this would improve my chances of becoming fully employed again. By doing the homework that I had to do before I was even accepted into the program it helped me to choose the right program for myself and know what to expect afterwards. Ellie supported my efforts and guided me through-out the process. She followed up on my grades making sure that I had what I needed for school and our weekly or bi-weekly chats /pep talks. Once I was done with my program Ellie continued to support me by sending me job postings that I may not have seen reviewing my resume and giving me tips and again just the overall positive attitude and messages she would give me. My first job out of school in my new profession was only part-time and on the lower end of the pay scale, But I was very happy to get it and again the emotional support from Ellie was great, and we rejoiced and were happy that I was getting the experience that would definitely set me up for a better position. Now we are here, a year and a half later I have just landed my full-time position. I have applied for since school. It has the best pay it is full time with full benefits Monday through Friday, sick, vacation and holiday pay. I am very grateful to have had the opportunity to participate in this program and also extremely grateful that I had Eleanor San-Solis as my Person. (3) Both of these things were life-changing for me, thank you again."

# **INFORMATION ITEM #3**

SAN JOAQUIN COUNTY LABOR MARKET INFORMATION SNAPSHOT

DATE:

February 24, 2021

INFORMATION ITEM: 3

TO:

Workforce Development Board

FROM:

John M. Solis, Executive Director

SUBJECT:

SAN JOAQUIN COUNTY LABOR MARKET INFORMATION SNAPSHOT

I. SUMMARY: The following is a summary of the information item.

Attached, you will find the San Joaquin County (SJC) labor market review. The Snapshot has been developed by Employment and Economic Development Department (EEDD) staff for the San Joaquin County Workforce Development Board. The data and information is provided by the California Employment Development Department (EDD).

The first chart details the Unemployment Rate of San Joaquin County, California, and the United States for December 2019 to December 2020. The second chart details the Unemployment Rate of San Joaquin County down to the sub-county areas – cities and other Census Designated Places (CDPs). The third chart details San Joaquin County as part of the San Joaquin Valley and Associated Counties Regional Planning Unit (RPU). The RPU is comprised of all counties in the San Joaquin Valley and is one of 14 RPUs designated by the State. Page two of the SJC Snapshot details the Labor Force and Industrial Employment in San Joaquin County and provides data for three months prior, and also uses the benchmark from twelve from the data being available.

It is anticipated that the San Joaquin County LMI Snapshot will be provided on a regular basis.

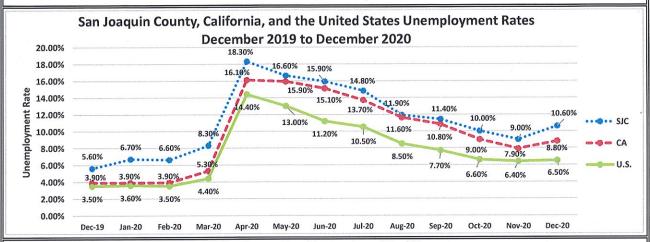


### San Joaquin County LMI Snapshot



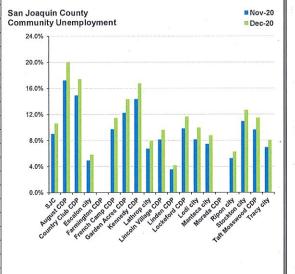
A San Joaquin County Labor Market Review - December 2020

Welcome to the San Joaquin County Labor Market Review. The snapshot provides a quick review of labor market information in San Joaquin County for the previous month, the most up-to-date information provided by the California Employment Development Department (EDD). The data and information is provided by the California EDD Labor Market Information Division (LMID). For more information please call (916) 262-2162 or visit the LMID website at <a href="https://www.labormarketinfo.edd.ca.gov/">https://www.labormarketinfo.edd.ca.gov/</a>.



Sub County average unemployment rates for the county, cities, and municipalities.

			Unempl	oyment
Area Name	Labor Force	Employment	Number	Rate
San Joaquin County	325,500	290,800	34,700	10.6%
August CDP	3,500	2,800	700	20.0%
Country Club CDP	4,700	3,900	800	17.4%
Escalon city	3,700	3,500	200	5.8%
Farmington CDP	0	0	0	0.0%
French Camp CDP	1,100	1,000	100	11.4%
Garden Acres CDP	4,600	3,900	700	14.3%
Kennedy CDP	1,500	1,200	200	16.7%
Lathrop city	9,600	8,800	800	7.9%
Lincoln Village CDP	2,100	1,900	200	9.6%
Linden CDP	1,000	900	0	4.1%
Lockeford CDP	1,500	1,400	200	11.6%
Lodi city	29,600	26,700	2,900	9.9%
Manteca city	37,300	34,000	3,300	8.7%
Morada CDP	1,500	1,500	0	0.0%
Ripon city	7,100	6,700	400	6.2%
Stockton city	131,500	115,000	16,500	12.6%
Taft Mosswood CDP	400	300	0	11.4%
Tracy city	43,200	39,800	3,500	8.0%



Counties in the San Joaquin Valley Quick Look												
County	Rank	Labor Force	Employed	Unemployed	Rate							
San Joaquin	47	325,500	290,800	34,700	10.6%							
Stanislaus	42	235,100	211,700	23,400	9.9%							
Merced	55	113,600	100,500	13,100	11.5%							
Madera	42	61,500	55,400	6,100	9.9%							
Fresno	45	445,500	399,300	46,200	10.4%							
Kings	52	56,000	49,900	6,200	11.0%							
Tulare	56	194,100	171,200	22,900	11.8%							
Kern	53	377,500	334,900	42,600	11.3%							
Inyo	9	8,230	7,660	570	6.9%							
Mono	35	8,300	7,570	740	8.9%							

1,825,330

1,628,930

CDP - Census Designated Place



San Joaquin County is part of the San Joaquin Valley and Associated Counties Regional Planning Unit (RPU) comprised of all counties in the San Joaquin Valley. Above is a comparison of all counties in the RPU. This WIOA Title I-financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

10.8%

196,510



# **SJC LMI Snapshot**

Dec 2020

March 2019 Benchmark



Labor Force and Industrial Employment	Dec 19	Oct 20	Nov 20	Dec 20	Percent	Change
Data not seasonally adjusted			Revised	Prelim	Month	Year
Civilian Labor Force (1)	326,000	328,600	321,900	325,500	1.1%	-0.29
Civilian Employment	307,600	297,000	293,000	290,800	-0.8%	-5.59
Civilian Unemployment	18,300	31,700	28,900	34,700	20.1%	89.69
Civilian Unemployment Rate	5.6%	9.6%	9.0%	10.6%		
(CA Unemployment Rate)	3.7%	8.7%	7.9%	8.8%		
(U.S. Unemployment Rate)	3.4%	6.6%	6.4%	6.5%		
		Actor Manager	CHEROLOGICAL SERVICES		0.00	6.20
Total, All Industries (2)	261,300	246,900	246,300	244,800	-0.6%	-6.39
Total Farm	10,500	15,300	10,800	11,000	1.9%	4.89
Total Nonfarm	250,800	231,600	235,500	233,800	-0.7%	-6.89
Total Private	205,400	191,900	195,400	193,700	-0.9%	-5.79
Goods Producing	32,000	32,000	31,800	31,900	0.3%	-0.39
Mining, Logging, and Construction	13,100	13,200	13,000	13,000	0.0%	-0.89
Mining and Logging	100	100	100	100	0.0%	0.09
Construction	13,000	13,100	12,900	12,900	0.0%	-0.89
Specialty Trade Contractors	9,000	8,900	8,700	8,800	1.1%	-2.29
Manufacturing	18,900	18,800	18,800	18,900	0.5%	0.09
Durable Goods	8,900	8,400	8,600	8,700	1.2%	-2.29
Nondurable Goods	10,000	10,400	10,200	10,200	0.0%	2.09
Food Manufacturing	5,000	5,600	5,400	5,300	-1.9%	6.09
Service Providing	218,800	199,600	203,700	201,900	-0.9%	-7.79
Private Service Providing	173,400	159,900	163,600	161,800	-1.1%	-6.79
Trade, Transportation & Utilities	73,600	70,200	72,400	72,100	-0.4%	-2.09
Wholesale Trade	12,600	12,000	12,000	12,000	0.0%	-4.89
Retail Trade	27,100	23,300	24,000	24,200	0.8%	-10.79
Clothing & Clothing Accessories Stores	2,400	1,400	1,600	1,600	0.0%	-33.39
General Merchandise Stores	7,100	6,400	7,000	7,200	2.9%	1.49
Department Stores	1,800	1,200	1,300	1,400	7.7%	-22.29
Transportation, Warehousing & Utilities	33,900	34,900	36,400	35,900	-1.4%	5.99
Transportation, Warehousing & Othities  Transportation & Warehousing	32,400	33,300	34,800	34,300	-1.4%	5.99
	6,900	7,300	7,200	7,000	-2.8%	1.49
Truck Transportation					1.0%	5.69
Warehousing & Storage	19,600	19,900	20,500	20,700		
Information	1,700	1,500	1,500	1,500	0.0%	-11.89 -6.29
Financial Activities	8,100	7,600	7,600	7,600	0.0%	
Finance & Insurance	4,800	4,500	4,500	4,500	0.0%	-6.39
Credit Intermediation & Related Activities	2,100	2,000	2,000	2,000	0.0%	-4.89
Professional & Business Services	20,500	18,700	19,100	18,700	-2.1%	-8.89
Administrative & Support & Waste Services	13,400	12,000	12,200	12,100	-0.8%	-9.79
Educational & Health Services	39,000	38,000	38,900	39,100	0.5%	0.39
Educational Services	4,700	4,100	4,100	4,000	-2.4%	-14.99
Health Care & Social Assistance	34,300	33,900	34,800	35,100	0.9%	2.39
Leisure & Hospitality	22,700	17,400	17,600	16,500	-6.3%	-27.39
Arts, Entertainment & Recreation	2,700	1,700	1,900	1,800	-5.3%	-33.39
Accommodation & Food Services	20,000	15,700	15,700	14,700	-6.4%	-26.59
Food Services & Drinking Places	18,700	14,200	14,300	13,400	-6.3%	-28.39
Restaurants	18,000	13,200	13,200	12,400	-6.1%	-31.19
Other Services	7,800	6,500	6,500	6,300	-3.1%	-19.29
Government	45,400	39,700	40,100	40,100	0.0%	-11.79
Federal Government	3,200	3,400	3,200	3,200	0.0%	0.09
Federal Government excluding Department of Defense	1,700	1,900	1,700	1,700	0.0%	
Department of Defense	1,500	1,500	1,500	1,500	0.0%	
State & Local Government	42,200	36,300	36,900	36,900	0.0%	
State Government	6,800	6,600	6,600	6,600	0.0%	-2.99
Local Government	35,400	29,700	30,300	30,300	0.0%	
Local Government Education	22,400	17,200	17,800	17,700	-0.6%	
Local Government Excluding Education	13,000	12,500	12,500	12,600	0.8%	-3.1
County	7,900	7,800	7,800	7,900	1.3%	
	3,700	3,400	3,400	3,400	0.0%	
City	1,400	1,300	1,300	1,300	0.0%	

<sup>(1)</sup> Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

<sup>(2)</sup> Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

# **DIRECTOR'S REPORT**

**BOARD MEMBER QUESTIONS AND COMMENTS**